

# ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

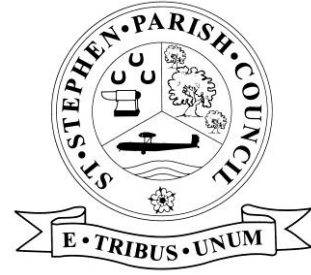
THE PARISH CENTRE STATION ROAD BRICKET WOOD

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## To: Councillors

Wendy Berriman

Bill Pryce

Ajanta Hilton

Eileen Whittaker

Dorothy Kerry

## Co-opted Committee Members:

Chris Matson (PSRA)

Stephen Elkan (BWRA)

Brian Gibbard (CGRA)

Barbara Vernon

You are summoned to a **Community & Leisure Committee meeting.**

To take place on **Thursday 23 May 2024 at 7.30pm**

Venue: **Parish Centre, Station Road, Bricket Wood AL2 3PJ**

*A Feron*

Amanda Feron

Assistant Clerk, 17 May 2024

Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.

## AGENDA

2425/CL/01 To agree a chair of the Community and Leisure Committee for 2024-25

2425/CL/02 To receive and accept apologies for absence

2425/CL/03 Declarations of interest and dispensations

a) To receive declarations of interest from councillors on items on the agenda

b) To receive written requests for dispensations for declarable interests; and

c) To grant any requests for dispensation as appropriate

2425/CL/04 To approve the minutes of the last meeting of the Community and Leisure Committee, held on 29 February 2024.

2425/CL/05 Public Participation- to invite comment and questions from the public in accordance with the Public Speaking Policy.

2425/CL/06 To discuss and agree format and specification for community consultation for Mayflower Road Play Area improvements.

2425/CL/07 Zoe Snell from Strategic Adventures Ltd to present a proposal for Adventure Golf at Greenwood Park.

2425/CL/08 Update on previous actions not mentioned in this agenda.

- 2425/CL/09 To consider and agree the Terms of Reference for the Community and Leisure Committee and to make a recommendation to Full Council. Terms of Reference attached.
- 2425/CL/010 Review and update Strategic Plan specific to the Community and Leisure Committee for subsequent approval by Full Council. Strategic Plan attached.
- 2425/CL/011 To discuss and agree wording of standard letter to be issued to inform new plot holders they may need to vacate the plot should extensions and changes to the facilities be made at Greenwood Park as part of the Strategic Plan and following the outcome of the Option Study.
- 2425/CL/012 To consider and agree response to structures on allotment plots installed without permission and make a recommendation to Full Council to amend the Allotment Conditions of Tenancy.
- 2425/CL/013 To discuss and agree Annual Parish meeting format for 2025
- 2425/CL/014 To receive Annual Play Inspection Report and Grounds Team Action Report. Play Reports and Grounds Team Report attached.
- 2425/CL/015 To provide update on planned events
- a) Armed Forces Day
  - b) Community Awards/ Parish in Bloom
  - c) Remembrance Sunday
  - d) Car Boot Sale
  - e) Christmas event
  - f) Summer Fete
- 2425/CL/016 Clerks Report



the **play inspection** company

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## Annual Inspection

St Albans City and District Council

Cherry Hill

Cherry Hill, St Albans, AL2 3AT



**API** Associate



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## Inspection Scope for RPII Inspection Methodology

This document outlines the RPII scope for inspections undertaken by the Inspectors listed as Annual Inspectors on the RPII Register of Inspectors when undertaking Indoor Annual, Outdoor Annual, Outdoor Operational and Outdoor Routine inspections.

Inspections are undertaken with reference to the standards listed in this preamble only; where no date for the standard is given it will be the standard that is current at the time of inspection except where overlap periods are granted by the standards committee when standards are updated. The information contained in reports is provided to assist the owner/operator in fulfilling their responsibilities as detailed in the relevant standard. Other standards referenced within the listed standards do not form part of the inspection, unless they are also explicitly listed here.

The following standards are relevant to all installations of equipment that are publicly accessible to users; this includes public parks, pay and play parks, schools, nurseries, public houses, holiday parks, indoor play centres, farm parks etc. All equipment used or employed in publicly accessible areas should meet with the requirements of the relevant standards (listed below):

BS EN 1176 Parts 1, 2, 3, 4, 5, 6, 10 & 11 Playground equipment intended for permanent installation outdoors & indoors.

BS EN 1176 Part 7 - 'Guidance on Installation, Inspection, Maintenance and Operation' (this document gives guidance to the owners/operators of the facility on the installation, inspection, maintenance and operation of playground equipment, excluding ancillary items).

In the United Kingdom the National Foreword forms an important part to the understanding and implementation of the recommendations set out in this document. It clarifies the application of the document within the UK as best practice guidance, as the document has been used since its initial publication. Therefore, in the UK this standard (BS EN 1176 – Part 7) contains no requirements and needs to be read and implemented as guidance, with the use of the term 'shall' therefore becoming a recommendation, as in the term 'should'.

Domestic play equipment falls outside of the scope of BS EN 1176 and has its own standards (BS EN 71 series – Safety of Toys). Where domestic equipment can be identified this will be acknowledged in the report but any comments concerning compliance will follow the requirements and recommendations of BS EN 1176.

When water play items, including spray parks, are inspected any comments concerning compliance within the inspection will refer to BS EN 1176. We have not assessed these against the requirements of BS EN 17232 (Water play equipment and features).

Other equipment that is not clearly identified as unsupervised or domestic (natural play, self-build equipment etc.) will be assessed for compliance with the relevant standard listed below:

- BS EN 15312** Free access multi-sports equipment
- BS EN 14974** Skateparks
- BS EN 16630** Permanently installed outdoor fitness equipment
- BS EN 16899** Parkour equipment (plus RPII/API guidance notes)

Annual and Post Installation inspections will take into consideration compliance with these current standards, and defects related to wear and vandalism. Items not listed in the report have not been included in the inspection. The inspection will cover the playground equipment and the active area (that area which is obviously part of the playground), nominally up to three metres around, the fence line if closer, or other areas as agreed.

Operational inspections only take into consideration defects related to cleanliness, equipment ground clearances, ground surface finishes, exposed foundations, sharp edges, missing parts, excessive wear (of moving parts) structural integrity, wear and vandalism.

Routine visual inspections relate only to the most obvious defects such as broken or missing parts, litter, vandalism and issues created by severe weather conditions (the intention is to identify hazards created by storm damage).

All inspections are non-dismantling, non-destructive and do not include any structural, toxicology or impact assessments defined in the standard; however, the inspector will undertake a manual test for stability and if equipment fails under manual load, or any other hazard is identified as an unacceptable risk, the owner/operator will be notified as soon as practicably possible.

The inspector will access all reasonably accessible equipment and will assess all reasonably accessible parts above the standing surface. Where it is not possible to access parts of the equipment without employing an alternative means of access the report will record the action required by the owner/operator to ensure the continued safe use of the equipment.

Ancillary equipment will be assessed using the inspector's knowledge and experience of the standards named in this document. (Note: Ancillary items are not included in the specific equipment-type parts of the EN 1176 series; hence they are not assessed for compliance with EN 1176 series and are subject to a general safety assessment).

The owner/operator is responsible for the overall safety of the equipment and area.

The inspector will not undertake any of the following works unless specifically agreed in writing at the time of order:

Checking the depth and underlying structural integrity of any surface areas and/or carrying out any testing of the impact attenuating properties of any surfaces; the identification of any corrosion, rot or other deterioration in any apparatus or equipment other than by an external inspection; the inspection of any equipment (or part thereof) that is beneath the playing surface (loose-fill materials may be moved to expose foundations); tightening any bolts, hinges or other fixing devices on any apparatus or equipment; assessing or inspecting any electrical installations contained on any site and/or apparatus and/or equipment; assessing or inspecting any water supplies and/or water features and/or any associated computerised systems (including carrying out any programming); where planting or trees are mentioned in the report no assessments of toxicity, suitability or condition are undertaken – the owner/operator should have suitable inspections provided by a competent person.

The owner/operator should have a 'design risk assessment' provided by the manufacturer/designer of the area for the equipment and location in which the facility is installed.

The operator is responsible for managing risks of their provision and is required by law to carry out a 'suitable and sufficient assessment' of the risks associated with a site or activity. This inspection shall be considered as contributing to the operator's discharge of this responsibility.

The details contained within the report are a snapshot of the condition at the time of inspection only and subsequent events may affect the condition of the facility. Suggested remedial actions are based on the knowledge and experience of the inspector and/or that of the inspection company. The owner/operator should always seek the advice of the manufacturer or a competent person when undertaking repairs and/or modifications to equipment.

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The operator is responsible for following the guidance of the relevant standards. The standards give guidance on the installation, inspection, maintenance and operation of the various types of facilities. The inspection guidance is listed in Table 1, with an indication of which parts will be included in an RPII Annual or Post-Installation Inspection. The relevant standards also contain additional parts which the operator should follow.

Inspection recommendations of relevant standards Refer to relevant standards for full text	Annual Main	RPII Annual/ Post Installation Inspection
6.1 d) Overall levels of safety of equipment (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of foundations (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of playing surfaces (see note 2)	✓	✓ [2]
6.1 d) Compliance with the relevant parts of the standard and or risk assessment (see note 3)	✓	✓ [3]
6.1 d) Effects of weather	✓	✓
6.1 d) Presence of rot, decay or corrosion (see note 1)	✓	✓ [1]
6.1 d) Assessment of repairs made or added or replaced components (see note 4)	✓	✓ [4]
6.1 d) Excavation or dismantling/additional measures	✓	✗
6.2.1 Assessment of glass reinforced plastics (see note 5)	✓	✓ [5]
6.2.1 Inspection of one post equipment (see note 1)	✓	✓ [1]
6.2.4 Undertaking the Operators inspection protocol	✓	✗

NB: The clause numbers in table 1 are taken from BS EN 1176 - Part 7:2020. The content is equally applicable to all other relevant standards listed herein. Playgrounds contain a range of equipment from different manufacturers and installed over a number of years; operators should implement any guidance provided by the manufacturer. Item specific detail is not readily available to RPII Playground Inspectors, whose report contributes to the operator's overall Annual Main Inspection as detailed in the relevant standards.

[1] A manual test only is undertaken for stability. Wear and instability are only detectable where readily apparent without dismantling or destruction and without the use of tools, excavation or specialist equipment. Rot and corrosion are tested or with a hammer and/or steel rod. Decay in timber may exist which can only be found with specialist equipment.

[2] Only the visible condition and dimensional compliance of surface extent is considered. Neither testing of impact attenuating properties nor measurement of the thickness of bound surfaces are undertaken on RPII annual inspections.

[3] The inspection assesses compliance where this can be tested on site using manual methods without dismantling, destruction and without the use of tools or specialist equipment.

[4] The operator should use manufacturer's recommended parts, or equivalent. We are unable to verify if such parts have been used, and any subsequent change in quality or performance.

[5] Visible glass fibres will be noted in reports. The operator is responsible for repairs or replacement.

# Risk Assessment Matrix

			Scores in the report are multiplication factors of Likelihood x Severity					
			Severity>>					
<b>Likelihood</b>	Very High probability, if the situation is not addressed an accident is almost certain.	5	Very High	VL (5)	L (10)	M (15)	H (20)	VH (25)
	High probability an accident is probable without any added factor.	4	High	VL (4)	L (8)	M (12)	H (16)	H (20)
	Moderate probability an incident is foreseeable.	3	Moderate	VL (3)	L (6)	L (9)	M (12)	M (15)
	Some probability, requires a combination of factors to take place.	2	Low	VL (2)	VL (4)	L (6)	L (8)	L (10)
	No significant probability; lightning strike, freak accident.	1	Very Low	VL (1)	VL (2)	VL (3)	VL (4)	VL (5)
			Very Low	Low	Moderate	High	Very High	
			1	2	3	4	5	
			No injury likely e.g. damaged or soiled clothing, minor bruising, grazes	Minor injury, laceration or bruising requiring first aid only	Injury requiring medical intervention e.g. cuts requiring stitches	Serious injury including concussions or fracture of long bones	Severe injury involving a potential life changing injury or fatality	
			<b>Severity&gt;&gt;</b>					
<p>Note 1: The total risk scores included within our reports are a multiplication factor of the calculated Likelihood and Severity of each finding. Both Likelihood and Severity are given a number between 1 - 5 as shown on the matrix above and these two numbers are then multiplied together to give the total risk score that is shown against defects on the report. Total risk scores can be divided in both directions, i.e. a total risk score of 12 could be a Likelihood (3) x Severity (4) or Likelihood (4) x Severity (3).</p> <p>Note 2: When we inspect we only see a snapshot of the current condition of the equipment. It is the operators responsibility to ensure that there is a continuing level of maintenance to keep the equipment in good working order and the site fit for use.</p>								

**Equipment has been assessed to the following standards where relevant:**

- BS EN 1176 Parts 1-11 (Playground equipment and surfacing)
- BS EN 14974 (Facilities for users of roller sports equipment)
- BS EN 15312 (Free access multi-sports equipment)
- BS EN 16899 (Parkour Equipment)
- BS EN 16630 (Outdoor Fitness Equipment).

# Cherry Hill

Inspection Ref: 2341689

Site Ref: 5630

Inspected: 14-April-2024 - 09:09 by Tristian Morrison (RPII Annual Inspector)

Risk Assessment: 10 Low Risk



**Location:**

The site is located in an area of public open space and is overlooked by a number of properties in the local community.

**Disabled Access:**

Some accessible features; an area that presents difficulties to the majority of people with disabilities but in favourable circumstances and certainly in partnership can be accessed.

**i 8 - Low Risk**

**Item:** Site General  
**Manufacturer:** Owner/Operator  
**Surface Type:** N/A  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A

**Total Findings:** 1



**Finding 1**

The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet. - Reinstated as required

**i 5 - Very Low Risk**

**Item:** Sign  
**Manufacturer:** Owner/Operator  
**Surface Type:** N/A  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A

**Total Findings:** 1



**Finding 1**

BS EN 1176 Part 7 recommends that signage shall include the site name / address - Provide additional information



**i 8 - Low Risk**

**Item:** Gate  
**Manufacturer:** Not Identified  
**Surface Type:** Paving Slabs  
**Item Quantity:** 2  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 2

**Finding 1**

The gate is closing too slowly (in excess of 8 seconds) - Take effective action to ensure the gate closes between 4 and 8 seconds

**Finding 2**

There are trip hazards at the edges of the surface - Reinstate surrounding surface levels to remove the trip points

**i 6 - Low Risk**

**Item:** Gate - Maintenance  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 3

**Finding 1**

The maintenance gate was correctly padlocked at the time of inspection, however this means that the inspector was unable to fully assess the gate - Ensure that there are 12mm gaps throughout the full range of motion on gate/s and between leaves where relevant

**Finding 2**

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

**Finding 3**

The gate has no drop bolt sleeves and/or drop bolts fitted - Provide drop bolt sleeves and/or drop bolts

**i** 6 - Low Risk

**Item:** Fence - Steel Mesh  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Part Number:**  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A  
**Total Findings:** 1



**Finding 1**

Cable ties have been used on the item and there are sharp projecting ends - Remove if not required or replace with a more appropriate alternative fixing method if used as a fixing

**i** 6 - Low Risk

**Item:** Bench  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A  
**Total Findings:** 1



**Finding 1**

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

**i 6 - Low Risk**

**Item:** Bench  
**Manufacturer:** Not Identified  
**Surface Type:** Concrete  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 4

**Finding 1**

There is algae, silt or moss growth on the surface resulting in slippery conditions - Clean and treat appropriately

**Finding 2**

There is algae or moss on the surface of the equipment - Clean and treat appropriately

**Finding 3**

There is some damage to the item - repair or replace as required

**Finding 4**

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

**i 8 - Low Risk**

**Item:** Litter Bin  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 3

**Finding 1**

The bin is not securely fixed to the surface and there is some possibility of the item tipping or rolling over - Secure the bin to the ground

**Finding 2**

The lid or door of the litter bin is not secured - Ensure the lid or door is kept locked

**Finding 3**

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

**i 4 - Very Low Risk**

**Item:** Litter Bin  
**Manufacturer:** Not Identified  
**Surface Type:** N/A  
**Item Quantity:** 2  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i 6 - Low Risk**

**Item:** 5 a side Goals  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Part Number:**  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 3



**Finding 1**

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

**Finding 2**

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

**Finding 3**

NB: We have undertaken a maintenance inspection only of the football goal(s); full load testing falls outside the scope of our inspection. - Implement load testing as required

**i** 8 - Low Risk

**Item:** Multi Play (Junior)  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes



**Total Findings:** 3

**Finding 1**

There are a number of dents in the slide surface - Monitor for any further deterioration and repair as required

**Finding 2**

Parts of the timber are rough or splintered - Remove all rough or sharp edges

**Finding 3**

The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet. - Reinstate as required

**i** 8 - Low Risk

**Item:** Spring Bulldozer  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes



**Total Findings:** 2

**Finding 1**

There is/are bolt cap covers missing or damaged on the item - Replace missing or damaged bolt cap covers

**Finding 2**

There is algae or moss on the surface of the equipment - Clean and treat appropriately



**i** 6 - Low Risk

**Item:** Spring Bike  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes



**Total Findings:** 1

**Finding 1**

The item is slightly loose in its foundations - Monitor for any further deterioration and repair as required



**i 6 - Low Risk**

**Item:** 3 Bay Swing  
**Manufacturer:** Hags  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** Yes  
**Life Expectancy:** >10 Years  
**Total Findings:** 12



