

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

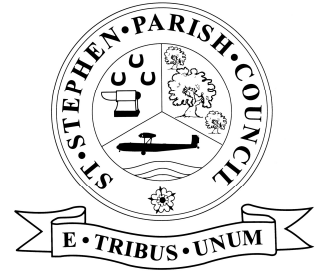
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

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To: Councillors

Wendy Berriman

David Brannen

Richard Curthoys

Ajanta Hilton

Aaron Jacob

Dorothy Kerry

Bill Pryce

Adrian Ruffhead

Mark Skelton

Nicholas Tyndale

Eileen Whittaker

David Yates

You are summoned to attend the **Full Council Meeting**

To take place on **Thursday 20 February 2025 at 7.30pm**

Venue: **The Parish Centre, Station Road, Bricket Wood, St Albans, AL2 3PJ**

S Hake

Susan Hake, Clerk, 13th February 2025

The public are welcome to join this meeting, please email our clerk prior to the day of the meeting to advise of your attendance: clerk@ststephen-pc.gov.uk

Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.

AGENDA

2425/094 Public Participation – to receive petitions, comments and questions

To welcome public participation in accordance with the Public Speaking Policy

2425/095 To receive reports from representatives of St Albans District Council and Hertfordshire County Council

2425/096 To receive and accept apologies for absence

2425/097 To confirm the Full Council minutes of the meeting held on 16 January 2025

2425/098 To receive declarations of interest and dispensations

a) To receive declarations of interest from Councillors on items on the agenda

b) To receive written requests for dispensations for declarable interests

c) To grant any requests for dispensation as appropriate

2425/099 Chairs report

2425/100 Update on previous meeting actions not mentioned later in the agenda

2425/101 Reports: Finance, Policy and Resources

a) To note list of January 2025 payments authorised by Finance Committee Members and signatories

b) Recommendation to confirm Ice cream concession for 2025

c) Recommendation to agree the Reserves policy

d) Recommendation to accept the discounted lowest quote for the vinyl flooring at the Parish Centre

e) Recommendation to agree Business Risk Assessment and Internal Controls

f) Recommendation to agree Parish Council meeting calendar

g) Recommendation to confirm amendments to the strategic plan

h) Recommendation to confirm the Park Street Utility contract

2425/102 To note minutes and agree recommendations from the Council's Committees & Working Groups

To receive brief progress reports and recommendations from the:

a) Planning & Environment

Recommendation to agree in Principle to acquire the ground form Burstons (commonly known as the Donkey Field)

Recommendation to establish a Steering group to include representation from Burstons x 2, Parish Council Staff x 2, Parish Councillors x 2 and other reps useful to the contribution of the group to agree a management plan for this area and details of any handover to include dowry from Burstons and transfer details such as covenants etc

Recommendation To agree the temporary use of reserves up to £15k for the urgent installation of a fence and rewilding project at Greenwood Park following the removal of vegetation and trees outside of the boundary along the A405

Recommendation To agree delegated authority to the Chair and the Clerk to seek funding from Segro to defray the costs of this urgent project (Report to follow)

b) Finance Committee

c) Fixed Asset Committee

i. Consider comments received and Agree next steps for Greenwood Park Stage one report

d) HR Committee

e) Community & Leisure Committee-

Recommendation to agree the next stages for the Mayflower Play area project

Recommendation to agree the next actions to the Greenwood Park slide

f) Events Working Party- Events confirmation for 2025

2425/103 Clerks Report - Information updates

Request to submit responses to the Strengthening the Standards & Conduct Framework for Local Authorities in England consultation

Agenda items for next meeting required by 10 March 2025

To review and agree public speaking policy