

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

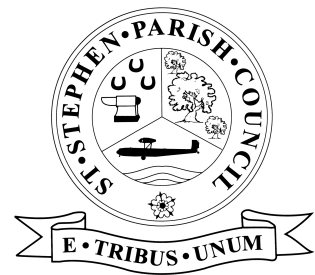
THE PARISH CENTRE STATION ROAD BRICKET WOOD

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To **Councillors**: Wendy Berriman
Ajanta Hilton
Dorothy Kerry

Mark Skelton
Eileen Whittaker
David Yates

You are Summoned to attend the **Finance Committee Meeting** on
Wednesday 19 February 2025 at 7.15pm

Venue: St Stephen Suite, Parish Centre, Station Rd, Bricket Wood

S Hake

Sue Hake, Clerk
12 February 2025

Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.

In order to ensure we can hold meetings with due care if you would like to join us please email our clerk to advise of your attendance clerk@ststephen-pc.gov.uk

AGENDA

2425/FC/053 Public Participation – to receive petitions, comments and questions
To welcome public participation in accordance with the Public Speaking Policy

2425/FC/054 To receive and accept apologies for absence

2425/FC/055 To receive declarations of interest and dispensations
a) To receive declarations of interest from Councillors on items on the agenda
b) To receive written requests for dispensations for declarable interests
c) To grant any requests for dispensation as appropriate

2425/FC/056 To confirm the minutes of the meeting held on 14 January 2024

2425/FC/057 Update on actions from previous minutes not covered later in agenda

2425/FC/058 To review status of S106 funded projects

2425/FC/059 Recommendation to review & agree the Business Risk Assessment 2024-25 to be taken to Full Council

2425/FC/060 Recommendation to consider the request from Lazy Llama café to extend the license for a further 3 years from 2025

2425/FC/061 Recommendation to confirm the quarterly bank reconciliations to the end Dec 24 and agree Cllr to sign

2425/FC/062 Recommendation to review reserves allocation and agree the Reserves policy

2425/FC/063 Recommendation to review the bad debts update report

2425/FC/064 Recommendation to receive the Internal audit report and recommendations

2425/FC/065 Recommendation to review the strategic plan and agree actions required to update the plan for
Recommendation to Full Council

2425/FC/066 Recommendation to confirm Utility contract at Park St Pavilion

2425/FC/067 Recommendation to confirm the Ice cream concession

2425/FC/068 Recommendation to accept the discounted lowest quote for the Parish Centre Vinyl Flooring

2425/FC/069 Recommendation to agree the sourcing of funds and contract support (including via Segro) for the progression of Parish Projects to be confirmed at Full Council going forward

2425/FC/070 Recommendation to review and agree the Terms of Reference for Community and Leisure and Fixed Assets to be incorporated into the Overall Terms of Reference Document to be Recommended to Full Council for agreement

2425/FC/071 Clerks Report

Request to submit responses to the Strengthening the Standards & Conduct Framework for Local Authorities in England consultation