

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

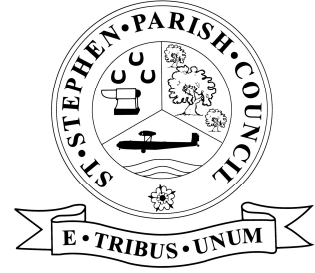
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

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To: Councillors

Wendy Berriman

David Brannen

Richard Curthoys

Ajanta Hilton

Aaron Jacob

Dorothy Kerry

Bill Pryce

Adrian Ruffhead

Mark Skelton

Nicholas Tyndale

Eileen Whittaker

David Yates

You are summoned to attend the **Full Council Meeting**
To take place on **Thursday 21 November 2024 at 7.30pm**

Venue: **The Parish Centre, Station Road, Bricket Wood, St Albans, AL2 3PJ**

S Hake

Susan Hake, Clerk, 14th November 2024

The public are welcome to join this meeting, please email our clerk prior to the day of the meeting to advise of your attendance: clerk@ststephen-pc.gov.uk

Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.

AGENDA

2425/071 Public Participation – to receive petitions, comments and questions
To welcome public participation in accordance with the Public Speaking Policy

2425/072 To receive reports from representatives of St Albans District Council and Hertfordshire County Council

2425/073 To receive and accept apologies for absence

2425/074 To confirm the Full Council minutes of the meeting held on 17 October 2024

2425/075 To receive declarations of interest and dispensations
a) To receive declarations of interest from Councillors on items on the agenda
b) To receive written requests for dispensations for declarable interests
c) To grant any requests for dispensation as appropriate

2425/076 Chairs report

2425/077 Update on previous meeting actions not mentioned later in the agenda

2425/078 Reports: Finance, Policy and Resources
a) To note list of October 24 payments authorised by Finance Committee Members and signatories
b) To note Summary of half yearly Actuals to Budget 2024-25 reported to Finance Committee
c) To consider and agree any grant and discretionary discount applications
i. St Lukes Church -Community Festive Fun £1000 Grant application
ii. St Lukes Day Care Centre - £200 Christmas Lunch Grant application
iii. Maverick Humanity grant application request for £1000 – additional information
iv. HCC OPALS (Older Person Activity and Learning Safety- Community Event) 75% Discretionary Discount application for the hire of the Sports Hall 9-1.30pm (4.5 hrs) @ £75 per hour = £337.50 inc vat on 31 July 2025
d) To confirm Councillor Allowance amounts for 2025-26 to be notified to St Albans DC

2425/079 To note minutes and agree recommendations from the Council's Committees & Working Groups
To receive brief progress reports and recommendations from the:

- a) Planning & Environment
- b) Finance Committee
- c) Fixed Asset Committee
 - i. To receive update on PC car park contributions and confirm any actions
 - ii. To consider request for temporary closure access to PC car park for resurfacing of access road
 - iii. To discuss and agree next action relating to PC car park resurfacing, fencing, gates etc
- d) HR Committee
- e) Community & Leisure Committee-
- f) Events Working Party
- g) To review and confirm Terms of Reference for Community and Leisure and Fixed Assets
- h) To confirm councillor membership of committees and external representation notably where short

2425/080 Clerks Report - Information updates

2425/081 To agree items under Part 2 be discussed after the Press and Press have been excluded as part of the policy debate **2425/082** To review and agree the public speaking policy and item **2425/083** To review and discuss the Strategic Plan

2425/082 To review and agree public speaking policy

2425/083 To review and discuss Strategic Plan

Agenda items for next meeting required by 6 January 2025