**Finding 1**

There are gaps opening between the grass mat tiles - Provide additional ties or secure / reinstate surface

**Finding 2**

The fixings or components for this item were in excess of 2.5m above the standing surface and could not be fully accessed by the inspector. We have completed a visual inspection of the fixings from ground level but a maintenance inspection should be undertaken to assess the condition, security and wear of the components at intervals in accordance with the manufacturers recommendations. - Inspect in accordance with the manufacturers recommendations

**Finding 3**

There is some wear to the shackles - Monitor for any further deterioration and replace when 40% worn

**Finding 4**

There is some notable evidence of connecting link wear - Monitor for any further deterioration and replace when 40% worn

**Finding 5**

There is some notable evidence of chain wear - Monitor for any further deterioration and replace when 40% worn

**Finding 6**

The chain openings are in excess of the 8.6mm as recommended by BS EN 1176 - Monitor - No remedial work recommended

**Finding 7**

The seats are too close to each other as defined in BS EN 1176 Part 2; this is a low risk failure and no remedial action is required - Monitor - No remedial work recommended

**Finding 8**

The seats are too close to the frame as defined in BS EN 1176 Part 2; this is a low risk failure and no remedial action is required - Monitor - No remedial work recommended

**Finding 9**

The swing seat connectors are loose - Tighten to secure

**Finding 10**

There are Anti-bird devices attached to the crossbeam - Remove and replace with upturned cable ties

**Finding 11**

The paint is flaking off the metalwork - Rub down and re-paint

**Finding 12**

The seat has minor damage or wear - Monitor for any further deterioration and replace as required

**i** 10 - Low Risk

**Item:** Roundabout  
**Manufacturer:** G L Jones Playgrounds Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** Yes  
**Life Expectancy:** >10 Years  
**Total Findings:** 5



**Finding 1**

The surface has subsided in some areas - Monitor for any further deterioration and repair as required

**Finding 2**

There are gaps opening between the grass mat tiles - Provide additional ties or secure / reinstate surface

**Finding 3**

The bearing is worn / damaged and the item is not operating correctly - Repair / replace

**Finding 4**

The paint is flaking off the metalwork - Rub down and re-paint

**Finding 5**

The distance between the underside of the roundabout platform and the playing surface is in excess of 110mm and contravenes the requirements of BS EN 1176 Part 5 which requires that the distance be maintained between 60mm-110mm - for the entire circumference of the roundabout - Monitor - No remedial work recommended

**i** 4 - Very Low Risk

**Item:** Rope Climber  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Total Findings:** 1



**Finding 1**

There is/are bolt cap covers missing or damaged on the item - Replace missing or damaged bolt cap covers



## Findings information

**i** 8 - Low Risk (Finding 1)

**Item:** Ancillary Items - Site General  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** N/A



**Finding:** The grass mats are silted up, the soil is compacted **Action:** Reinststate as required and the area will become very slippery when the soil is wet.

**i** 5 - Very Low Risk (Finding 1)

**Item:** Ancillary Items - Sign  
**Manufacturer:** Owner/Operator

**Risk Level:** V - Very Low Risk  
**Surface:** N/A



**Finding:** BS EN 1176 Part 7 recommends that signage shall include the site name / address **Action:** Provide additional information

**i** 5 - Very Low Risk (Finding 1)

**Item:** Gates - Gate  
**Manufacturer:** Not Identified

**Risk Level:** V - Very Low Risk  
**Surface:** Paving Slabs



**Finding:** The gate is closing too slowly (in excess of 8 seconds)

**Action:** Take effective action to ensure the gate closes between 4 and 8 seconds

**i** 8 - Low Risk (Finding 2)

**Item:** Gates - Gate  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Paving Slabs



**Finding:** There are trip hazards at the edges of the surface

**Action:** Reinstate surrounding surface levels to remove the trip points

**i** 0 - Risk Assessment not Undertaken (Finding 1)

**Item:** Gates - Gate - Maintenance  
**Manufacturer:** Not Identified

**Risk Level:** N - Risk Assessment not Undertaken  
**Surface:** Grass



**Finding:** The maintenance gate was correctly padlocked at the time of inspection, however this means that the inspector was unable to fully assess the gate

**Action:** Ensure that there are 12mm gaps throughout the full range of motion on gate/s and between leaves where relevant

**i** 6 - Low Risk (Finding 2)

**Item:** Gates - Gate - Maintenance  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

**Action:** Treat affected areas and repaint

**i** 6 - Low Risk (Finding 3)

**Item:** Gates - Gate - Maintenance  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The gate has no drop bolt sleeves and/or drop bolts fitted

**Action:** Provide drop bolt sleeves and/or drop bolts

**i** 6 - Low Risk (Finding 1)

**Item:** Fences - Fence - Steel Mesh  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** Cable ties have been used on the item and there are sharp projecting ends

**Action:** Remove if not required or replace with a more appropriate alternative fixing method if used as a fixing

**i** 6 - Low Risk (Finding 1)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The surface has eroded in some areas and may be slippery in wet conditions

**Action:** Reinstate the surface

**i** 6 - Low Risk (Finding 1)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Concrete



**Finding:** There is algae, silt or moss growth on the surface resulting in slippery conditions  
**Action:** Clean and treat appropriately

**i** 6 - Low Risk (Finding 2)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Concrete



**Finding:** There is algae or moss on the surface of the equipment  
**Action:** Clean and treat appropriately

**i** 6 - Low Risk (Finding 3)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Concrete



**Finding:** There is some damage to the item

**Action:** repair or replace as required

**i** 6 - Low Risk (Finding 4)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Concrete



**Finding:** The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

**Action:** Treat affected areas and repaint

**i** 8 - Low Risk (Finding 1)

**Item:** Ancillary Items - Litter Bin  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The bin is not securely fixed to the surface and there is some possibility of the item tipping or rolling over

**Action:** Secure the bin to the ground

**i** 6 - Low Risk (Finding 2)

**Item:** Ancillary Items - Litter Bin  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The lid or door of the litter bin is not secured

**Action:** Ensure the lid or door is kept locked



**i** 6 - Low Risk (Finding 3)

**Item:** Ancillary Items - Litter Bin  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

**Action:** Treat affected areas and repaint

**i** 6 - Low Risk (Finding 1)

**Item:** Multi Use Games Area - 5 a side Goals  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The surface has eroded in some areas and may be slippery in wet conditions

**Action:** Reinststate the surface

**i** 6 - Low Risk (Finding 2)

**Item:** Multi Use Games Area - 5 a side Goals  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

**Action:** Treat affected areas and repaint

**i** 0 - Risk Assessment not Undertaken (Finding 3)

**Item:** Multi Use Games Area - 5 a side Goals  
**Manufacturer:** Not Identified

**Risk Level:** N - Risk Assessment not Undertaken  
**Surface:** Grass



**Finding:** NB: We have undertaken a maintenance inspection only of the football goal(s); full load testing falls outside the scope of our inspection.

**Action:** Implement load testing as required

**i** 4 - Very Low Risk (Finding 1)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Kompan Ltd

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There are a number of dents in the slide surface

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 2)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** Parts of the timber are rough or splintered

**Action:** Remove all rough or sharp edges

**i** 8 - Low Risk (Finding 3)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet. **Action:** Reinstate as required

**i** 4 - Very Low Risk (Finding 1)

**Item:** Rocking Equipment - Spring Bulldozer  
**Manufacturer:** Kompan Ltd

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is/are bolt cap covers missing or damaged on the item **Action:** Replace missing or damaged bolt cap covers

**i** 8 - Low Risk (Finding 2)

**Item:** Rocking Equipment - Spring Bulldozer  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is algae or moss on the surface of the equipment

**Action:** Clean and treat appropriately

**i** 6 - Low Risk (Finding 1)

**Item:** Rocking Equipment - Spring Bike  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The item is slightly loose in its foundations

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 1)

**Item:** Swings - 3 Bay Swing  
**Manufacturer:** Hags

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There are gaps opening between the grass mat tiles

**Action:** Provide additional ties or secure / reinstate surface

**i** 0 - Risk Assessment not Undertaken (Finding 2)

**Item:** Swings - 3 Bay Swing  
**Manufacturer:** Hags

**Risk Level:** N - Risk Assessment not Undertaken  
**Surface:** Grass Matrix Tiles



**Finding:** The fixings or components for this item were in excess of 2.5m above the standing surface and could not be fully accessed by the inspector. We have completed a visual inspection of the fixings from ground level but a maintenance inspection should be undertaken to assess the condition, security and wear of the components at intervals in accordance with the manufacturers recommendations.

**Action:** Inspect in accordance with the manufacturers recommendations

**i** 6 - Low Risk (Finding 3)

<b>Item:</b>	Swings - 3 Bay Swing	<b>Risk Level:</b>	L - Low Risk
<b>Manufacturer:</b>	Hags	<b>Surface:</b>	Grass Matrix Tiles



<b>Finding:</b>	There is some wear to the shackles	<b>Action:</b>	Monitor for any further deterioration and replace when 40% worn
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**i** 6 - Low Risk (Finding 4)

<b>Item:</b>	Swings - 3 Bay Swing	<b>Risk Level:</b>	L - Low Risk
<b>Manufacturer:</b>	Hags	<b>Surface:</b>	Grass Matrix Tiles



<b>Finding:</b>	There is some notable evidence of connecting link wear	<b>Action:</b>	Monitor for any further deterioration and replace when 40% worn
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**i** 6 - Low Risk (Finding 5)

**Item:** Swings - 3 Bay Swing  
**Manufacturer:** Hags

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is some notable evidence of chain wear

**Action:** Monitor for any further deterioration and replace when 40% worn

**i** 5 - Very Low Risk (Finding 6)

**Item:** Swings - 3 Bay Swing  
**Manufacturer:** Hags

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The chain openings are in excess of the 8.6mm as recommended by BS EN 1176 **Action:** Monitor - No remedial work recommended

**i** 4 - Very Low Risk (Finding 7)

**Item:** Swings - 3 Bay Swing  
**Manufacturer:** Hags

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The seats are too close to each other as defined in BS EN 1176 Part 2; this is a low risk failure and no remedial action is required  
**Action:** Monitor - No remedial work recommended

**i** 4 - Very Low Risk (Finding 8)

**Item:** Swings - 3 Bay Swing  
**Manufacturer:** Hags

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The seats are too close to the frame as defined in BS EN 1176 Part 2; this is a low risk failure and no remedial action is required  
**Action:** Monitor - No remedial work recommended

**i** 6 - Low Risk (Finding 9)

**Item:** Swings - 3 Bay Swing  
**Manufacturer:** Hags

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The swing seat connectors are loose

**Action:** Tighten to secure

**i** 6 - Low Risk (Finding 10)

**Item:** Swings - 3 Bay Swing  
**Manufacturer:** Hags

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There are Anti-bird devices attached to the crossbeam

**Action:** Remove and replace with upturned cable ties

**i** 6 - Low Risk (Finding 11)

**Item:** Swings - 3 Bay Swing  
**Manufacturer:** Hags

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The paint is flaking off the metalwork

**Action:** Rub down and re-paint

**i** 6 - Low Risk (Finding 12)

**Item:** Swings - 3 Bay Swing  
**Manufacturer:** Hags

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The seat has minor damage or wear

**Action:** Monitor for any further deterioration and replace as required

**i** 6 - Low Risk (Finding 1)

**Item:** Rotor Play - Roundabout  
**Manufacturer:** G L Jones Playgrounds Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The surface has subsided in some areas

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 2)

**Item:** Rotor Play - Roundabout  
**Manufacturer:** G L Jones Playgrounds Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There are gaps opening between the grass mat tiles

**Action:** Provide additional ties or secure / reinstate surface

**i** 10 - Low Risk (Finding 3)

**Item:** Rotor Play - Roundabout  
**Manufacturer:** G L Jones Playgrounds Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The bearing is worn / damaged and the item is not operating correctly  
**Action:** Repair / replace

**i** 6 - Low Risk (Finding 4)

**Item:** Rotor Play - Roundabout  
**Manufacturer:** G L Jones Playgrounds Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The paint is flaking off the metalwork  
**Action:** Rub down and re-paint

**i** 6 - Low Risk (Finding 5)

**Item:** Rotor Play - Roundabout  
**Manufacturer:** G L Jones Playgrounds Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The distance between the underside of the roundabout platform and the playing surface is in excess of 110mm and contravenes the requirements of BS EN 1176 Part 5 which requires that the distance be maintained between 60mm-110mm - for the entire circumference of the roundabout

**Action:** Monitor - No remedial work recommended



**i** 4 - Very Low Risk (Finding 1)

**Item:** Activity Equipment - Rope Climber  
**Manufacturer:** Kompan Ltd

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is/are bolt cap covers missing or damaged on the item

**Action:** Replace missing or damaged bolt cap covers



# the **play inspection** company

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## Annual Inspection

St Albans City and District Council

Greenwood Park Play Area

Greenwood Park, Tippendell Lane, St Albans, AL2 3HW



**API** Associate



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## Inspection Scope for RPII Inspection Methodology

This document outlines the RPII scope for inspections undertaken by the Inspectors listed as Annual Inspectors on the RPII Register of Inspectors when undertaking Indoor Annual, Outdoor Annual, Outdoor Operational and Outdoor Routine inspections.

Inspections are undertaken with reference to the standards listed in this preamble only; where no date for the standard is given it will be the standard that is current at the time of inspection except where overlap periods are granted by the standards committee when standards are updated. The information contained in reports is provided to assist the owner/operator in fulfilling their responsibilities as detailed in the relevant standard. Other standards referenced within the listed standards do not form part of the inspection, unless they are also explicitly listed here.

The following standards are relevant to all installations of equipment that are publicly accessible to users; this includes public parks, pay and play parks, schools, nurseries, public houses, holiday parks, indoor play centres, farm parks etc. All equipment used or employed in publicly accessible areas should meet with the requirements of the relevant standards (listed below):

BS EN 1176 Parts 1, 2, 3, 4, 5, 6, 10 & 11 Playground equipment intended for permanent installation outdoors & indoors.

BS EN 1176 Part 7 - 'Guidance on Installation, Inspection, Maintenance and Operation' (this document gives guidance to the owners/operators of the facility on the installation, inspection, maintenance and operation of playground equipment, excluding ancillary items).

In the United Kingdom the National Foreword forms an important part to the understanding and implementation of the recommendations set out in this document. It clarifies the application of the document within the UK as best practice guidance, as the document has been used since its initial publication. Therefore, in the UK this standard (BS EN 1176 – Part 7) contains no requirements and needs to be read and implemented as guidance, with the use of the term 'shall' therefore becoming a recommendation, as in the term 'should'.

Domestic play equipment falls outside of the scope of BS EN 1176 and has its own standards (BS EN 71 series – Safety of Toys). Where domestic equipment can be identified this will be acknowledged in the report but any comments concerning compliance will follow the requirements and recommendations of BS EN 1176.

When water play items, including spray parks, are inspected any comments concerning compliance within the inspection will refer to BS EN 1176. We have not assessed these against the requirements of BS EN 17232 (Water play equipment and features).

Other equipment that is not clearly identified as unsupervised or domestic (natural play, self-build equipment etc.) will be assessed for compliance with the relevant standard listed below:

**BS EN 15312** Free access multi-sports equipment  
**BS EN 14974** Skateparks  
**BS EN 16630** Permanently installed outdoor fitness equipment  
**BS EN 16899** Parkour equipment (plus RPII/API guidance notes)

Annual and Post Installation inspections will take into consideration compliance with these current standards, and defects related to wear and vandalism. Items not listed in the report have not been included in the inspection. The inspection will cover the playground equipment and the active area (that area which is obviously part of the playground), nominally up to three metres around, the fence line if closer, or other areas as agreed.

Operational inspections only take into consideration defects related to cleanliness, equipment ground clearances, ground surface finishes, exposed foundations, sharp edges, missing parts, excessive wear (of moving parts) structural integrity, wear and vandalism.

Routine visual inspections relate only to the most obvious defects such as broken or missing parts, litter, vandalism and issues created by severe weather conditions (the intention is to identify hazards created by storm damage).

All inspections are non-dismantling, non-destructive and do not include any structural, toxicology or impact assessments defined in the standard; however, the inspector will undertake a manual test for stability and if equipment fails under manual load, or any other hazard is identified as an unacceptable risk, the owner/operator will be notified as soon as practicably possible.

The inspector will access all reasonably accessible equipment and will assess all reasonably accessible parts above the standing surface. Where it is not possible to access parts of the equipment without employing an alternative means of access the report will record the action required by the owner/operator to ensure the continued safe use of the equipment.

Ancillary equipment will be assessed using the inspector's knowledge and experience of the standards named in this document. (Note: Ancillary items are not included in the specific equipment-type parts of the EN 1176 series; hence they are not assessed for compliance with EN 1176 series and are subject to a general safety assessment).

The owner/operator is responsible for the overall safety of the equipment and area.

The inspector will not undertake any of the following works unless specifically agreed in writing at the time of order:

Checking the depth and underlying structural integrity of any surface areas and/or carrying out any testing of the impact attenuating properties of any surfaces; the identification of any corrosion, rot or other deterioration in any apparatus or equipment other than by an external inspection; the inspection of any equipment (or part thereof) that is beneath the playing surface (loose-fill materials may be moved to expose foundations); tightening any bolts, hinges or other fixing devices on any apparatus or equipment; assessing or inspecting any electrical installations contained on any site and/or apparatus and/or equipment; assessing or inspecting any water supplies and/or water features and/or any associated computerised systems (including carrying out any programming); where planting or trees are mentioned in the report no assessments of toxicity, suitability or condition are undertaken – the owner/operator should have suitable inspections provided by a competent person.

