

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

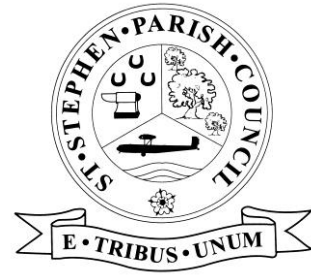
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

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To Councillors:

Wendy Berriman
Bill Pryce

Ajanta Hilton

Dorothy Kerry

Co-opted Committee Members

Chris Matson (PSRA)

You are summoned to a **Community & Leisure Committee meeting.**

To take place on **Tuesday 27 May 2025 at 7.30pm**

Venue: **Parish Centre, Station Road, Bricket Wood AL2 3PJ**

A Feron

Amanda Feron

Assistant Clerk, 20 May 2025

AGENDA

2526/CL/001 To elect a chair of the Community and Leisure Committee for this year 2025/2026.

2526/CL/002 To receive and accept apologies for absence

2526/CL/003 Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

2526/CL/004 To approve the minutes of the last meeting of the Community and Leisure Committee, held on 25 February 2025.

2526/CL/005 Public Participation- to invite comment and questions from the public in accordance with the Public Speaking Policy.

2526/CL/006 Update on previous actions not mentioned in this agenda.

2526/CL/007 To consider and agree proposed play area plan priorities for 2026/27. Plan attached

2526/CL/008 To discuss and agree appointment of external consultant to undertake tree survey of Parish trees. Report attached.

2526/CL/009 To discuss and agree plan for identifying the diverse groups in the community.

2526/CL/010 To provide update on planned events.

- a) Armed Forces Day
- b) Community Awards/ Parish in Bloom
- c) Remembrance Sunday
- e) Christmas Event
- f) Annual Parish Meeting

2526/CL/011 Clerks Report

- a) Mayflower validation exercise complete.
- b) Update on S106 St Julian's bench

Item for Submission to:
St Stephen Parish Council
Community and Leisure Committee meeting 27 May 2025

Agenda Item 2526/CL/007	To discuss and agree appointment of external consultant to undertake tree survey of Parish trees.
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1. Purpose

To appoint an external consultant to undertake a level 1 visual assessment of the condition of Parish trees on high footfall areas and produce a 3 year work plan.

2. Introduction

The Council undertakes a tree survey every three years as part of its commitment to public safety and responsible land management. This survey serves as both a safety assessment and a work audit of all trees in the Parish. The objectives of the tree survey are to:

- Identify any structural or health issues that may pose a risk to the public or property
- Detect disease, decay or damage requiring intervention
- Assess the overall condition and stability of trees
- Ensure compliance with health and safety obligations
- Produce a 3 year tree maintenance and management plan

The survey allows the Council to make informed decisions regarding tree works such as pruning, removal or planting, ensuring both the safety of residents and the preservation of the local environment.

3. Proposals

Three quotes were obtained from reputable local companies

Quote a £4,940.00

Quote b £3100.00

Quote c awaiting quote

RECOMMENDED that the Committee:

Accept the best value quote and appoint the consultant to conduct the work as soon as possible.

Report of	Assistant Clerk	Date 20 May 2025
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Play Area Management Plan 2024-2034

To achieve our goal we will focus on:

- **Inclusivity and Sustainability:** We will prioritise inclusive play opportunities and environmentally friendly materials.

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Teenage Area	Activity space for teenagers/adults	https://jupiterplay.co.uk/kore/	£100,000	£100,000
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New swings	Replacement of old equipment https://www.kompan.com/en/gb/p/ksw926				£7,500						£7,500						
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Woodbury Field

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