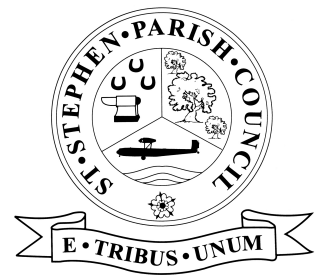


ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

THE PARISH CENTRE STATION ROAD BRICKET WOOD
ST ALBANS HERTS AL2 3PJ
Tel: 01923 681443
Email: clerk@ststephen-pc.gov.uk
Web: www.ststephen-pc.gov.uk



To **Councillors:** Wendy Berriman
Ajanta Hilton
Dorothy Kerry

Mark Skelton
David Yates

You are Summoned to attend the **Finance Committee Meeting** on **Tuesday 10 June 2025** at **7.30pm**
Venue: St Stephen Suite, Parish Centre, Station Rd, Bricket Wood

S Hake

Sue Hake, Clerk
04 June 2025

Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.

In order to ensure we can hold meetings with due care if you would like to join us please email our clerk to advise of your attendance clerk@ststephen-pc.gov.uk

AGENDA

2526/FC/001 To elect a Chair for the Finance Committee for 2025-26

2526/FC/002 Public Participation – to receive petitions, comments and questions
To welcome public participation in accordance with the Public Speaking Policy

2526/FC/003 To receive and accept apologies for absence

2526/FC/004 To receive declarations of interest and dispensations
a) To receive declarations of interest from Councillors on items on the agenda
b) To receive written requests for dispensations for declarable interests
c) To grant any requests for dispensation as appropriate

2526/FC/005 To confirm the minutes of the meeting held on 12 March 2025 and 12 February 2025

2526/FC/006 Update on actions from previous minutes not covered later in agenda

2526/FC/007 To approve Fixed Asset Register as at 31 March 2025

2526/FC/008 To review S106 reserves and confirm Earmarked and ringfenced fund allocations

2526/FC/009 To receive EOY finance report

2526/FC/010 To confirm agreement and signing of bank reconciliations up to 31 March 2025

2526/FC/011 To receive the Internal Audit Report, observations and confirm comments

2526/FC/012 To agree the End of Year Accounts for 2024-25 and ii Annual Return figures for the AGAR

2526/FC/013 To review CCLA investment completion and agree allocation of interest amounts with CCLA

2526/FC/014 To review Treasury and Investment Policy

2526/FC/015 To consider request to extend the GWP café license

2526/FC/016 To consider grant & discretionary discount requests
a) Everyone Active Charitable Trust Discretionary Discount GWP Pavilion-75% venue hire of £57

2526/FC/017 To agree reserves to be used to cover shortfall in Mayflower project cost up to £27K

2526/FC/018 To agree to include allocated budget amount of £100,000 for North Close play area for 2026/7

2526/FC/019 a) To consider options for Parish Centre access gate as well as roadside barriers.
b) To agree budget allocation and next actions

2526/FC/020 To receive an update on asset transfers

2526/FC/021 Clerks Report