The owner/operator should have a 'design risk assessment' provided by the manufacturer/designer of the area for the equipment and location in which the facility is installed.

The operator is responsible for managing risks of their provision and is required by law to carry out a 'suitable and sufficient assessment' of the risks associated with a site or activity. This inspection shall be considered as contributing to the operator's discharge of this responsibility.

The details contained within the report are a snapshot of the condition at the time of inspection only and subsequent events may affect the condition of the facility. Suggested remedial actions are based on the knowledge and experience of the inspector and/or that of the inspection company. The owner/operator should always seek the advice of the manufacturer or a competent person when undertaking repairs and/or modifications to equipment.

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The operator is responsible for following the guidance of the relevant standards. The standards give guidance on the installation, inspection, maintenance and operation of the various types of facilities. The inspection guidance is listed in Table 1, with an indication of which parts will be included in an RPII Annual or Post-Installation Inspection. The relevant standards also contain additional parts which the operator should follow.

Inspection recommendations of relevant standards Refer to relevant standards for full text	Annual Main	RPII Annual/ Post Installation Inspection
6.1 d) Overall levels of safety of equipment (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of foundations (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of playing surfaces (see note 2)	✓	✓ [2]
6.1 d) Compliance with the relevant parts of the standard and or risk assessment (see note 3)	✓	✓ [3]
6.1 d) Effects of weather	✓	✓
6.1 d) Presence of rot, decay or corrosion (see note 1)	✓	✓ [1]
6.1 d) Assessment of repairs made or added or replaced components (see note 4)	✓	✓ [4]
6.1 d) Excavation or dismantling/additional measures	✓	✗
6.2.1 Assessment of glass reinforced plastics (see note 5)	✓	✓ [5]
6.2.1 Inspection of one post equipment (see note 1)	✓	✓ [1]
6.2.4 Undertaking the Operators inspection protocol	✓	✗

NB: The clause numbers in table 1 are taken from BS EN 1176 - Part 7:2020. The content is equally applicable to all other relevant standards listed herein. Playgrounds contain a range of equipment from different manufacturers and installed over a number of years; operators should implement any guidance provided by the manufacturer. Item specific detail is not readily available to RPII Playground Inspectors, whose report contributes to the operator's overall Annual Main Inspection as detailed in the relevant standards.

[1] A manual test only is undertaken for stability. Wear and instability are only detectable where readily apparent without dismantling or destruction and without the use of tools, excavation or specialist equipment. Rot and corrosion are tested or with a hammer and/or steel rod. Decay in timber may exist which can only be found with specialist equipment.

[2] Only the visible condition and dimensional compliance of surface extent is considered. Neither testing of impact attenuating properties nor measurement of the thickness of bound surfaces are undertaken on RPII annual inspections.

[3] The inspection assesses compliance where this can be tested on site using manual methods without dismantling, destruction and without the use of tools or specialist equipment.

[4] The operator should use manufacturer's recommended parts, or equivalent. We are unable to verify if such parts have been used, and any subsequent change in quality or performance.

[5] Visible glass fibres will be noted in reports. The operator is responsible for repairs or replacement.

# Risk Assessment Matrix

			Scores in the report are multiplication factors of Likelihood x Severity					
			Severity>>					
Likelihood	Very High probability, if the situation is not addressed an accident is almost certain.	5	Very High	VL (5)	L (10)	M (15)	H (20)	VH (25)
	High probability an accident is probable without any added factor.	4	High	VL (4)	L (8)	M (12)	H (16)	H (20)
	Moderate probability an incident is foreseeable.	3	Moderate	VL (3)	L (6)	L (9)	M (12)	M (15)
	Some probability, requires a combination of factors to take place.	2	Low	VL (2)	VL (4)	L (6)	L (8)	L (10)
	No significant probability; lightning strike, freak accident.	1	Very Low	VL (1)	VL (2)	VL (3)	VL (4)	VL (5)
			Very Low	Low	Moderate	High	Very High	
			1	2	3	4	5	
			No injury likely e.g. damaged or soiled clothing, minor bruising, grazes	Minor injury, laceration or bruising requiring first aid only	Injury requiring medical intervention e.g. cuts requiring stitches	Serious injury including concussions or fracture of long bones	Severe injury involving a potential life changing injury or fatality	
			Severity>>					
<p>Note 1: The total risk scores included within our reports are a multiplication factor of the calculated Likelihood and Severity of each finding. Both Likelihood and Severity are given a number between 1 - 5 as shown on the matrix above and these two numbers are then multiplied together to give the total risk score that is shown against defects on the report. Total risk scores can be divided in both directions, i.e. a total risk score of 12 could be a Likelihood (3) x Severity (4) or Likelihood (4) x Severity (3).</p> <p>Note 2: When we inspect we only see a snapshot of the current condition of the equipment. It is the operators responsibility to ensure that there is a continuing level of maintenance to keep the equipment in good working order and the site fit for use.</p>								

## Equipment has been assessed to the following standards where relevant:

- BS EN 1176 Parts 1-11 (Playground equipment and surfacing)
- BS EN 14974 (Facilities for users of roller sports equipment)
- BS EN 15312 (Free access multi-sports equipment)
- BS EN 16899 (Parkour Equipment)
- BS EN 16630 (Outdoor Fitness Equipment).



## Greenwood Park Play Area

Inspection Ref: 2341688

Site Ref: 5631

Inspected: 14-April-2024 - 06:54 by Tristian Morrison (RPII Annual Inspector)

Risk Assessment: 15 Moderate Risk



**Location:**

The site is partially overlooked by properties in the local community

**Disabled Access:**

Some accessible features; an area that presents difficulties to the majority of people with disabilities but in favourable circumstances and certainly in partnership can be accessed.



**i** 8 - Low Risk

**Item:** Site General  
**Manufacturer:** Owner/Operator  
**Surface Type:** N/A  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 2

**Finding 1**

There is sand on the surface - Remove sand from surface

**Finding 2**

The safety surface is low and the membrane is exposed creating trip points - Remove or resecure the exposed membrane and top up the surface to the correct level

**i** 5 - Very Low Risk

**Item:** Sign  
**Manufacturer:** Owner/Operator  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 1

**Finding 1**

It is recommended that signage, with information including the site address, contact information for maintenance issues and emergency contact details are provided for the facility - Provide in accordance with the recommendations

**i 6 - Low Risk**

**Item:** Kissing Gate  
**Manufacturer:** Not Identified  
**Surface Type:** Paving Slabs  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 1

**Finding 1**

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

**i 8 - Low Risk**

**Item:** Gate - Maintenance  
**Manufacturer:** Not Identified  
**Surface Type:** Concrete  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 3

**Finding 1**

There are trip hazards at the edges of the surface - Reinstate surrounding surface levels to remove the trip points

**Finding 2**

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

**Finding 3**

The maintenance gate was correctly padlocked at the time of inspection, however this means that the inspector was unable to fully assess the gate - Ensure that there are 12mm gaps throughout the full range of motion on gate/s and between leaves where relevant



**i** 6 - Low Risk

**Item:** Fence - Steel Mesh  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 2

**Finding 1**

There are a number of loose posts around the fence - Monitor for any further deterioration and reset as required

**Finding 2**

There is some damage to the fence sections - Monitor for any further deterioration and repair as required

**i** 6 - Low Risk

**Item:** Bench  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 7  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 5

**Finding 1**

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

**Finding 2**

There is some evidence of rot in the timber - Monitor for any further deterioration and replace as required

**Finding 3**

There are projecting bolt thread(s) present - Remove excess thread length and deburr or provide cap

**Finding 4**

There is some damage to the item - Monitor for any further deterioration and repair as required

**Finding 5**

There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process - Monitor for any deterioration (rot) and replace as required

**i 6 - Low Risk**

**Item:** Picnic Table  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 4  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 5

**Finding 1**

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

**Finding 2**

Parts of the timber are rough or splintered - Remove all rough or sharp edges

**Finding 3**

The timber stain is in poor condition - Prepare all affected parts and re-stain with an appropriate preservative

**Finding 4**

There are projecting bolt thread(s) present - Remove excess thread length and deburr or provide cap

**Finding 5**

There is some evidence of rot in the timber - Monitor for any further deterioration and replace as required

**i 8 - Low Risk**

**Item:** Litter Bin  
**Manufacturer:** Not Identified  
**Surface Type:** Concrete  
**Item Quantity:** 5  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 1

**Finding 1**

The surface has eroded and the foundations are exposed - Reinstate surrounding surfaces to cover the foundations

**i** 4 - Very Low Risk

**Item:** Sun Canopy  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A

**Total Findings:** 1



**Finding 1**

Canopy has been removed. Posts remain - Consider replacing canopy

**i** 8 - Low Risk

**Item:** 5 a side Goals  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 3



**Finding 1**

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

**Finding 2**

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

**Finding 3**

NB: We have undertaken a maintenance inspection only of the football goal(s); full load testing falls outside the scope of our inspection. - Implement load testing as required

**i** 5 - Very Low Risk

**Item:** Supernova  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Wet Pour  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 1



**Finding 1**

This item is satisfactory - no work required -

**i** 6 - Low Risk

**Item:** Multi Play (Toddler)  
**Manufacturer:** Wicksteed Playgrounds  
**Surface Type:** Wet Pour  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 3



**Finding 1**

There are a number of dents in the slide surface - Monitor for any further deterioration and repair as required

**Finding 2**

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

**Finding 3**

There is some damage to the item - Monitor for any further deterioration and repair as required

**i 6 - Low Risk**

**Item:** Climbing Blocks  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Wet Pour  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Life Expectancy:** >10 Years  
**Total Findings:** 1



**Finding 1**

There is some damage to the item - Monitor for any further deterioration and repair as required

**i 8 - Low Risk**

**Item:** Embankment Slide  
**Manufacturer:** R&T Stainless A/S  
**Surface Type:** Mixed Surface  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 4



**Finding 1**

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

**Finding 2**

The edges of the grass mat surface are raised / lifting above the surrounding surface - Tuck in or pin edges of grass mats as per the API Code of Practice to remove trip hazards

**Finding 3**

There are gaps opening between the grass mat tiles - Provide additional ties or secure / reinstate surface

**Finding 4**

There are a number of dents in the slide surface - Monitor for any further deterioration and repair as required

**i** 10 - Low Risk

**Item:** Cable Runway  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** Yes

**Total Findings:** 6



**Finding 1**

We have completed a visual inspection of the suspension links, cable and fixing points from ground level, however it is not possible to fully inspect these areas without either hiring equipment to gain access or removing the cable and suspension and inspecting at ground level. We recommend that the main cable and fixing security is thoroughly inspected at least in accordance with the manufacturers recommendations to check for wear, damage, security or internal rusting; this will help to ensure the continued safe use of the equipment - Inspect in accordance with the manufacturers recommendations

**Finding 2**

The nylon inserts are worn or missing at the point the cable enters the traveller - Replace worn or missing inserts as required

**Finding 3**

The seat connection cannot be inspected without dismantling the seat - Dismantle the seat to inspect the seat connection for wear

**Finding 4**

The chain links are worn in excess of 40% and require renewing - Replace worn chains

**Finding 5**

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

**Finding 6**

There are gaps opening between the grass mat tiles - Provide additional ties or secure / reinstate surface

**i 8 - Low Risk**

**Item:** Leap Frog  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 1



**Finding 1**  
 There is moderate damage to the grass matrix tile surface - Repair the damaged areas of surfacing

**i 8 - Low Risk**

**Item:** Activity Trail  
**Manufacturer:** Corocord  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** Yes  
  
**Total Findings:** 3



**Finding 1**  
 The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet. - Reinstated as required

**Finding 2**  
 There is some damage to the item - Monitor for any further deterioration and repair as required

**Finding 3**  
 There is/are finger entrapment/s in the rope connections and the item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.6 Entrapment of fingers - Monitor - No remedial work recommended

**i 6 - Low Risk**

**Item:** 1 Bay 2 Seat (Cradle)  
**Manufacturer:** GL Jones  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 5



**Finding 1**

The surface has subsided in some areas - Monitor for any further deterioration and repair as required

**Finding 2**

There is some wear to the shackles. - Monitor for any further deterioration and replace when 40% worn

**Finding 3**

There is some notable evidence of chain wear - Monitor for any further deterioration and replace when 40% worn

**Finding 4**

The chain openings are in excess of the 8.6mm as recommended by BS EN 1176 - Monitor - No remedial work recommended

**Finding 5**

The seat has minor damage or wear - Monitor for any further deterioration and replace as required



**! 15 - Moderate Risk**

**Item:** 2 Bay 3 Flat 1 Inclusive Seat  
**Manufacturer:** G L Jones Playgrounds Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 8



**Finding 1**

The fixings or components for this item were in excess of 2.5m above the standing surface and could not be fully accessed by the inspector. We have completed a visual inspection of the fixings from ground level but a maintenance inspection should be undertaken to assess the condition, security and wear of the components at intervals in accordance with the manufacturers recommendations. - Inspect in accordance with the manufacturers recommendations

**Finding 2**

BS EN 1176 Part 2: Annex A makes a recommendation that fences or enclosures should be upto 1.50m from the edges of the swing seat to the sides, and subject to risk assessment, from the edge of the impact area. This is however, a low risk finding and no remedial action is recommended. - Monitor - No remedial work recommended

**Finding 3**

The bushes are worn or missing - Replace worn or missing bushes

**Finding 4**

There is some wear to the shackles. - Monitor for any further deterioration and replace when 40% worn

**Finding 5**

The chain openings are in excess of the 8.6mm as recommended by BS EN 1176 - Monitor - No remedial work recommended

**Finding 6**

There is some notable evidence of chain wear - Monitor for any further deterioration and replace when 40% worn

**Finding 7**

The swing seat connectors are loose - Tighten to secure

**Finding 8**

The connecting link is cut/ damaged - Replace damaged link



**i** 4 - Very Low Risk

**Item:** Low Rotator  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Sand  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 4 - Very Low Risk

**Item:** Spinner Bowl  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 1



**Finding 1**

This item is satisfactory - no work required -

**i 6 - Low Risk**

**Item:** Space Net  
**Manufacturer:** Corocord  
**Surface Type:** Sand  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** Yes

**Total Findings:** 4



**Finding 1**

The side of the slide is damaged - Monitor for any further deterioration and repair as required

**Finding 2**

There are a number of dents in the slide surface - Monitor for any further deterioration and repair as required

**Finding 3**

The ropes/nets are worn/damaged in places - Monitor for any further deterioration and repair or replace as required

**Finding 4**

There is/are finger entrapment/s in the rope connections and the item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.6 Entrapment of fingers - Monitor - No remedial work recommended

**i 5 - Very Low Risk**

**Item:** Somersault Bars  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Sand  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** Yes

**Total Findings:** 1



**Finding 1**

There is/are finger entrapment/s / crush in the Somersault bars fixing and the item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.6 Entrapment of fingers - Monitor - No remedial work recommended

**i** 4 - Very Low Risk

**Item:** Spinning Pole  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Sand  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 4 - Very Low Risk

**Item:** Spring Horse  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Sand  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i 6 - Low Risk**

**Item:** Playhouse  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Sand  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** N/A



**Total Findings:** 1

**Finding 1**

There is some damage to the item - Monitor for any further deterioration and repair as required

**i 4 - Very Low Risk**

**Item:** Spinner Bowl  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Sand  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 4 - Very Low Risk

**Item:** Sand Play Unit  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Sand  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes



**Total Findings:** 1

**Finding 1**

There is/are bolt cap covers missing or damaged on the item - Replace missing or damaged bolt cap covers

**i** 4 - Very Low Risk

**Item:** Multi Play (Toddler)  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Sand  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i 8 - Low Risk**

**Item:** Embankment Slide  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** Yes



**Total Findings:** 8

**Finding 1**

The surface has eroded and the foundations are exposed - Reinstate surrounding surfaces to cover the foundations

**Finding 2**

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

**Finding 3**

The slide start section incline is not in the direction of travel; it should slope towards the direction of the sliding surface to meet the requirements of BS EN 1176 Part 3 - Monitor - No remedial work recommended

**Finding 4**

There are a number of dents in the slide surface - Monitor for any further deterioration and repair as required

**Finding 5**

The concrete foundation forms a projecting obstacle / hard object within the free space of the equipment, in contravention of the requirements of BS EN 1176 Part 1 - Reinstate the surface

**Finding 6**

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

**Finding 7**

A number of fixing(s) have worked loose - Secure all loose fixings

**Finding 8**

The weld(s) on this item have failed - Repair item

**i 6 - Low Risk**

**Item:** Play Panel  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** N/A



**Total Findings:** 2

**Finding 1**

The item is slightly loose in its foundations - Monitor for any further deterioration and repair as required

**Finding 2**

There is some damage to the item - Monitor for any further deterioration and repair as required

**i 8 - Low Risk**

**Item:** See Saw  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes



**Total Findings:** 1

**Finding 1**

There is or are fixings missing on the item causing finger entrapment - Replace all missing fixings to remove entrapment



## Findings information

**i** 6 - Low Risk (Finding 1)

**Item:** Ancillary Items - Site General  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** N/A



**Finding:** There is sand on the surface

**Action:** Remove sand from surface

**i** 8 - Low Risk (Finding 2)

**Item:** Ancillary Items - Site General  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** N/A



**Finding:** The safety surface is low and the membrane is exposed creating trip points

**Action:** Remove or resecure the exposed membrane and top up the surface to the correct level

**i** 5 - Very Low Risk (Finding 1)

**Item:** Ancillary Items - Sign  
**Manufacturer:** Owner/Operator

**Risk Level:** V - Very Low Risk  
**Surface:** Grass



**Finding:** It is recommended that signage, with information including the site address, contact information for maintenance issues and emergency contact details are provided for the facility

**Action:** Provide in accordance with the recommendations

**i** 6 - Low Risk (Finding 1)

**Item:** Gates - Kissing Gate  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Paving Slabs



**Finding:** The surface has eroded in some areas and may be slippery in wet conditions

**Action:** Reinstate the surface

**i** 8 - Low Risk (Finding 1)

**Item:** Gates - Gate - Maintenance  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Concrete



**Finding:** There are trip hazards at the edges of the surface

**Action:** Reinstate surrounding surface levels to remove the trip points

**i** 6 - Low Risk (Finding 2)

**Item:** Gates - Gate - Maintenance  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Concrete



**Finding:** The surface has eroded in some areas and may be slippery in wet conditions

**Action:** Reinstate the surface

**i** 0 - Risk Assessment not Undertaken (Finding 3)

**Item:** Gates - Gate - Maintenance  
**Manufacturer:** Not Identified

**Risk Level:** N - Risk Assessment not Undertaken  
**Surface:** Concrete



**Finding:** The maintenance gate was correctly padlocked at the time of inspection, however this means that the inspector was unable to fully assess the gate

**Action:** Ensure that there are 12mm gaps throughout the full range of motion on gate/s and between leaves where relevant

**i** 6 - Low Risk (Finding 1)

**Item:** Fences - Fence - Steel Mesh  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There are a number of loose posts around the fence

**Action:** Monitor for any further deterioration and reset as required

**i** 6 - Low Risk (Finding 2)

**Item:** Fences - Fence - Steel Mesh  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There is some damage to the fence sections

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 1)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass

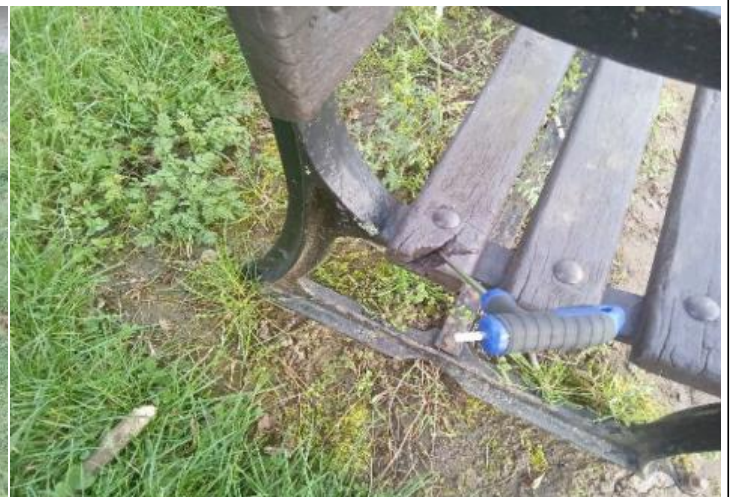


**Finding:** The surface has eroded in some areas and may be slippery in wet conditions  
**Action:** Reinstate the surface

**i** 6 - Low Risk (Finding 2)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There is some evidence of rot in the timber

**Action:** Monitor for any further deterioration and replace as required



**i** 6 - Low Risk (Finding 3)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There are projecting bolt thread(s) present

**Action:** Remove excess thread length and deburr or provide cap

**i** 6 - Low Risk (Finding 4)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There is some damage to the item

**Action:** Monitor for any further deterioration and repair as required

**i** 4 - Very Low Risk (Finding 5)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified

**Risk Level:** V - Very Low Risk  
**Surface:** Grass



**Finding:** There is some strimmer / machinery damage apparent on the posts, this can penetrate the preservative applied to the timber and accelerate the rotting process

**Action:** Monitor for any deterioration (rot) and replace as required

**i** 6 - Low Risk (Finding 1)

**Item:** Ancillary Items - Picnic Table  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The surface has eroded in some areas and may be slippery in wet conditions  
**Action:** Reinstate the surface

**i** 6 - Low Risk (Finding 2)

**Item:** Ancillary Items - Picnic Table  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** Parts of the timber are rough or splintered  
**Action:** Remove all rough or sharp edges

**i** 6 - Low Risk (Finding 3)

**Item:** Ancillary Items - Picnic Table  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The timber stain is in poor condition

**Action:** Prepare all affected parts and re-stain with an appropriate preservative

**i** 4 - Very Low Risk (Finding 4)

**Item:** Ancillary Items - Picnic Table  
**Manufacturer:** Not Identified

**Risk Level:** V - Very Low Risk  
**Surface:** Grass



**Finding:** There are projecting bolt thread(s) present

**Action:** Remove excess thread length and deburr or provide cap

**i** 6 - Low Risk (Finding 5)

**Item:** Ancillary Items - Picnic Table  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There is some evidence of rot in the timber

**Action:** Monitor for any further deterioration and replace as required

**i** 8 - Low Risk (Finding 1)

**Item:** Ancillary Items - Litter Bin  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Concrete



**Finding:** The surface has eroded and the foundations are exposed

**Action:** Reinststate surrounding surfaces to cover the foundations

**i** 4 - Very Low Risk (Finding 1)

**Item:** Ancillary Items - Sun Canopy  
**Manufacturer:** Not Identified

**Risk Level:** V - Very Low Risk  
**Surface:** Grass



**Finding:** Canopy has been removed. Posts remain

**Action:** Consider replacing canopy

**i** 8 - Low Risk (Finding 1)

**Item:** Multi Use Games Area - 5 a side Goals  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The surface has eroded in some areas and may be slippery in wet conditions

**Action:** Reinstate the surface



**i** 6 - Low Risk (Finding 2)

**Item:** Multi Use Games Area - 5 a side Goals  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

**Action:** Treat affected areas and repaint

**i** 0 - Risk Assessment not Undertaken (Finding 3)

**Item:** Multi Use Games Area - 5 a side Goals  
**Manufacturer:** Not Identified

**Risk Level:** N - Risk Assessment not Undertaken  
**Surface:** Grass



**Finding:** NB: We have undertaken a maintenance inspection only of the football goal(s); full load testing falls outside the scope of our inspection.

**Action:** Implement load testing as required

**i** 4 - Very Low Risk (Finding 1)

**Item:** Activity Equipment - Multi Play (Toddler)  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** V - Very Low Risk  
**Surface:** Wet Pour



**Finding:** There are a number of dents in the slide surface

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 2)

**Item:** Activity Equipment - Multi Play (Toddler)  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Wet Pour



**Finding:** The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

**Action:** Treat affected areas and repaint

**i** 6 - Low Risk (Finding 3)

**Item:** Activity Equipment - Multi Play (Toddler)  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Wet Pour



**Finding:** There is some damage to the item

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 1)

**Item:** Activity Equipment - Climbing Blocks  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Wet Pour



**Finding:** There is some damage to the item

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 1)

**Item:** Other - Embankment Slide  
**Manufacturer:** R&T Stainless A/S

**Risk Level:** L - Low Risk  
**Surface:** Mixed Surface



**Finding:** The surface has eroded in some areas and may be slippery in wet conditions  
**Action:** Reinststate the surface

**i** 8 - Low Risk (Finding 2)

**Item:** Other - Embankment Slide  
**Manufacturer:** R&T Stainless A/S

**Risk Level:** L - Low Risk  
**Surface:** Mixed Surface



**Finding:** The edges of the grass mat surface are raised / lifting above the surrounding surface  
**Action:** Tuck in or pin edges of grass mats as per the API Code of Practice to remove trip hazards

**i** 6 - Low Risk (Finding 3)

**Item:** Other - Embankment Slide  
**Manufacturer:** R&T Stainless A/S

**Risk Level:** L - Low Risk  
**Surface:** Mixed Surface



**Finding:** There are gaps opening between the grass mat tiles

**Action:** Provide additional ties or secure / reinstate surface

**i** 4 - Very Low Risk (Finding 4)

**Item:** Other - Embankment Slide  
**Manufacturer:** R&T Stainless A/S

**Risk Level:** V - Very Low Risk  
**Surface:** Mixed Surface



**Finding:** There are a number of dents in the slide surface

**Action:** Monitor for any further deterioration and repair as required

**i** 0 - Risk Assessment not Undertaken (Finding 1)

**Item:** Other - Cable Runway  
**Manufacturer:** Kompan Ltd

**Risk Level:** N - Risk Assessment not Undertaken  
**Surface:** Grass Matrix Tiles



**Finding:** We have completed a visual inspection of the suspension links, cable and fixing points from ground level, however it is not possible to fully inspect these areas without either hiring equipment to gain access or removing the cable and suspension and inspecting at ground level. We recommend that the main cable and fixing security is thoroughly inspected at least in accordance with the manufacturers recommendations to check for wear, damage, security or internal rusting; this will help to ensure the continued safe use of the equipment

**Action:** Inspect in accordance with the manufacturers recommendations



**i** 5 - Very Low Risk (Finding 2)

**Item:** Other - Cable Runway  
**Manufacturer:** Kompan Ltd

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The nylon inserts are worn or missing at the point the cable enters the traveller

**Action:** Replace worn or missing inserts as required

**i** 0 - Risk Assessment not Undertaken (Finding 3)

**Item:** Other - Cable Runway  
**Manufacturer:** Kompan Ltd

**Risk Level:** N - Risk Assessment not Undertaken  
**Surface:** Grass Matrix Tiles



**Finding:** The seat connection cannot be inspected without dismantling the seat

**Action:** Dismantle the seat to inspect the seat connection for wear

**i** 10 - Low Risk (Finding 4)

**Item:** Other - Cable Runway  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The chain links are worn in excess of 40% and require renewing

**Action:** Replace worn chains

**i** 6 - Low Risk (Finding 5)

**Item:** Other - Cable Runway  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The surface has eroded in some areas and may be slippery in wet conditions

**Action:** Reinstate the surface

**i** 6 - Low Risk (Finding 6)

**Item:** Other - Cable Runway  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There are gaps opening between the grass mat tiles

**Action:** Provide additional ties or secure / reinstate surface tiles

**i** 8 - Low Risk (Finding 1)

**Item:** Activity Equipment - Leap Frog  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is moderate damage to the grass matrix tile surface **Action:** Repair the damaged areas of surfacing

**i** 8 - Low Risk (Finding 1)

**Item:** Activity Equipment - Activity Trail  
**Manufacturer:** Corocord

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet. **Action:** Reinstate as required

**i** 6 - Low Risk (Finding 2)

**Item:** Activity Equipment - Activity Trail  
**Manufacturer:** Corocord

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is some damage to the item

**Action:** Monitor for any further deterioration and repair as required

**i** 5 - Very Low Risk (Finding 3)

**Item:** Activity Equipment - Activity Trail  
**Manufacturer:** Corocord

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is/are finger entrapment/s in the rope connections and the item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.6 Entrapment of fingers

**Action:** Monitor - No remedial work recommended

**i** 6 - Low Risk (Finding 1)

**Item:** Swings - 1 Bay 2 Seat (Cradle)  
**Manufacturer:** GL Jones

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The surface has subsided in some areas

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 2)

**Item:** Swings - 1 Bay 2 Seat (Cradle)  
**Manufacturer:** GL Jones

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is some wear to the shackles.

**Action:** Monitor for any further deterioration and replace when 40% worn

**i** 6 - Low Risk (Finding 3)

**Item:** Swings - 1 Bay 2 Seat (Cradle)  
**Manufacturer:** GL Jones

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is some notable evidence of chain wear

**Action:** Monitor for any further deterioration and replace when 40% worn



**i** 5 - Very Low Risk (Finding 4)

**Item:** Swings - 1 Bay 2 Seat (Cradle)  
**Manufacturer:** GL Jones

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The chain openings are in excess of the 8.6mm as recommended by BS EN 1176 **Action:** Monitor - No remedial work recommended

**i** 6 - Low Risk (Finding 5)

**Item:** Swings - 1 Bay 2 Seat (Cradle)  
**Manufacturer:** GL Jones

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The seat has minor damage or wear **Action:** Monitor for any further deterioration and replace as required

**i** 0 - Risk Assessment not Undertaken (Finding 1)

**Item:** Swings - 2 Bay 3 Flat 1 Inclusive Seat  
**Manufacturer:** G L Jones Playgrounds Ltd

**Risk Level:** N - Risk Assessment not Undertaken  
**Surface:** Grass Matrix Tiles



**Finding:** The fixings or components for this item were in excess of 2.5m above the standing surface and could not be fully accessed by the inspector. We have completed a visual inspection of the fixings from ground level but a maintenance inspection should be undertaken to assess the condition, security and wear of the components at intervals in accordance with the manufacturers recommendations.

**Action:** Inspect in accordance with the manufacturers recommendations

**i** 6 - Low Risk (Finding 2)

**Item:** Swings - 2 Bay 3 Flat 1 Inclusive Seat  
**Manufacturer:** G L Jones Playgrounds Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** BS EN 1176 Part 2: Annex A makes a recommendation that fences or enclosures should be upto 1.50m from the edges of the swing seat to the sides, and subject to risk assessment, from the edge of the impact area. This is however, a low risk finding and no remedial action is recommended.

**Action:** Monitor - No remedial work recommended

**i** 8 - Low Risk (Finding 3)

**Item:** Swings - 2 Bay 3 Flat 1 Inclusive Seat  
**Manufacturer:** G L Jones Playgrounds Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The bushes are worn or missing

**Action:** Replace worn or missing bushes

**i** 6 - Low Risk (Finding 4)

**Item:** Swings - 2 Bay 3 Flat 1 Inclusive Seat  
**Manufacturer:** G L Jones Playgrounds Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is some wear to the shackles.

**Action:** Monitor for any further deterioration and replace when 40% worn

**i** 5 - Very Low Risk (Finding 5)

**Item:** Swings - 2 Bay 3 Flat 1 Inclusive Seat  
**Manufacturer:** G L Jones Playgrounds Ltd

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The chain openings are in excess of the 8.6mm as recommended by BS EN 1176 **Action:** Monitor - No remedial work recommended

**i** 6 - Low Risk (Finding 6)

**Item:** Swings - 2 Bay 3 Flat 1 Inclusive Seat  
**Manufacturer:** G L Jones Playgrounds Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is some notable evidence of chain wear

**Action:** Monitor for any further deterioration and replace when 40% worn

**i** 6 - Low Risk (Finding 7)

**Item:** Swings - 2 Bay 3 Flat 1 Inclusive Seat  
**Manufacturer:** G L Jones Playgrounds Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The swing seat connectors are loose

**Action:** Tighten to secure

 15 - Moderate Risk (Finding 8)

**Item:** Swings - 2 Bay 3 Flat 1 Inclusive Seat  
**Manufacturer:** G L Jones Playgrounds Ltd

**Risk Level:** M - Moderate Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The connecting link is cut/ damaged

**Action:** Replace damaged link



**i** 6 - Low Risk (Finding 1)

**Item:** Activity Equipment - Space Net  
**Manufacturer:** Corocord

**Risk Level:** L - Low Risk  
**Surface:** Sand



**Finding:** The side of the slide is damaged

**Action:** Monitor for any further deterioration and repair as required

**i** 4 - Very Low Risk (Finding 2)

**Item:** Activity Equipment - Space Net  
**Manufacturer:** Corocord

**Risk Level:** V - Very Low Risk  
**Surface:** Sand



**Finding:** There are a number of dents in the slide surface

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 3)

**Item:** Activity Equipment - Space Net  
**Manufacturer:** Corocord

**Risk Level:** L - Low Risk  
**Surface:** Sand



**Finding:** The ropes/nets are worn/damaged in places

**Action:** Monitor for any further deterioration and repair or replace as required

**i** 5 - Very Low Risk (Finding 4)

**Item:** Activity Equipment - Space Net  
**Manufacturer:** Corocord

**Risk Level:** V - Very Low Risk  
**Surface:** Sand



**Finding:** There is/are finger entrapment/s in the rope connections and the item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.6 Entrapment of fingers

**Action:** Monitor - No remedial work recommended

**5 - Very Low Risk (Finding 1)**

**Item:** Activity Equipment - Somersault Bars  
**Manufacturer:** Kompan Ltd

**Risk Level:** V - Very Low Risk  
**Surface:** Sand



**Finding:** There is/are finger entrapment/s / crush in the Somersault bars fixing and the item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.6 Entrapment of fingers

**Action:** Monitor - No remedial work recommended

**6 - Low Risk (Finding 1)**

**Item:** Activity Equipment - Playhouse  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Sand



**Finding:** There is some damage to the item

**Action:** Monitor for any further deterioration and repair as required

**i** 4 - Very Low Risk (Finding 1)

**Item:** Activity Equipment - Sand Play Unit  
**Manufacturer:** Kompan Ltd

**Risk Level:** V - Very Low Risk  
**Surface:** Sand



**Finding:** There is/are bolt cap covers missing or damaged on the item

**Action:** Replace missing or damaged bolt cap covers

**i** 8 - Low Risk (Finding 1)

**Item:** Other - Embankment Slide  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The surface has eroded and the foundations are exposed

**Action:** Reinstate surrounding surfaces to cover the foundations

**i** 6 - Low Risk (Finding 2)

**Item:** Other - Embankment Slide  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

**Action:** Treat affected areas and repaint

**i** 4 - Very Low Risk (Finding 3)

**Item:** Other - Embankment Slide  
**Manufacturer:** Not Identified

**Risk Level:** V - Very Low Risk  
**Surface:** Grass



**Finding:** The slide start section incline is not in the direction of travel; it should slope towards the direction of the sliding surface to meet the requirements of BS EN 1176 Part 3

**Action:** Monitor - No remedial work recommended

**i** 4 - Very Low Risk (Finding 4)

**Item:** Other - Embankment Slide  
**Manufacturer:** Not Identified

**Risk Level:** V - Very Low Risk  
**Surface:** Grass



**Finding:** There are a number of dents in the slide surface

**Action:** Monitor for any further deterioration and repair as required

**i** 8 - Low Risk (Finding 5)

**Item:** Other - Embankment Slide  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The concrete foundation forms a projecting obstacle / hard object within the free space of the equipment, in contravention of the requirements of BS EN 1176 Part 1

**Action:** Reinststate the surface



**i** 8 - Low Risk (Finding 6)

**Item:** Other - Embankment Slide  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The surface has eroded in some areas and may be slippery in wet conditions  
**Action:** Reinstate the surface

**i** 6 - Low Risk (Finding 7)

**Item:** Other - Embankment Slide  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** A number of fixing(s) have worked loose

**Action:** Secure all loose fixings

**i** 8 - Low Risk (Finding 8)

**Item:** Other - Embankment Slide  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The weld(s) on this item have failed

**Action:** Repair item

**i** 6 - Low Risk (Finding 1)

**Item:** Activity Equipment - Play Panel  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The item is slightly loose in its foundations

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 2)

**Item:** Activity Equipment - Play Panel  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is some damage to the item

**Action:** Monitor for any further deterioration and repair as required

**i** 8 - Low Risk (Finding 1)

**Item:** Rocking Equipment - See Saw  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is or are fixings missing on the item causing finger entrapment

**Action:** Replace all missing fixings to remove entrapment



# the **play inspection** company

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## Annual Inspection

St Albans City and District Council

Mayflower Road

Mayflower Road, AL2 2QN



**API** Associate



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## Inspection Scope for RPII Inspection Methodology

This document outlines the RPII scope for inspections undertaken by the Inspectors listed as Annual Inspectors on the RPII Register of Inspectors when undertaking Indoor Annual, Outdoor Annual, Outdoor Operational and Outdoor Routine inspections.

