

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

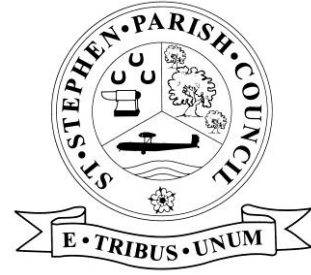
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

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Minutes of the **Community & Leisure Committee meeting.**
Held on **Thursday 5 December 2024 at 7.30pm**
Venue: **Parish Centre, Station Road, Bricket Wood AL2 3PJ**

Present Councillors:

Ajanta Hilton Dorothy Kerry
Bill Pryce

Co-opted Committee Member:

Chris Matson (PSRA)

Also present:

Piers Godden (CGRA)

Amanda Feron Assistant Clerk

2425/CL/046 To receive and accept apologies for absence
Apologies received and accepted from Cllrs Berriman and Whittaker.

2425/CL/047 Declarations of interest and dispensations
a) To receive declarations of interest from councillors on items on the agenda
b) To receive written requests for dispensations for declarable interests; and
c) To grant any requests for dispensation as appropriate
None

2425/CL/048 To approve the minutes of the last meeting of the Community and Leisure
Committee, held on 5 September 2024.

Resolved: Proposed Cllr Hilton, seconded Cllr Pryce that the minutes of the meeting held on 5
September 2024 be agreed and signed as a true record.

Votes: For, unanimous

Motion Carried

2425/CL/049 Public Participation- to invite comment and questions from the public in accordance
with the Public Speaking Policy.

2425/CL/050 Update on previous actions not mentioned in this agenda.

Action: Assistant Clerk and Senior Grounds Person to arrange meeting with local Scout and
Guide leaders to discuss Woodland Plan projects that align with activities the groups are
planning and report back at next meeting.

2425/CL/51 To review results of Mayflower Road Consultation and agree next steps. Report
attached.

Action: Assistant Clerk to publish consultation results on website.

Action: Assistant Clerk and Senior Grounds Person to present design options, associated costs,
and proposed timescales at the next meeting.

2425/CL/052 To discuss ideas and agree next steps for finding a volunteer to make a book case for a book swap library at Park Street War memorial site.

Action: Cllr Pryce to draft letter requesting a volunteer to make a book swap box using Parish timber stored at Burstons.

Action: Cllr Hilton to write Facebook post.

Action: Assistant Clerk to contact local school and college and upload to a website.

2425/CL/053 To agree revised Terms of Reference and make a recommendation to Full Council to adopt. Report attached.

Resolved: Proposed Cllr Pryce, seconded Cllr Hilton to recommend to Full Council to adopt revised Terms of Reference for the Community and Leisure Committee.

Votes: For, unanimous

Motion Carried

2425/CL/054 To provide update on planned events

a) Armed Forces Day

Cllr Pryce provided an update on initial preparations for next year's event.

b) Community Awards/ Parish in Bloom

c) Remembrance Sunday

Action: Assistant Clerk to share the Committee's feedback to assist with planning next year's event.

Action: Cllr Pryce to research local servicemen to, if possible, incorporate their stories or contributions into next year's programme.

d) Car Boot Sale

e) Christmas Event

Action: Assistant Clerk to provide costs for Summer and Christmas event for consideration at next appropriate meeting.

f) Summer Fete

2425/CL/055 Clerks Report

Update on bench for St Julian's Wood

Update from Senior Grounds Person on picnic benches at Greenwood Park

The meeting closed at: 9:15pm

Signed:

Date: