

# ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

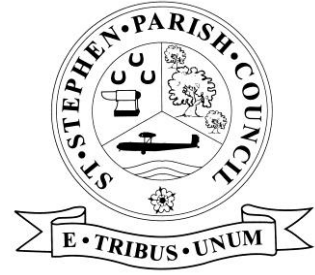
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

Tel: 01923 681443

Email: [clerk@ststephen-pc.gov.uk](mailto:clerk@ststephen-pc.gov.uk)

Web: [www.ststephen-pc.gov.uk](http://www.ststephen-pc.gov.uk)



## Minutes of the Extraordinary Full Council Meeting held on Tuesday 30<sup>th</sup> July 2024 at 7.15pm at The Parish Centre, Station Road, Bricket Wood, St Albans, AL2 3PJ

### **Present:** Councillors

David Yates	Nicholas Tyndale
Ajanta Hilton	Dorothy Kerry
Mark Skelton	Adrain Ruffhead

### **Also present:**

Amanda Feron, Assistant Clerk  
Matthew Huddleston, Senior Grounds Person

**2425/047** To receive and accept apologies for absence  
Apologies received and accepted from Cllrs Whittaker, Pryce, Berriman and Jacob

**2425/048** To receive declarations of interest and dispensations  
a) To receive declarations of interest from Councillors on items on the agenda  
b) To receive written requests for dispensations for declarable interests  
c) To grant any requests for dispensation as appropriate  
None received

**2425/049** Recommendation to Adopt 2024 Financial Regulations

**Resolved:** To adopt the 2024 Financial Regulations

**Proposed:** Cllr Skelton, seconded: Cllr Hilton

**Votes:** 5 in favour, 1 abstention

**2425/050** To agree to suspend Standing Orders and Financial Regulations to enable three quotes to be accepted without going to tender, with previous delegated approval for the final decision to be made by Cllrs Yates, Skelton and the Clerk. This is for the procurement of the urgent upgrade to the Parish Centre Car park to be made at the same time as the entrance road works being completed by the adjoining development

Cllr Yates proposed that this item be discussed under exclusions of press and public due to commercial sensitivity.

Seconded Cllr Skelton. All in favour.

**Resolved:** Council has decided to pursue a tender to resurface the car parks at a later date.

**Proposed:** Cllr Yates, seconded: Cllr Skelton

**Unanimous**

**Action:** Assistant Clerk to contact MPB to request contribution towards resurfacing lower and upper car parks.

**Action:** Assistant Clerk to contact Dimensions to accept offer of funding new gate, to clarify that parking requests will be considered on its own merits and to request a meeting to coincide with the planned Dimensions site visit on 8 August.

**Action:** Assistant Clerk to invite Fixed Assets Committee members to the meeting if it can be arranged.

The meeting closed at 7.45pm

Signed:

Date:

DRAFT