Inspections are undertaken with reference to the standards listed in this preamble only; where no date for the standard is given it will be the standard that is current at the time of inspection except where overlap periods are granted by the standards committee when standards are updated. The information contained in reports is provided to assist the owner/operator in fulfilling their responsibilities as detailed in the relevant standard. Other standards referenced within the listed standards do not form part of the inspection, unless they are also explicitly listed here.

The following standards are relevant to all installations of equipment that are publicly accessible to users; this includes public parks, pay and play parks, schools, nurseries, public houses, holiday parks, indoor play centres, farm parks etc. All equipment used or employed in publicly accessible areas should meet with the requirements of the relevant standards (listed below):

BS EN 1176 Parts 1, 2, 3, 4, 5, 6, 10 & 11 Playground equipment intended for permanent installation outdoors & indoors.

BS EN 1176 Part 7 - 'Guidance on Installation, Inspection, Maintenance and Operation' (this document gives guidance to the owners/operators of the facility on the installation, inspection, maintenance and operation of playground equipment, excluding ancillary items).

In the United Kingdom the National Foreword forms an important part to the understanding and implementation of the recommendations set out in this document. It clarifies the application of the document within the UK as best practice guidance, as the document has been used since its initial publication. Therefore, in the UK this standard (BS EN 1176 – Part 7) contains no requirements and needs to be read and implemented as guidance, with the use of the term 'shall' therefore becoming a recommendation, as in the term 'should'.

Domestic play equipment falls outside of the scope of BS EN 1176 and has its own standards (BS EN 71 series – Safety of Toys). Where domestic equipment can be identified this will be acknowledged in the report but any comments concerning compliance will follow the requirements and recommendations of BS EN 1176.

When water play items, including spray parks, are inspected any comments concerning compliance within the inspection will refer to BS EN 1176. We have not assessed these against the requirements of BS EN 17232 (Water play equipment and features).

Other equipment that is not clearly identified as unsupervised or domestic (natural play, self-build equipment etc.) will be assessed for compliance with the relevant standard listed below:

**BS EN 15312** Free access multi-sports equipment  
**BS EN 14974** Skateparks  
**BS EN 16630** Permanently installed outdoor fitness equipment  
**BS EN 16899** Parkour equipment (plus RPII/API guidance notes)

Annual and Post Installation inspections will take into consideration compliance with these current standards, and defects related to wear and vandalism. Items not listed in the report have not been included in the inspection. The inspection will cover the playground equipment and the active area (that area which is obviously part of the playground), nominally up to three metres around, the fence line if closer, or other areas as agreed.

Operational inspections only take into consideration defects related to cleanliness, equipment ground clearances, ground surface finishes, exposed foundations, sharp edges, missing parts, excessive wear (of moving parts) structural integrity, wear and vandalism.

Routine visual inspections relate only to the most obvious defects such as broken or missing parts, litter, vandalism and issues created by severe weather conditions (the intention is to identify hazards created by storm damage).

All inspections are non-dismantling, non-destructive and do not include any structural, toxicology or impact assessments defined in the standard; however, the inspector will undertake a manual test for stability and if equipment fails under manual load, or any other hazard is identified as an unacceptable risk, the owner/operator will be notified as soon as practicably possible.

The inspector will access all reasonably accessible equipment and will assess all reasonably accessible parts above the standing surface. Where it is not possible to access parts of the equipment without employing an alternative means of access the report will record the action required by the owner/operator to ensure the continued safe use of the equipment.

Ancillary equipment will be assessed using the inspector's knowledge and experience of the standards named in this document. (Note: Ancillary items are not included in the specific equipment-type parts of the EN 1176 series; hence they are not assessed for compliance with EN 1176 series and are subject to a general safety assessment).

The owner/operator is responsible for the overall safety of the equipment and area.

The inspector will not undertake any of the following works unless specifically agreed in writing at the time of order:

Checking the depth and underlying structural integrity of any surface areas and/or carrying out any testing of the impact attenuating properties of any surfaces; the identification of any corrosion, rot or other deterioration in any apparatus or equipment other than by an external inspection; the inspection of any equipment (or part thereof) that is beneath the playing surface (loose-fill materials may be moved to expose foundations); tightening any bolts, hinges or other fixing devices on any apparatus or equipment; assessing or inspecting any electrical installations contained on any site and/or apparatus and/or equipment; assessing or inspecting any water supplies and/or water features and/or any associated computerised systems (including carrying out any programming); where planting or trees are mentioned in the report no assessments of toxicity, suitability or condition are undertaken – the owner/operator should have suitable inspections provided by a competent person.

The owner/operator should have a 'design risk assessment' provided by the manufacturer/designer of the area for the equipment and location in which the facility is installed.

The operator is responsible for managing risks of their provision and is required by law to carry out a 'suitable and sufficient assessment' of the risks associated with a site or activity. This inspection shall be considered as contributing to the operator's discharge of this responsibility.

The details contained within the report are a snapshot of the condition at the time of inspection only and subsequent events may affect the condition of the facility. Suggested remedial actions are based on the knowledge and experience of the inspector and/or that of the inspection company. The owner/operator should always seek the advice of the manufacturer or a competent person when undertaking repairs and/or modifications to equipment.

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The operator is responsible for following the guidance of the relevant standards. The standards give guidance on the installation, inspection, maintenance and operation of the various types of facilities. The inspection guidance is listed in Table 1, with an indication of which parts will be included in an RPII Annual or Post-Installation Inspection. The relevant standards also contain additional parts which the operator should follow.

Inspection recommendations of relevant standards Refer to relevant standards for full text	Annual Main	RPII Annual/ Post Installation Inspection
6.1 d) Overall levels of safety of equipment (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of foundations (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of playing surfaces (see note 2)	✓	✓ [2]
6.1 d) Compliance with the relevant parts of the standard and or risk assessment (see note 3)	✓	✓ [3]
6.1 d) Effects of weather	✓	✓
6.1 d) Presence of rot, decay or corrosion (see note 1)	✓	✓ [1]
6.1 d) Assessment of repairs made or added or replaced components (see note 4)	✓	✓ [4]
6.1 d) Excavation or dismantling/additional measures	✓	✗
6.2.1 Assessment of glass reinforced plastics (see note 5)	✓	✓ [5]
6.2.1 Inspection of one post equipment (see note 1)	✓	✓ [1]
6.2.4 Undertaking the Operators inspection protocol	✓	✗

NB: The clause numbers in table 1 are taken from BS EN 1176 - Part 7:2020. The content is equally applicable to all other relevant standards listed herein. Playgrounds contain a range of equipment from different manufacturers and installed over a number of years; operators should implement any guidance provided by the manufacturer. Item specific detail is not readily available to RPII Playground Inspectors, whose report contributes to the operator's overall Annual Main Inspection as detailed in the relevant standards.

[1] A manual test only is undertaken for stability. Wear and instability are only detectable where readily apparent without dismantling or destruction and without the use of tools, excavation or specialist equipment. Rot and corrosion are tested or with a hammer and/or steel rod. Decay in timber may exist which can only be found with specialist equipment.

[2] Only the visible condition and dimensional compliance of surface extent is considered. Neither testing of impact attenuating properties nor measurement of the thickness of bound surfaces are undertaken on RPII annual inspections.

[3] The inspection assesses compliance where this can be tested on site using manual methods without dismantling, destruction and without the use of tools or specialist equipment.

[4] The operator should use manufacturer's recommended parts, or equivalent. We are unable to verify if such parts have been used, and any subsequent change in quality or performance.

[5] Visible glass fibres will be noted in reports. The operator is responsible for repairs or replacement.



# Risk Assessment Matrix

			Scores in the report are multiplication factors of Likelihood x Severity					
			Severity>>					
<b>Likelihood</b>	Very High probability, if the situation is not addressed an accident is almost certain.	5	Very High	VL (5)	L (10)	M (15)	H (20)	VH (25)
	High probability an accident is probable without any added factor.	4	High	VL (4)	L (8)	M (12)	H (16)	H (20)
	Moderate probability an incident is foreseeable.	3	Moderate	VL (3)	L (6)	L (9)	M (12)	M (15)
	Some probability, requires a combination of factors to take place.	2	Low	VL (2)	VL (4)	L (6)	L (8)	L (10)
	No significant probability; lightning strike, freak accident.	1	Very Low	VL (1)	VL (2)	VL (3)	VL (4)	VL (5)
			Very Low	Low	Moderate	High	Very High	
			1	2	3	4	5	
			No injury likely e.g. damaged or soiled clothing, minor bruising, grazes	Minor injury, laceration or bruising requiring first aid only	Injury requiring medical intervention e.g. cuts requiring stitches	Serious injury including concussions or fracture of long bones	Severe injury involving a potential life changing injury or fatality	
			<b>Severity&gt;&gt;</b>					
<p>Note 1: The total risk scores included within our reports are a multiplication factor of the calculated Likelihood and Severity of each finding. Both Likelihood and Severity are given a number between 1 - 5 as shown on the matrix above and these two numbers are then multiplied together to give the total risk score that is shown against defects on the report. Total risk scores can be divided in both directions, i.e. a total risk score of 12 could be a Likelihood (3) x Severity (4) or Likelihood (4) x Severity (3).</p> <p>Note 2: When we inspect we only see a snapshot of the current condition of the equipment. It is the operators responsibility to ensure that there is a continuing level of maintenance to keep the equipment in good working order and the site fit for use.</p>								

**Equipment has been assessed to the following standards where relevant:**

- BS EN 1176 Parts 1-11 (Playground equipment and surfacing)
- BS EN 14974 (Facilities for users of roller sports equipment)
- BS EN 15312 (Free access multi-sports equipment)
- BS EN 16899 (Parkour Equipment)
- BS EN 16630 (Outdoor Fitness Equipment).

# Mayflower Road

Inspection Ref: 2340171

Site Ref: 5632

Inspected: 12-April-2024 - 09:41 by Tristian Morrison (RPII Annual Inspector)

Risk Assessment: 9 Low Risk



**Location:**

The site is partially overlooked by properties in the local community

**Disabled Access:**

Some accessible features; an area that presents difficulties to the majority of people with disabilities but in favourable circumstances and certainly in partnership can be accessed.

**i 6 - Low Risk**

**Item:** Site General  
**Manufacturer:** Owner/Operator  
**Surface Type:** N/A  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 1

**Finding 1**

The surface has eroded in some areas and may be slippery in wet conditions - Reinststate the surface

**i 5 - Very Low Risk**

**Item:** Sign  
**Manufacturer:** Owner/Operator  
**Surface Type:** N/A  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 1

**Finding 1**

BS EN 1176 Part 7 recommends that signage shall include the site name / address - Provide additional information

**i** 8 - Low Risk

**Item:** Gate - Self Closing  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 2  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 2

**Finding 1**

There are trip hazards at the edges of the surface - Reinstate surrounding surface levels to remove the trip points

**Finding 2**

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

**i** 6 - Low Risk

**Item:** Gate - Self Closing  
**Manufacturer:** Easy Gate Ltd  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 1

**Finding 1**

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

**i** 6 - Low Risk

**Item:** Gate - Maintenance  
**Manufacturer:** Owner/Operator  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 2

**Finding 1**

The maintenance gate was correctly padlocked at the time of inspection, however this means that the inspector was unable to fully assess the gate - Ensure that there are 12mm gaps throughout the full range of motion on gate/s and between leaves where relevant

**Finding 2**

The gate has no drop bolt sleeves and/or drop bolts fitted - Provide drop bolt sleeves and/or drop bolts

**i** 6 - Low Risk

**Item:** Fence - Chainlink  
**Manufacturer:** Owner/Operator  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 2

**Finding 1**

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

**Finding 2**

Cable ties have been used on the item and there are sharp projecting ends - Remove if not required or replace with a more appropriate alternative fixing method if used as a fixing



**i** 4 - Very Low Risk

**Item:** Fence - Steel Mesh  
**Manufacturer:** Owner/Operator  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 8 - Low Risk

**Item:** Bench  
**Manufacturer:** Owner/Operator  
**Surface Type:** Grass  
**Item Quantity:** 2  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 3

**Finding 1**

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

**Finding 2**

There are areas or parts of the timber on the structure that have rotted - Replace all affected timbers

**Finding 3**

Parts of the timber are rough or splintered - Remove all rough or sharp edges

**i** 8 - Low Risk

**Item:** Litter Bin  
**Manufacturer:** Owner/Operator  
**Surface Type:** Grass  
**Item Quantity:** 2  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A

**Total Findings:** 1



**Finding 1**

The bin is not securely fixed to the surface and there is some possibility of the item tipping or rolling over - Secure the bin to the ground

**i** 8 - Low Risk

**Item:** Litter Bin  
**Manufacturer:** Broxap  
**Surface Type:** Paving Slabs  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A

**Total Findings:** 1



**Finding 1**

The bin is not securely fixed to the surface and there is some possibility of the item tipping or rolling over - Secure the bin to the ground

**i** 9 - Low Risk

**Item:** Net Climber  
**Manufacturer:** Wicksteed Playgrounds  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 2



**Finding 1**

The rope has worn and wire strands are exposed - Replace rope or net

**Finding 2**

The connecting links are worn in excess of 40% and require renewing - Replace worn chains

**i** 6 - Low Risk

**Item:** Roundabout  
**Manufacturer:** Wicksteed Playgrounds  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 3 - 5 Years  
**Total Findings:** 4



**Finding 1**

The item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.2 for head and neck entrapment in the roundabout - Monitor - No remedial work recommended

**Finding 2**

The paint is flaking off the metalwork - Rub down and re-paint

**Finding 3**

There is some graffiti present - Remove the graffiti

**Finding 4**

The bearing is showing signs of wear - Monitor for any further deterioration and replace as required



**i 6 - Low Risk**

**Item:** Multi Play (Junior)  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** Yes  
**Life Expectancy:** >10 Years  
**Total Findings:** 4



**Finding 1**

A number of fixing(s) have worked loose on guardrail - Secure all loose fixings

**Finding 2**

There are gaps opening between the grass mat tiles - Provide additional ties or secure / reinstate surface

**Finding 3**

There is some graffiti present - Remove the graffiti

**Finding 4**

There is/are finger entrapment/s in the barrier next to access element and the item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.6 Entrapment of fingers - Monitor - No remedial work recommended

**i 8 - Low Risk**

**Item:** Free Standing Slide  
**Manufacturer:** G L Jones Playgrounds Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 4



**Finding 1**

The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet. - Reinstate as required

**Finding 2**

Fixing Pins have been installed in the impact areas of the grass mats - Remove pins from impact areas

**Finding 3**

The side of the slide is damaged - Monitor for any further deterioration and repair as required

**Finding 4**

The paint is flaking off the metalwork - Rub down and re-paint

**i 6 - Low Risk**

**Item:** 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** Record RSS  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** Yes  
**Life Expectancy:** >10 Years  
**Total Findings:** 9



**Finding 1**

There is some notable evidence of chain wear - Monitor for any further deterioration and replace when 40% worn

**Finding 2**

The chain openings are in excess of the 8.6mm as recommended by BS EN 1176 - Monitor - No remedial work recommended

**Finding 3**

The swing seat connectors are loose - Tighten to secure

**Finding 4**

The seat has minor damage or wear - Monitor for any further deterioration and replace as required

**Finding 5**

There is some graffiti present - Remove the graffiti

**Finding 6**

There is some wear to the shackles. - Monitor for any further deterioration and replace when 40% worn

**Finding 7**

There is algae or moss on the surface of the equipment - Clean and treat appropriately

**Finding 8**

Fixing Pins have been installed in the impact areas of the grass mats - Remove pins from impact areas

**Finding 9**

There are gaps opening between the grass mat tiles - Provide additional ties or secure / reinstate surface

**i** 8 - Low Risk

**Item:** Overhead Rotator  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes



**Total Findings:** 3

**Finding 1**

The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet. - Reinstate as required

**Finding 2**

The seat has been damaged - Monitor for any further deterioration and replace as required

**Finding 3**

The seat connection cannot be inspected without dismantling the seat - Dismantle the seat to inspect the seat connection for wear

**i** 8 - Low Risk

**Item:** Three Way Springer  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes



**Total Findings:** 2

**Finding 1**

There is or are fixings missing on the item - Replace all missing fixings

**Finding 2**

The Handgrips/Footrests rotate and may cause an unexpected movement for the user - Secure Handgrips/Footrests to prevent rotation.



