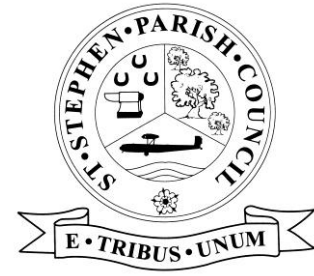


ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

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Minutes of the Fixed Assets Committee meeting
held on **Thursday 26 September 2024 at 7.30pm**
at St Stephen Suite, Parish Centre, Station Road, Bricket Wood, AL2 3PJ

Present Councillors:

Mark Skelton David Yates
Adrian Ruffhead

Also present:

Amanda Feron, Assistant Clerk
Sue Clerk, Clerk
Matthew Huddleston, Senior Grounds Person

Two members of the public

- 2425/AC/027 To receive and accept apologies for absence**
Apologies received and accepted from Cllr Tyndale.
- 2425/AC/028 Declarations of interest and dispensations**
a) To receive declarations of interest from Councillors on items on the agenda
b) To receive written requests for dispensations for declarable interests; and
c) To grant any requests for dispensation as appropriate
Councillor Yates declared a personal non pecuniary interest in agenda item 041(d)
- 2425AC/029 To approve the minutes of the Fixed Assets committee meeting held on 30 July 2024.**
Resolved: Cllr Ruffhead proposed, seconded Cllr Yates approval of the Fixed Assets Committee minutes from 30 July January.
Votes: For, unanimous
- 2425/AC/030 Public Participation - To invite comment and questions from the public in accordance with the Public Speaking Policy.**
- 2425/AC/031 Follow up on previous action not included in the agenda.**
Cllr Yates to arrange meeting to progress.
- 2425/AC/032 To discuss and agree work required to the front bedding area at Greenwood Park.**
Action: Assistant Clerk email councillors to ask for confirmation of their intentions for the bed.
- 2425/AC/033 To consider installation of window and shutter at Greenwood Park. Report attached**
Resolved: Cllr Skelton proposed, seconded Cllr Yates to install a window in the Greenwood Park Office in 2025/26.
- 2425/AC/034 To discuss car parking at Greenwood Park and agree next steps.**
Deferred

