### ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

THE PARISH CENTRE STATION ROAD BRICKET WOOD

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**Wendy Berriman** 

**Ajanta Hilton** 

**Dorothy Kerry** 

**Bill Pryce** 

**Co-opted Committee Members Chris Matson (PSRA)** 

You are summoned to a Community & Leisure Committee meeting.
To take place on Tuesday 27 May 2025 at 7.30pm
Venue: Parish Centre, Station Road, Bricket Wood AL2 3PJ

#### A Feron

Amanda Feron Assistant Clerk, 20 May 2025

#### **AGENDA**

2526/CL/001 To elect a chair of the Community and Leisure Committee for this year 2025/2026.

2526/CL/002 To receive and accept apologies for absence

2526/CL/003 Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

2526/CL/004 To approve the minutes of the last meeting of the Community and Leisure Committee, held on 25 February 2025.

2526/CL/005 Public Participation- to invite comment and questions from the public in accordance with the Public Speaking Policy.

2526/CL/006 Update on previous actions not mentioned in this agenda.

2526/CL/007 To consider and agree proposed play area plan priorities for 2026/27. Plan attached

2526/CL/008 To discuss and agree appointment of external consultant to undertake tree survey of Parish trees. Report attached.

2526/CL/009 To discuss and agree plan for identifying the diverse groups in the community.



## 2526/CL/010 To provide update on planned events. a) Armed Forces Day

- b) Community Awards/ Parish in Bloom c) Remembrance Sunday
- e) Christmas Event
- f) Annual Parish Meeting

#### 2526/CL/011 Clerks Report

- a) Mayflower validation exercise complete.b) Update on S106 St Julian's bench

# Item for Submission to: St Stephen Parish Council Community and Leisure Committee meeting 27 May 2025

Agenda Item	To discuss and agree appointment of external
2526/CL/007	consultant to undertake tree survey of Parish trees.

#### 1. Purpose

To appoint an external consultant to undertake a level 1 visual assessment of the condition of Parish trees on high footfall areas and produce a 3 year work plan.

#### 2. Introduction

The Council undertakes a tree survey every three years as part of its commitment to public safety and responsible land management. This survey serves as both a safety assessment and a work audit of all trees in the Parish. The objectives of the tree survey are to:

- Identify any structural or health issues that may pose a risk to the public or property
- Detect disease, decay or damage requiring intervention
- Assess the overall condition and stability of trees
- Ensure compliance with health and safety obligations
- Produce a 3 year tree maintenance and management plan

The survey allows the Council to make informed decisions regarding tree works such as pruning, removal or planting, ensuring both the safety of residents and the preservation of the local environment.

#### 3. Proposals

Three quotes were obtained from reputable local companies Quote a £4,940.00 Quote b £3100.00 Quote c awaiting quote

#### **RECOMMENDED** that the Committee:

Accept the best value quote and appoint the consultant to conduct the work as soon as possible.

Report of Ass	sistant Clerk	Date 20 May	2025
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#### Play Area Plan

Play Area Management Plan 2024-2034

Strategic Plan goal: to promote diverse and inclusive leisure provision to meet the needs of the community as whole.

To achieve our goal we will focus on:

- Community Engagement: We will gather input from residents through online surveys and consultation workshops to ensure projects meet community needs. Mayflower Road consultation October 24.
- Inclusivity and Sustainability: We will prioritise inclusive play opportunities and environmentally friendly materials.
- Value for Money: Play areas will be funded by planned precept expenditure, Section 106 (developer contributions) and by actively seeking grant funding.
- Maintenance: All play areas will be designed to minimise long-term maintenance costs.

Landin	cation Proposed Budget and Project Implementation Year																	
Location					Proposed	Consultation				Proposed Budget and Project Implementation Year								
	Design vision	Vision example	Play Space Audit	Section 106	Budget	date	Tender date	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Mayflower Road																		
Play structure( age 6+)			3 audits completed															
option 1	children	https://www.kompan.com/en/gb/p/pce310421	June/July 2024	yes amount tbc	£55,000	01/10/2024			£55,000									
option 2		https://www.kompan.com/en/gb/p/crp812501			£55,000													
		https://www.kompan.com/en/gb/p/fre601401			£6,000				£6,000									
	I	https://www.kompan.com/en/gu/p/neoo1401			10,000				10,000									
Greenwood Park																		
Goal Ends X2	Active play Interactive,	https://www.kompan.com/en/gb/p/fre2211			£25,000					£25,000								
Group Swing	cooperative play	https://www.kompan.com/en/gb/p/m983			£22,000					£22,000								
					•	•		•	•									
Park Street Rec																		
T direct nee	Activity space for																	
Teenage Area	teenagers/adults	https://jupiterplay.co.uk/kore/			£100,000						£100,000							
Charma IIIII																		
Cherry Hill	T	https://www.kompan.com/en/gb/inspiration/inspirati	ı	I	1	I	I					1						
Play structure	Imaginative play	onal-playground-concepts/the-pine-tree-and-			£70,000							£70,000						
,	Replacement of old				.,							-,						
New swings	equipment	https://www.kompan.com/en/gb/p/ksw926			£7,500							£7,500						
North Close																		
Update	Focus on natural																	
equipment.Retain old	materials to enhance																	
slide but move it	the tranquil nature of				640.000								C40.000					
within play area	the site	https://www.kompan.com/en/gb/p/nro925			£40,000								£40,000					
		https://www.kompan.com/en/gb/p/nro1001																
	Improving confidence																	
	for all ages and	https://velosolutions.com/skills-bike-																
Cycle skills	abilities	features/catalogue/			£80,000								£80,000					
Section 106 projects																		
Woodbury Field		Section 106 ( Noke Lane Business )																
Activity panels	all ages and abilities	https://www.fahr-industries.com/products/all/tic-tac- toe-panel/		Yes	£3,500													
Activity panels	an ages and abintles	https://www.fahr-		res	13,300													
		industries.com/products/games play panels/giant-4-		Yes	£3,500													
Midway Fitness																		
iviiaway ritiiess	Free access, to support	•																
	physical fitness and	https://publications.kompan.com/uk/fitness-catalogue-																
Adult keep fit/stay fit	wellbeing.	2023/?page=12		Yes	£80,000													