**i** 4 - Very Low Risk

**Item:** Inclusive Roundabout  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Wet Pour  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes





**Total Findings:** 1

**Finding 1**

There is/are bolt cap covers missing or damaged on the item - Replace missing or damaged bolt cap covers

## Findings information

<span style="font-size: 1.2em; font-weight: bold;">i</span> 6 - Low Risk (Finding 1)			
<b>Item:</b>	Ancillary Items - Site General	<b>Risk Level:</b>	L - Low Risk
<b>Manufacturer:</b>	Owner/Operator	<b>Surface:</b>	N/A
			
<p><b>Finding:</b> The surface has eroded in some areas and may be slippery in wet conditions</p> <p><b>Action:</b> Reinstate the surface</p>			

**i** 5 - Very Low Risk (Finding 1)

**Item:** Ancillary Items - Sign  
**Manufacturer:** Owner/Operator

**Risk Level:** V - Very Low Risk  
**Surface:** N/A



**Finding:** BS EN 1176 Part 7 recommends that signage shall include the site name / address  
**Action:** Provide additional information

**i** 8 - Low Risk (Finding 1)

**Item:** Gates - Gate - Self Closing  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There are trip hazards at the edges of the surface  
**Action:** Reinstate surrounding surface levels to remove the trip points

**i** 6 - Low Risk (Finding 2)

**Item:** Gates - Gate - Self Closing  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The surface has eroded in some areas and may be slippery in wet conditions  
**Action:** Reinstate the surface

**i** 6 - Low Risk (Finding 1)

**Item:** Gates - Gate - Self Closing  
**Manufacturer:** Easy Gate Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The surface has eroded in some areas and may be slippery in wet conditions  
**Action:** Reinstate the surface

**i** 0 - Risk Assessment not Undertaken (Finding 1)

**Item:** Gates - Gate - Maintenance  
**Manufacturer:** Owner/Operator

**Risk Level:** N - Risk Assessment not Undertaken  
**Surface:** Grass



**Finding:** The maintenance gate was correctly padlocked at the time of inspection, however this means that the inspector was unable to fully assess the gate

**Action:** Ensure that there are 12mm gaps throughout the full range of motion on gate/s and between leaves where relevant

**i** 6 - Low Risk (Finding 2)

**Item:** Gates - Gate - Maintenance  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The gate has no drop bolt sleeves and/or drop bolts fitted

**Action:** Provide drop bolt sleeves and/or drop bolts



**i** 6 - Low Risk (Finding 1)

**Item:** Fences - Fence - Chainlink  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

**Action:** Treat affected areas and repaint

**i** 6 - Low Risk (Finding 2)

**Item:** Fences - Fence - Chainlink  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** Cable ties have been used on the item and there are sharp projecting ends

**Action:** Remove if not required or replace with a more appropriate alternative fixing method if used as a fixing

**i** 6 - Low Risk (Finding 1)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The surface has eroded in some areas and may be slippery in wet conditions  
**Action:** Reinststate the surface

**i** 8 - Low Risk (Finding 2)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There are areas or parts of the timber on the structure that have rotted  
**Action:** Replace all affected timbers

**i** 6 - Low Risk (Finding 3)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** Parts of the timber are rough or splintered

**Action:** Remove all rough or sharp edges

**i** 8 - Low Risk (Finding 1)

**Item:** Ancillary Items - Litter Bin  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The bin is not securely fixed to the surface and there is some possibility of the item tipping or rolling over

**Action:** Secure the bin to the ground

**i** 8 - Low Risk (Finding 1)

**Item:** Ancillary Items - Litter Bin  
**Manufacturer:** Broxap

**Risk Level:** L - Low Risk  
**Surface:** Paving Slabs



**Finding:** The bin is not securely fixed to the surface and there is some possibility of the item tipping or rolling over

**Action:** Secure the bin to the ground

**i** 9 - Low Risk (Finding 1)

**Item:** Activity Equipment - Net Climber  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The rope has worn and wire strands are exposed

**Action:** Replace rope or net

**i** 8 - Low Risk (Finding 2)

**Item:** Activity Equipment - Net Climber  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The connecting links are worn in excess of 40% and require renewing

**Action:** Replace worn chains

**i** 5 - Very Low Risk (Finding 1)

**Item:** Rotor Play - Roundabout  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.2 for head and neck entrapment in the roundabout

**Action:** Monitor - No remedial work recommended

**i** 6 - Low Risk (Finding 2)

**Item:** Rotor Play - Roundabout  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The paint is flaking off the metalwork

**Action:** Rub down and re-paint

**i** 0 - Risk Assessment not Undertaken (Finding 3)

**Item:** Rotor Play - Roundabout  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** N - Risk Assessment not Undertaken  
**Surface:** Grass Matrix Tiles



**Finding:** There is some graffiti present

**Action:** Remove the graffiti

**i** 6 - Low Risk (Finding 4)

**Item:** Rotor Play - Roundabout  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The bearing is showing signs of wear

**Action:** Monitor for any further deterioration and replace as required

**i** 6 - Low Risk (Finding 1)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** A number of fixing(s) have worked loose on guardrail

**Action:** Secure all loose fixings



**i** 6 - Low Risk (Finding 2)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There are gaps opening between the grass mat tiles

**Action:** Provide additional ties or secure / reinstate surface

**i** 0 - Risk Assessment not Undertaken (Finding 3)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Kompan Ltd

**Risk Level:** N - Risk Assessment not Undertaken  
**Surface:** Grass Matrix Tiles



**Finding:** There is some graffiti present

**Action:** Remove the graffiti

**i** 5 - Very Low Risk (Finding 4)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Kompan Ltd

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is/are finger entrapment/s in the barrier next to access element and the item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.6 Entrapment of fingers  
**Action:** Monitor - No remedial work recommended

**i** 8 - Low Risk (Finding 1)

**Item:** Other - Free Standing Slide  
**Manufacturer:** G L Jones Playgrounds Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet. **Action:** Reinstate as required

**i** 5 - Very Low Risk (Finding 2)

**Item:** Other - Free Standing Slide  
**Manufacturer:** G L Jones Playgrounds Ltd

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** Fixing Pins have been installed in the impact areas of the grass mats  
**Action:** Remove pins from impact areas

**i** 6 - Low Risk (Finding 3)

<b>Item:</b>	Other - Free Standing Slide	<b>Risk Level:</b>	L - Low Risk
<b>Manufacturer:</b>	G L Jones Playgrounds Ltd	<b>Surface:</b>	Grass Matrix Tiles



<b>Finding:</b> The side of the slide is damaged	<b>Action:</b> Monitor for any further deterioration and repair as required
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**i** 6 - Low Risk (Finding 4)

<b>Item:</b>	Other - Free Standing Slide	<b>Risk Level:</b>	L - Low Risk
<b>Manufacturer:</b>	G L Jones Playgrounds Ltd	<b>Surface:</b>	Grass Matrix Tiles



<b>Finding:</b> The paint is flaking off the metalwork	<b>Action:</b> Rub down and re-paint
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**i** 6 - Low Risk (Finding 1)

**Item:** Swings - 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** Record RSS

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is some notable evidence of chain wear

**Action:** Monitor for any further deterioration and replace when 40% worn

**i** 5 - Very Low Risk (Finding 2)

**Item:** Swings - 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** Record RSS

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The chain openings are in excess of the 8.6mm as recommended by BS EN 1176 **Action:** Monitor - No remedial work recommended

**i** 6 - Low Risk (Finding 3)

**Item:** Swings - 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** Record RSS

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The swing seat connectors are loose **Action:** Tighten to secure



**i** 6 - Low Risk (Finding 4)

**Item:** Swings - 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** Record RSS  
**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The seat has minor damage or wear  
**Action:** Monitor for any further deterioration and replace as required

**i** 0 - Risk Assessment not Undertaken (Finding 5)

**Item:** Swings - 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** Record RSS  
**Risk Level:** N - Risk Assessment not Undertaken  
**Surface:** Grass Matrix Tiles



**Finding:** There is some graffiti present  
**Action:** Remove the graffiti

**i** 6 - Low Risk (Finding 6)

**Item:** Swings - 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** Record RSS

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is some wear to the shackles.

**Action:** Monitor for any further deterioration and replace when 40% worn

**i** 6 - Low Risk (Finding 7)

**Item:** Swings - 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** Record RSS

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is algae or moss on the surface of the equipment

**Action:** Clean and treat appropriately

**i** 6 - Low Risk (Finding 8)

**Item:** Swings - 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** Record RSS

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** Fixing Pins have been installed in the impact areas **Action:** Remove pins from impact areas of the grass mats

**i** 6 - Low Risk (Finding 9)

**Item:** Swings - 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** Record RSS

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There are gaps opening between the grass mat tiles

**Action:** Provide additional ties or secure / reinstate surface

**i** 8 - Low Risk (Finding 1)

**Item:** Rotor Play - Overhead Rotator  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet.

**Action:** Reinstall as required

**i** 6 - Low Risk (Finding 2)

**Item:** Rotor Play - Overhead Rotator  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The seat has been damaged

**Action:** Monitor for any further deterioration and replace as required

**i** 0 - Risk Assessment not Undertaken (Finding 3)

**Item:** Rotor Play - Overhead Rotator  
**Manufacturer:** Kompan Ltd

**Risk Level:** N - Risk Assessment not Undertaken  
**Surface:** Grass Matrix Tiles



**Finding:** The seat connection cannot be inspected without dismantling the seat

**Action:** Dismantle the seat to inspect the seat connection for wear

**i** 8 - Low Risk (Finding 1)

**Item:** Rocking Equipment - Three Way Springer  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is or are fixings missing on the item

**Action:** Replace all missing fixings

**i** 6 - Low Risk (Finding 2)

**Item:** Rocking Equipment - Three Way Springer  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The Handgrips/Footrests rotate and may cause an unexpected movement for the user  
**Action:** Secure Handgrips/Footrests to prevent rotation.

**i** 4 - Very Low Risk (Finding 1)

**Item:** Rotor Play - Inclusive Roundabout  
**Manufacturer:** Kompan Ltd

**Risk Level:** V - Very Low Risk  
**Surface:** Wet Pour



**Finding:** There is/are bolt cap covers missing or damaged on the item

**Action:** Replace missing or damaged bolt cap covers





# the **play inspection** company

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## Annual Inspection

St Albans City and District Council

North Close Play Area

St Albans, AL2 3HB



**API** Associate



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## Inspection Scope for RPII Inspection Methodology

This document outlines the RPII scope for inspections undertaken by the Inspectors listed as Annual Inspectors on the RPII Register of Inspectors when undertaking Indoor Annual, Outdoor Annual, Outdoor Operational and Outdoor Routine inspections.

Inspections are undertaken with reference to the standards listed in this preamble only; where no date for the standard is given it will be the standard that is current at the time of inspection except where overlap periods are granted by the standards committee when standards are updated. The information contained in reports is provided to assist the owner/operator in fulfilling their responsibilities as detailed in the relevant standard. Other standards referenced within the listed standards do not form part of the inspection, unless they are also explicitly listed here.

The following standards are relevant to all installations of equipment that are publicly accessible to users; this includes public parks, pay and play parks, schools, nurseries, public houses, holiday parks, indoor play centres, farm parks etc. All equipment used or employed in publicly accessible areas should meet with the requirements of the relevant standards (listed below):

BS EN 1176 Parts 1, 2, 3, 4, 5, 6, 10 & 11 Playground equipment intended for permanent installation outdoors & indoors.

BS EN 1176 Part 7 - 'Guidance on Installation, Inspection, Maintenance and Operation' (this document gives guidance to the owners/operators of the facility on the installation, inspection, maintenance and operation of playground equipment, excluding ancillary items).

In the United Kingdom the National Foreword forms an important part to the understanding and implementation of the recommendations set out in this document. It clarifies the application of the document within the UK as best practice guidance, as the document has been used since its initial publication. Therefore, in the UK this standard (BS EN 1176 – Part 7) contains no requirements and needs to be read and implemented as guidance, with the use of the term 'shall' therefore becoming a recommendation, as in the term 'should'.

Domestic play equipment falls outside of the scope of BS EN 1176 and has its own standards (BS EN 71 series – Safety of Toys). Where domestic equipment can be identified this will be acknowledged in the report but any comments concerning compliance will follow the requirements and recommendations of BS EN 1176.

When water play items, including spray parks, are inspected any comments concerning compliance within the inspection will refer to BS EN 1176. We have not assessed these against the requirements of BS EN 17232 (Water play equipment and features).

Other equipment that is not clearly identified as unsupervised or domestic (natural play, self-build equipment etc.) will be assessed for compliance with the relevant standard listed below:

**BS EN 15312** Free access multi-sports equipment  
**BS EN 14974** Skateparks  
**BS EN 16630** Permanently installed outdoor fitness equipment  
**BS EN 16899** Parkour equipment (plus RPII/API guidance notes)

Annual and Post Installation inspections will take into consideration compliance with these current standards, and defects related to wear and vandalism. Items not listed in the report have not been included in the inspection. The inspection will cover the playground equipment and the active area (that area which is obviously part of the playground), nominally up to three metres around, the fence line if closer, or other areas as agreed.

Operational inspections only take into consideration defects related to cleanliness, equipment ground clearances, ground surface finishes, exposed foundations, sharp edges, missing parts, excessive wear (of moving parts) structural integrity, wear and vandalism.

Routine visual inspections relate only to the most obvious defects such as broken or missing parts, litter, vandalism and issues created by severe weather conditions (the intention is to identify hazards created by storm damage).

All inspections are non-dismantling, non-destructive and do not include any structural, toxicology or impact assessments defined in the standard; however, the inspector will undertake a manual test for stability and if equipment fails under manual load, or any other hazard is identified as an unacceptable risk, the owner/operator will be notified as soon as practicably possible.

The inspector will access all reasonably accessible equipment and will assess all reasonably accessible parts above the standing surface. Where it is not possible to access parts of the equipment without employing an alternative means of access the report will record the action required by the owner/operator to ensure the continued safe use of the equipment.

Ancillary equipment will be assessed using the inspector's knowledge and experience of the standards named in this document. (Note: Ancillary items are not included in the specific equipment-type parts of the EN 1176 series; hence they are not assessed for compliance with EN 1176 series and are subject to a general safety assessment).

The owner/operator is responsible for the overall safety of the equipment and area.

The inspector will not undertake any of the following works unless specifically agreed in writing at the time of order:

Checking the depth and underlying structural integrity of any surface areas and/or carrying out any testing of the impact attenuating properties of any surfaces; the identification of any corrosion, rot or other deterioration in any apparatus or equipment other than by an external inspection; the inspection of any equipment (or part thereof) that is beneath the playing surface (loose-fill materials may be moved to expose foundations); tightening any bolts, hinges or other fixing devices on any apparatus or equipment; assessing or inspecting any electrical installations contained on any site and/or apparatus and/or equipment; assessing or inspecting any water supplies and/or water features and/or any associated computerised systems (including carrying out any programming); where planting or trees are mentioned in the report no assessments of toxicity, suitability or condition are undertaken – the owner/operator should have suitable inspections provided by a competent person.

The owner/operator should have a 'design risk assessment' provided by the manufacturer/designer of the area for the equipment and location in which the facility is installed.

The operator is responsible for managing risks of their provision and is required by law to carry out a 'suitable and sufficient assessment' of the risks associated with a site or activity. This inspection shall be considered as contributing to the operator's discharge of this responsibility.

The details contained within the report are a snapshot of the condition at the time of inspection only and subsequent events may affect the condition of the facility. Suggested remedial actions are based on the knowledge and experience of the inspector and/or that of the inspection company. The owner/operator should always seek the advice of the manufacturer or a competent person when undertaking repairs and/or modifications to equipment.

A full copy of the Play Inspection Company Ltd. Terms & Conditions is available on our website ([www.playinspections.co.uk](http://www.playinspections.co.uk))

The operator is responsible for following the guidance of the relevant standards. The standards give guidance on the installation, inspection, maintenance and operation of the various types of facilities. The inspection guidance is listed in Table 1, with an indication of which parts will be included in an RPII Annual or Post-Installation Inspection. The relevant standards also contain additional parts which the operator should follow.

Inspection recommendations of relevant standards Refer to relevant standards for full text	Annual Main	RPII Annual/ Post Installation Inspection
6.1 d) Overall levels of safety of equipment (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of foundations (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of playing surfaces (see note 2)	✓	✓ [2]
6.1 d) Compliance with the relevant parts of the standard and or risk assessment (see note 3)	✓	✓ [3]
6.1 d) Effects of weather	✓	✓
6.1 d) Presence of rot, decay or corrosion (see note 1)	✓	✓ [1]
6.1 d) Assessment of repairs made or added or replaced components (see note 4)	✓	✓ [4]
6.1 d) Excavation or dismantling/additional measures	✓	✗
6.2.1 Assessment of glass reinforced plastics (see note 5)	✓	✓ [5]
6.2.1 Inspection of one post equipment (see note 1)	✓	✓ [1]
6.2.4 Undertaking the Operators inspection protocol	✓	✗

NB: The clause numbers in table 1 are taken from BS EN 1176 - Part 7:2020. The content is equally applicable to all other relevant standards listed herein. Playgrounds contain a range of equipment from different manufacturers and installed over a number of years; operators should implement any guidance provided by the manufacturer. Item specific detail is not readily available to RPII Playground Inspectors, whose report contributes to the operator's overall Annual Main Inspection as detailed in the relevant standards.

[1] A manual test only is undertaken for stability. Wear and instability are only detectable where readily apparent without dismantling or destruction and without the use of tools, excavation or specialist equipment. Rot and corrosion are tested or with a hammer and/or steel rod. Decay in timber may exist which can only be found with specialist equipment.

[2] Only the visible condition and dimensional compliance of surface extent is considered. Neither testing of impact attenuating properties nor measurement of the thickness of bound surfaces are undertaken on RPII annual inspections.

[3] The inspection assesses compliance where this can be tested on site using manual methods without dismantling, destruction and without the use of tools or specialist equipment.

[4] The operator should use manufacturer's recommended parts, or equivalent. We are unable to verify if such parts have been used, and any subsequent change in quality or performance.

[5] Visible glass fibres will be noted in reports. The operator is responsible for repairs or replacement.

# Risk Assessment Matrix

			Scores in the report are multiplication factors of Likelihood x Severity					
			Severity>>					
<b>Likelihood</b>	Very High probability, if the situation is not addressed an accident is almost certain.	5	Very High	VL (5)	L (10)	M (15)	H (20)	VH (25)
	High probability an accident is probable without any added factor.	4	High	VL (4)	L (8)	M (12)	H (16)	H (20)
	Moderate probability an incident is foreseeable.	3	Moderate	VL (3)	L (6)	L (9)	M (12)	M (15)
	Some probability, requires a combination of factors to take place.	2	Low	VL (2)	VL (4)	L (6)	L (8)	L (10)
	No significant probability; lightning strike, freak accident.	1	Very Low	VL (1)	VL (2)	VL (3)	VL (4)	VL (5)
			Very Low	Low	Moderate	High	Very High	
			1	2	3	4	5	
			No injury likely e.g. damaged or soiled clothing, minor bruising, grazes	Minor injury, laceration or bruising requiring first aid only	Injury requiring medical intervention e.g. cuts requiring stitches	Serious injury including concussions or fracture of long bones	Severe injury involving a potential life changing injury or fatality	
			<b>Severity&gt;&gt;</b>					
<p>Note 1: The total risk scores included within our reports are a multiplication factor of the calculated Likelihood and Severity of each finding. Both Likelihood and Severity are given a number between 1 - 5 as shown on the matrix above and these two numbers are then multiplied together to give the total risk score that is shown against defects on the report. Total risk scores can be divided in both directions, i.e. a total risk score of 12 could be a Likelihood (3) x Severity (4) or Likelihood (4) x Severity (3).</p> <p>Note 2: When we inspect we only see a snapshot of the current condition of the equipment. It is the operators responsibility to ensure that there is a continuing level of maintenance to keep the equipment in good working order and the site fit for use.</p>								

**Equipment has been assessed to the following standards where relevant:**

- BS EN 1176 Parts 1-11 (Playground equipment and surfacing)
- BS EN 14974 (Facilities for users of roller sports equipment)
- BS EN 15312 (Free access multi-sports equipment)
- BS EN 16899 (Parkour Equipment)
- BS EN 16630 (Outdoor Fitness Equipment).



## North Close Play Area

Inspection Ref: 2340172

Site Ref: 17781

Inspected: 12-April-2024 - 11:02 by Tristian Morrison (RPII Annual Inspector)

Risk Assessment: 10 Low Risk



**Location:**

The site is located in an area of public open space and is not directly overlooked by any properties in the local community.

**Disabled Access:**

Some accessible features; an area that presents difficulties to the majority of people with disabilities but in favourable circumstances and certainly in partnership can be accessed.

**i** 6 - Low Risk

**Item:** Site General  
**Manufacturer:** Owner/Operator  
**Surface Type:** N/A  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A

**Total Findings:** 1



**Finding 1**

The signage is damaged or missing - Replace signage

**i** 5 - Very Low Risk

**Item:** Sign  
**Manufacturer:** Owner/Operator  
**Surface Type:** N/A  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A

**Total Findings:** 1



**Finding 1**

BS EN 1176 Part 7 recommends that signage shall include the site name / address - Provide additional information

**i 8 - Low Risk**

**Item:** Gate - Self Closing  
**Manufacturer:** Not Identified  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 2

**Finding 1**

There are trip hazards caused by the grass matrix tiles at the edges of the surface - Adjust grass matrix tile and reinstaate surrounding surface levels to remove the trip points

**Finding 2**

There are projecting bolt thread(s) present - Remove excess thread length and deburr or provide cap

**i 6 - Low Risk**

**Item:** Gate - Maintenance  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 3

**Finding 1**

There is no padlock on the maintenance gate - Provide a padlock to secure the gate

**Finding 2**

The gate has no drop bolt sleeves and/or drop bolts fitted - Provide drop bolt sleeves and/or drop bolts

**Finding 3**

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

**i 6 - Low Risk**

**Item:** Fence - Steel Mesh  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 4

**Finding 1**

Cable ties have been used on the item and there are sharp projecting ends - Remove if not required or replace with a more appropriate alternative fixing method if used as a fixing

**Finding 2**

There are a number of loose posts around the fence - Monitor for any further deterioration and reset as required

**Finding 3**

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

**Finding 4**

There is some damage to the fence sections - Monitor for any further deterioration and repair as required

**i 8 - Low Risk**

**Item:** Bench  
**Manufacturer:** Not Identified  
**Surface Type:** Concrete  
**Item Quantity:** 3  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 4

**Finding 1**

There is algae, silt or moss growth on the surface resulting in slippery conditions - Clean and treat appropriately

**Finding 2**

There is some minor damage to the surface - Monitor for any further deterioration and repair as required

**Finding 3**

There are areas or parts of the timber on the structure that have rotted - Replace all affected timbers

**Finding 4**

Parts of the timber are rough or splintered - Remove all rough or sharp edges



**i 8 - Low Risk**

**Item:** Litter Bin  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A

**Total Findings:** 4



- |   |   |
|---|---|
| <b>Finding 1</b><br>The lid or door of the litter bin is not secured - Ensure the lid or door is kept locked        | <b>Finding 2</b><br>The bin is not securely fixed to the surface and there is some possibility of the item tipping or rolling over - Secure the bin to the ground     |
| <b>Finding 3</b><br>There is some damage to the item - Monitor for any further deterioration and repair as required | <b>Finding 4</b><br>The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint |

**i 8 - Low Risk**

**Item:** Bench  
**Manufacturer:** Not Identified  
**Surface Type:** N/A  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A

**Total Findings:** 3



- |   |   |
|---|---|
| <b>Finding 1</b><br>There is algae, silt or moss growth on the surface resulting in slippery conditions - Clean and treat appropriately | <b>Finding 2</b><br>There are trip hazards at the edges of the surface - Reinstate surrounding surface levels to remove the trip points |
| <b>Finding 3</b><br>There is some minor damage to the surface - Monitor for any further deterioration and repair as required            |   |



**i 6 - Low Risk**

**Item:** See Saw  
**Manufacturer:** Wicksteed Playgrounds  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 8



**Finding 1**

The surface has subsided in some areas - Monitor for any further deterioration and repair as required

**Finding 3**

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

**Finding 5**

The item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.2 for head and neck entrapment in the see saw handles - Monitor - No remedial work recommended

**Finding 7**

There is no gaiter protection for accessible moving parts (possible shear trap) as recommended in BS EN 1176 Part 1; 4.2.6 Moving Parts - Monitor - No remedial work recommended

**Finding 2**

There is some minor damage to the surface - Monitor for any further deterioration and repair as required

**Finding 4**

The seat has been damaged - Monitor for any further deterioration and replace as required

**Finding 6**

The paint is flaking off the metalwork - Rub down and re-paint

**Finding 8**

There is surface corrosion / rust present on the item - Consider treating the item

**i** 9 - Low Risk

**Item:** Net Climber  
**Manufacturer:** Wicksteed Playgrounds  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 2



**Finding 1**

The rope has worn and wire strands are exposed - Replace rope or net

**Finding 2**

The chain/rope covering is damaged - Monitor for any further deterioration and replace as required

**i** 10 - Low Risk

**Item:** Rocking Horse  
**Manufacturer:** Wicksteed Playgrounds  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 5



**Finding 1**

There is some damage to the seat - Monitor for any further deterioration and repair as required

**Finding 2**

There are areas or parts of the timber on the structure that have rotted - Replace all affected timbers

**Finding 3**

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

**Finding 4**

There is no gaiter protection for accessible moving parts (possible shear trap) as recommended in BS EN 1176 Part 1; 4.2.6 Moving Parts - Monitor - No remedial work recommended

**Finding 5**

There is/are finger entrapment/s in the rocking horse frame and the item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.6 Entrapment of fingers - Remove the entrapment



**i** 6 - Low Risk

**Item:** 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** S M P (Playgrounds Ltd)  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 10



**Finding 1**

There is some wear to the shackles. - Monitor for any further deterioration and replace when 40% worn

**Finding 2**

The fixings or components for this item were in excess of 2.5m above the standing surface and could not be fully accessed by the inspector. We have completed a visual inspection of the fixings from ground level but a maintenance inspection should be undertaken to assess the condition, security and wear of the components at intervals in accordance with the manufacturers recommendations. - Inspect in accordance with the manufacturers recommendations

**Finding 3**

There is some notable evidence of chain wear - Monitor for any further deterioration and replace when 40% worn

**Finding 4**

The chain openings are in excess of the 8.6mm as recommended by BS EN 1176 - Monitor - No remedial work recommended

**Finding 5**

The seat has minor damage or wear - Monitor for any further deterioration and replace as required

**Finding 6**

The seat has minor damage or wear - Monitor for any further deterioration and replace as required

**Finding 7**

There are caps missing from the underside of the seats - Replace missing caps under the seats

**Finding 8**

The seats are too close to each other as defined in BS EN 1176 Part 2; this is a low risk failure and no remedial action is required - Monitor - No remedial work recommended

**Finding 9**

The seats are too close to the frame as defined in BS EN 1176 Part 2; this is a low risk failure and no remedial action is required - Monitor - No remedial work recommended

**Finding 10**

The paint is flaking off the metalwork - Rub down and re-paint

**i** 8 - Low Risk

**Item:** Spring Board  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Life Expectancy:** >10 Years  
**Total Findings:** 4



**Finding 1**

The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet. - Reinstate as required

**Finding 2**

There is algae or moss on the surface of the equipment - Clean and treat appropriately

**Finding 3**

There is/are bolt cap covers missing or damaged on the item - Replace missing or damaged bolt cap covers

**Finding 4**

The paintwork on the spring has been damaged or worn exposing the metal underneath which is rusting - Treat any rusting components and repaint

**i** 8 - Low Risk

**Item:** Free Standing Slide  
**Manufacturer:** G L Jones Playgrounds Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Life Expectancy:** >10 Years  
**Total Findings:** 3



**Finding 1**

There are a number of dents in the slide surface - Monitor for any further deterioration and repair as required

**Finding 2**

The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet. - Reinstate as required

**Finding 3**

Fixing Pins have been installed in the impact areas of the grass mats - Remove pins from impact areas

**i 6 - Low Risk**

**Item:** Multi Play (Junior)  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes

**Total Findings:** 5



**Finding 1**

The item is slightly loose in its foundations - Monitor for any further deterioration and repair as required

**Finding 2**

The chain openings are in excess of the 8.6mm as recommended by BS EN 1176 - Monitor - No remedial work recommended

**Finding 3**

There is algae or moss on the surface of the equipment - Clean and treat appropriately

**Finding 4**

There is some tree debris on the surfacing - Remove and maintain

**Finding 5**

The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process - Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

**i** 6 - Low Risk

**Item:** Roundabout  
**Manufacturer:** Wicksteed Playgrounds  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** Yes  
**Life Expectancy:** >10 Years  
**Total Findings:** 3



**Finding 1**

There are gaps opening between the grass mat tiles -  
 Provide additional ties or secure / reinstate surface

**Finding 2**

The distance between the underside of the roundabout platform and the playing surface is less than 60mm and contravenes the requirements of BS EN 1176 Part 5 which requires that the distance be maintained between 60mm-110mm for the entire circumference of the roundabout - Monitor - No remedial work recommended

**Finding 3**

The bearing on the unit is dry - Service and lubricate the bearing(s)

## Findings information

**i** 6 - Low Risk (Finding 1)

**Item:** Ancillary Items - Site General  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** N/A



**Finding:** The signage is damaged or missing

**Action:** Replace signage



**i** 5 - Very Low Risk (Finding 1)

**Item:** Ancillary Items - Sign  
**Manufacturer:** Owner/Operator

**Risk Level:** V - Very Low Risk  
**Surface:** N/A



**Finding:** BS EN 1176 Part 7 recommends that signage shall include the site name / address  
**Action:** Provide additional information

**i** 8 - Low Risk (Finding 1)

**Item:** Gates - Gate - Self Closing  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There are trip hazards caused by the grass matrix tiles at the edges of the surface

**Action:** Adjust grass matrix tile and reinstate surrounding surface levels to remove the trip points

**i** 8 - Low Risk (Finding 2)

**Item:** Gates - Gate - Self Closing  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There are projecting bolt thread(s) present

**Action:** Remove excess thread length and deburr or provide cap

**i** 6 - Low Risk (Finding 1)

**Item:** Gates - Gate - Maintenance  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There is no padlock on the maintenance gate

**Action:** Provide a padlock to secure the gate

**i** 6 - Low Risk (Finding 2)

**Item:** Gates - Gate - Maintenance  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The gate has no drop bolt sleeves and/or drop bolts fitted

**Action:** Provide drop bolt sleeves and/or drop bolts

**i** 6 - Low Risk (Finding 3)

**Item:** Gates - Gate - Maintenance  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

**Action:** Treat affected areas and repaint

**i** 6 - Low Risk (Finding 1)

**Item:** Fences - Fence - Steel Mesh  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** Cable ties have been used on the item and there are sharp projecting ends

**Action:** Remove if not required or replace with a more appropriate alternative fixing method if used as a fixing

**i** 6 - Low Risk (Finding 2)

**Item:** Fences - Fence - Steel Mesh  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There are a number of loose posts around the fence

**Action:** Monitor for any further deterioration and reset as required

**i** 6 - Low Risk (Finding 3)

**Item:** Fences - Fence - Steel Mesh  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

**Action:** Treat affected areas and repaint

**i** 6 - Low Risk (Finding 4)

**Item:** Fences - Fence - Steel Mesh  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There is some damage to the fence sections

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 1)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified  
**Risk Level:** L - Low Risk  
**Surface:** Concrete



**Finding:** There is algae, silt or moss growth on the surface resulting in slippery conditions  
**Action:** Clean and treat appropriately

**i** 4 - Very Low Risk (Finding 2)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified  
**Risk Level:** V - Very Low Risk  
**Surface:** Concrete



**Finding:** There is some minor damage to the surface  
**Action:** Monitor for any further deterioration and repair as required

**i** 8 - Low Risk (Finding 3)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Concrete



**Finding:** There are areas or parts of the timber on the structure that have rotted

**Action:** Replace all affected timbers

**i** 6 - Low Risk (Finding 4)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Concrete



**Finding:** Parts of the timber are rough or splintered

**Action:** Remove all rough or sharp edges



**i** 6 - Low Risk (Finding 1)

**Item:** Ancillary Items - Litter Bin  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The lid or door of the litter bin is not secured

**Action:** Ensure the lid or door is kept locked

**i** 8 - Low Risk (Finding 2)

**Item:** Ancillary Items - Litter Bin  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The bin is not securely fixed to the surface and there is some possibility of the item tipping or rolling over

**Action:** Secure the bin to the ground

**i** 6 - Low Risk (Finding 3)

**Item:** Ancillary Items - Litter Bin  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There is some damage to the item

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 4)

**Item:** Ancillary Items - Litter Bin  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

**Action:** Treat affected areas and repaint

**i** 6 - Low Risk (Finding 1)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** N/A



**Finding:** There is algae, silt or moss growth on the surface resulting in slippery conditions

**Action:** Clean and treat appropriately

**i** 8 - Low Risk (Finding 2)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified

**Risk Level:** L - Low Risk  
**Surface:** N/A



**Finding:** There are trip hazards at the edges of the surface

**Action:** Reinstate surrounding surface levels to remove the trip points

**i** 4 - Very Low Risk (Finding 3)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified

**Risk Level:** V - Very Low Risk  
**Surface:** N/A



**Finding:** There is some minor damage to the surface

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 1)

**Item:** Rocking Equipment - See Saw  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The surface has subsided in some areas

**Action:** Monitor for any further deterioration and repair as required

**i** 4 - Very Low Risk (Finding 2)

**Item:** Rocking Equipment - See Saw  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is some minor damage to the surface

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 3)

**Item:** Rocking Equipment - See Saw  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The surface has eroded in some areas and may be slippery in wet conditions

**Action:** Reinstate the surface

**i** 6 - Low Risk (Finding 4)

**Item:** Rocking Equipment - See Saw  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The seat has been damaged

**Action:** Monitor for any further deterioration and replace as required

**i** 5 - Very Low Risk (Finding 5)

**Item:** Rocking Equipment - See Saw  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.2 for head and neck entrapment in the see saw handles

**Action:** Monitor - No remedial work recommended

**i** 6 - Low Risk (Finding 6)

**Item:** Rocking Equipment - See Saw  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The paint is flaking off the metalwork

**Action:** Rub down and re-paint

**i** 5 - Very Low Risk (Finding 7)

**Item:** Rocking Equipment - See Saw  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is no gaiter protection for accessible moving parts (possible shear trap) as recommended in BS EN 1176 Part 1; 4.2.6 Moving Parts

**Action:** Monitor - No remedial work recommended



**i** 6 - Low Risk (Finding 8)

**Item:** Rocking Equipment - See Saw  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is surface corrosion / rust present on the item

**Action:** Consider treating the item

**i** 9 - Low Risk (Finding 1)

**Item:** Activity Equipment - Net Climber  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The rope has worn and wire strands are exposed

**Action:** Replace rope or net

**i** 6 - Low Risk (Finding 2)

**Item:** Activity Equipment - Net Climber  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The chain/rope covering is damaged

**Action:** Monitor for any further deterioration and replace as required

**i** 6 - Low Risk (Finding 1)

**Item:** Rocking Equipment - Rocking Horse  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is some damage to the seat

**Action:** Monitor for any further deterioration and repair as required

**i** 10 - Low Risk (Finding 2)

**Item:** Rocking Equipment - Rocking Horse  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There are areas or parts of the timber on the structure that have rotted

**Action:** Replace all affected timbers

**i** 6 - Low Risk (Finding 3)

**Item:** Rocking Equipment - Rocking Horse  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

**Action:** Treat affected areas and repaint

**i** 5 - Very Low Risk (Finding 4)

**Item:** Rocking Equipment - Rocking Horse  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is no gaiter protection for accessible moving parts (possible shear trap) as recommended in BS EN 1176 Part 1; 4.2.6 Moving Parts

**Action:** Monitor - No remedial work recommended

**i** 5 - Very Low Risk (Finding 5)

**Item:** Rocking Equipment - Rocking Horse  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is/are finger entrapment/s in the rocking horse frame and the item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.6 Entrapment of fingers

**Action:** Remove the entrapment

**i** 6 - Low Risk (Finding 1)

**Item:** Swings - 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** S M P (Playgrounds Ltd)

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is some wear to the shackles.

**Action:** Monitor for any further deterioration and replace when 40% worn

**i** 0 - Risk Assessment not Undertaken (Finding 2)

**Item:** Swings - 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** S M P (Playgrounds Ltd)

**Risk Level:** N - Risk Assessment not Undertaken  
**Surface:** Grass Matrix Tiles



**Finding:** The fixings or components for this item were in excess of 2.5m above the standing surface and could not be fully accessed by the inspector. We have completed a visual inspection of the fixings from ground level but a maintenance inspection should be undertaken to assess the condition, security and wear of the components at intervals in accordance with the manufacturers recommendations.

**Action:** Inspect in accordance with the manufacturers recommendations

**i** 6 - Low Risk (Finding 3)

**Item:** Swings - 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** S M P (Playgrounds Ltd)

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is some notable evidence of chain wear

**Action:** Monitor for any further deterioration and replace when 40% worn



**i** 5 - Very Low Risk (Finding 4)

**Item:** Swings - 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** S M P (Playgrounds Ltd)

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The chain openings are in excess of the 8.6mm as recommended by BS EN 1176 **Action:** Monitor - No remedial work recommended

**i** 6 - Low Risk (Finding 5)

**Item:** Swings - 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** S M P (Playgrounds Ltd)

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The seat has minor damage or wear

**Action:** Monitor for any further deterioration and replace as required

**i** 6 - Low Risk (Finding 6)

**Item:** Swings - 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** S M P (Playgrounds Ltd)

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The seat has minor damage or wear

**Action:** Monitor for any further deterioration and replace as required

**i** 6 - Low Risk (Finding 7)

**Item:** Swings - 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** S M P (Playgrounds Ltd)

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There are caps missing from the underside of the seats **Action:** Replace missing caps under the seats

**i** 4 - Very Low Risk (Finding 8)

**Item:** Swings - 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** S M P (Playgrounds Ltd)

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The seats are too close to each other as defined in BS EN 1176 Part 2; this is a low risk failure and no remedial action is required **Action:** Monitor - No remedial work recommended

**i** 4 - Very Low Risk (Finding 9)

**Item:** Swings - 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** S M P (Playgrounds Ltd)

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The seats are too close to the frame as defined in BS EN 1176 Part 2; this is a low risk failure and no remedial action is required

**Action:** Monitor - No remedial work recommended

**i** 6 - Low Risk (Finding 10)

**Item:** Swings - 2 Bay (2 Flat, 2 Cradle)  
**Manufacturer:** S M P (Playgrounds Ltd)

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The paint is flaking off the metalwork

**Action:** Rub down and re-paint

**i** 8 - Low Risk (Finding 1)

**Item:** Rocking Equipment - Spring Board  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet. **Action:** Reinstate as required

**i** 6 - Low Risk (Finding 2)

**Item:** Rocking Equipment - Spring Board  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is algae or moss on the surface of the equipment **Action:** Clean and treat appropriately

**i** 4 - Very Low Risk (Finding 3)

**Item:** Rocking Equipment - Spring Board  
**Manufacturer:** Kompan Ltd

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is/are bolt cap covers missing or damaged on the item

**Action:** Replace missing or damaged bolt cap covers

**i** 6 - Low Risk (Finding 4)

**Item:** Rocking Equipment - Spring Board  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The paintwork on the spring has been damaged or worn exposing the metal underneath which is rusting

**Action:** Treat any rusting components and repaint

**i** 4 - Very Low Risk (Finding 1)

**Item:** Other - Free Standing Slide  
**Manufacturer:** G L Jones Playgrounds Ltd

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There are a number of dents in the slide surface

**Action:** Monitor for any further deterioration and repair as required

**i** 8 - Low Risk (Finding 2)

**Item:** Other - Free Standing Slide  
**Manufacturer:** G L Jones Playgrounds Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet. **Action:** Reinstate as required



**i** 5 - Very Low Risk (Finding 3)

**Item:** Other - Free Standing Slide  
**Manufacturer:** G L Jones Playgrounds Ltd

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** Fixing Pins have been installed in the impact areas of the grass mats  
**Action:** Remove pins from impact areas

**i** 6 - Low Risk (Finding 1)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The item is slightly loose in its foundations

**Action:** Monitor for any further deterioration and repair as required

**i** 5 - Very Low Risk (Finding 2)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Kompan Ltd

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The chain openings are in excess of the 8.6mm as recommended by BS EN 1176  
**Action:** Monitor - No remedial work recommended

**i** 6 - Low Risk (Finding 3)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is algae or moss on the surface of the equipment  
**Action:** Clean and treat appropriately

**i** 6 - Low Risk (Finding 4)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is some tree debris on the surfacing

**Action:** Remove and maintain

**i** 6 - Low Risk (Finding 5)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The timber has a number of splits/shakes or air cracks and this may affect the stability or allow water ingress which will accelerate the rotting process

**Action:** Monitor to ensure the splits do not cross through fixing points of the structure and/or cause any instability

**i** 6 - Low Risk (Finding 1)

**Item:** Rotor Play - Roundabout  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There are gaps opening between the grass mat tiles

**Action:** Provide additional ties or secure / reinstate surface

**i** 6 - Low Risk (Finding 2)

**Item:** Rotor Play - Roundabout  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The distance between the underside of the roundabout platform and the playing surface is less than 60mm and contravenes the requirements of BS EN 1176 Part 5 which requires that the distance be maintained between 60mm-110mm for the entire circumference of the roundabout

**Action:** Monitor - No remedial work recommended

**i** 6 - Low Risk (Finding 3)

**Item:** Rotor Play - Roundabout  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The bearing on the unit is dry

**Action:** Service and lubricate the bearing(s)



# the **play inspection** company

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## Annual Inspection

St Albans City and District Council

Park Street Play Area

Park Street Lane, St Albans, Hertfordshire, AL2 2LZ



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## Inspection Scope for RPII Inspection Methodology

This document outlines the RPII scope for inspections undertaken by the Inspectors listed as Annual Inspectors on the RPII Register of Inspectors when undertaking Indoor Annual, Outdoor Annual, Outdoor Operational and Outdoor Routine inspections.

Inspections are undertaken with reference to the standards listed in this preamble only; where no date for the standard is given it will be the standard that is current at the time of inspection except where overlap periods are granted by the standards committee when standards are updated. The information contained in reports is provided to assist the owner/operator in fulfilling their responsibilities as detailed in the relevant standard. Other standards referenced within the listed standards do not form part of the inspection, unless they are also explicitly listed here.

The following standards are relevant to all installations of equipment that are publicly accessible to users; this includes public parks, pay and play parks, schools, nurseries, public houses, holiday parks, indoor play centres, farm parks etc. All equipment used or employed in publicly accessible areas should meet with the requirements of the relevant standards (listed below):

BS EN 1176 Parts 1, 2, 3, 4, 5, 6, 10 & 11 Playground equipment intended for permanent installation outdoors & indoors.

BS EN 1176 Part 7 - 'Guidance on Installation, Inspection, Maintenance and Operation' (this document gives guidance to the owners/operators of the facility on the installation, inspection, maintenance and operation of playground equipment, excluding ancillary items).

In the United Kingdom the National Foreword forms an important part to the understanding and implementation of the recommendations set out in this document. It clarifies the application of the document within the UK as best practice guidance, as the document has been used since its initial publication. Therefore, in the UK this standard (BS EN 1176 – Part 7) contains no requirements and needs to be read and implemented as guidance, with the use of the term 'shall' therefore becoming a recommendation, as in the term 'should'.

Domestic play equipment falls outside of the scope of BS EN 1176 and has its own standards (BS EN 71 series – Safety of Toys). Where domestic equipment can be identified this will be acknowledged in the report but any comments concerning compliance will follow the requirements and recommendations of BS EN 1176.

When water play items, including spray parks, are inspected any comments concerning compliance within the inspection will refer to BS EN 1176. We have not assessed these against the requirements of BS EN 17232 (Water play equipment and features).

Other equipment that is not clearly identified as unsupervised or domestic (natural play, self-build equipment etc.) will be assessed for compliance with the relevant standard listed below:

**BS EN 15312** Free access multi-sports equipment  
**BS EN 14974** Skateparks  
**BS EN 16630** Permanently installed outdoor fitness equipment  
**BS EN 16899** Parkour equipment (plus RPII/API guidance notes)

Annual and Post Installation inspections will take into consideration compliance with these current standards, and defects related to wear and vandalism. Items not listed in the report have not been included in the inspection. The inspection will cover the playground equipment and the active area (that area which is obviously part of the playground), nominally up to three metres around, the fence line if closer, or other areas as agreed.

Operational inspections only take into consideration defects related to cleanliness, equipment ground clearances, ground surface finishes, exposed foundations, sharp edges, missing parts, excessive wear (of moving parts) structural integrity, wear and vandalism.

Routine visual inspections relate only to the most obvious defects such as broken or missing parts, litter, vandalism and issues created by severe weather conditions (the intention is to identify hazards created by storm damage).

All inspections are non-dismantling, non-destructive and do not include any structural, toxicology or impact assessments defined in the standard; however, the inspector will undertake a manual test for stability and if equipment fails under manual load, or any other hazard is identified as an unacceptable risk, the owner/operator will be notified as soon as practicably possible.

The inspector will access all reasonably accessible equipment and will assess all reasonably accessible parts above the standing surface. Where it is not possible to access parts of the equipment without employing an alternative means of access the report will record the action required by the owner/operator to ensure the continued safe use of the equipment.

Ancillary equipment will be assessed using the inspector's knowledge and experience of the standards named in this document. (Note: Ancillary items are not included in the specific equipment-type parts of the EN 1176 series; hence they are not assessed for compliance with EN 1176 series and are subject to a general safety assessment).

The owner/operator is responsible for the overall safety of the equipment and area.

The inspector will not undertake any of the following works unless specifically agreed in writing at the time of order:

Checking the depth and underlying structural integrity of any surface areas and/or carrying out any testing of the impact attenuating properties of any surfaces; the identification of any corrosion, rot or other deterioration in any apparatus or equipment other than by an external inspection; the inspection of any equipment (or part thereof) that is beneath the playing surface (loose-fill materials may be moved to expose foundations); tightening any bolts, hinges or other fixing devices on any apparatus or equipment; assessing or inspecting any electrical installations contained on any site and/or apparatus and/or equipment; assessing or inspecting any water supplies and/or water features and/or any associated computerised systems (including carrying out any programming); where planting or trees are mentioned in the report no assessments of toxicity, suitability or condition are undertaken – the owner/operator should have suitable inspections provided by a competent person.



The owner/operator should have a 'design risk assessment' provided by the manufacturer/designer of the area for the equipment and location in which the facility is installed.

The operator is responsible for managing risks of their provision and is required by law to carry out a 'suitable and sufficient assessment' of the risks associated with a site or activity. This inspection shall be considered as contributing to the operator's discharge of this responsibility.

The details contained within the report are a snapshot of the condition at the time of inspection only and subsequent events may affect the condition of the facility. Suggested remedial actions are based on the knowledge and experience of the inspector and/or that of the inspection company. The owner/operator should always seek the advice of the manufacturer or a competent person when undertaking repairs and/or modifications to equipment.

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The operator is responsible for following the guidance of the relevant standards. The standards give guidance on the installation, inspection, maintenance and operation of the various types of facilities. The inspection guidance is listed in Table 1, with an indication of which parts will be included in an RPII Annual or Post-Installation Inspection. The relevant standards also contain additional parts which the operator should follow.

Inspection recommendations of relevant standards Refer to relevant standards for full text	Annual Main	RPII Annual/ Post Installation Inspection
6.1 d) Overall levels of safety of equipment (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of foundations (see note 1)	✓	✓ [1]
6.1 d) Overall levels of safety of playing surfaces (see note 2)	✓	✓ [2]
6.1 d) Compliance with the relevant parts of the standard and or risk assessment (see note 3)	✓	✓ [3]
6.1 d) Effects of weather	✓	✓
6.1 d) Presence of rot, decay or corrosion (see note 1)	✓	✓ [1]
6.1 d) Assessment of repairs made or added or replaced components (see note 4)	✓	✓ [4]
6.1 d) Excavation or dismantling/additional measures	✓	✗
6.2.1 Assessment of glass reinforced plastics (see note 5)	✓	✓ [5]
6.2.1 Inspection of one post equipment (see note 1)	✓	✓ [1]
6.2.4 Undertaking the Operators inspection protocol	✓	✗

NB: The clause numbers in table 1 are taken from BS EN 1176 - Part 7:2020. The content is equally applicable to all other relevant standards listed herein. Playgrounds contain a range of equipment from different manufacturers and installed over a number of years; operators should implement any guidance provided by the manufacturer. Item specific detail is not readily available to RPII Playground Inspectors, whose report contributes to the operator's overall Annual Main Inspection as detailed in the relevant standards.

[1] A manual test only is undertaken for stability. Wear and instability are only detectable where readily apparent without dismantling or destruction and without the use of tools, excavation or specialist equipment. Rot and corrosion are tested or with a hammer and/or steel rod. Decay in timber may exist which can only be found with specialist equipment.

[2] Only the visible condition and dimensional compliance of surface extent is considered. Neither testing of impact attenuating properties nor measurement of the thickness of bound surfaces are undertaken on RPII annual inspections.

[3] The inspection assesses compliance where this can be tested on site using manual methods without dismantling, destruction and without the use of tools or specialist equipment.

[4] The operator should use manufacturer's recommended parts, or equivalent. We are unable to verify if such parts have been used, and any subsequent change in quality or performance.

[5] Visible glass fibres will be noted in reports. The operator is responsible for repairs or replacement.

# Risk Assessment Matrix

			Scores in the report are multiplication factors of Likelihood x Severity					
			Severity>>					
<b>Likelihood</b>	Very High probability, if the situation is not addressed an accident is almost certain.	5	Very High	VL (5)	L (10)	M (15)	H (20)	VH (25)
	High probability an accident is probable without any added factor.	4	High	VL (4)	L (8)	M (12)	H (16)	H (20)
	Moderate probability an incident is foreseeable.	3	Moderate	VL (3)	L (6)	L (9)	M (12)	M (15)
	Some probability, requires a combination of factors to take place.	2	Low	VL (2)	VL (4)	L (6)	L (8)	L (10)
	No significant probability; lightning strike, freak accident.	1	Very Low	VL (1)	VL (2)	VL (3)	VL (4)	VL (5)
			Very Low	Low	Moderate	High	Very High	
			1	2	3	4	5	
			No injury likely e.g. damaged or soiled clothing, minor bruising, grazes	Minor injury, laceration or bruising requiring first aid only	Injury requiring medical intervention e.g. cuts requiring stitches	Serious injury including concussions or fracture of long bones	Severe injury involving a potential life changing injury or fatality	
			<b>Severity&gt;&gt;</b>					
<p>Note 1: The total risk scores included within our reports are a multiplication factor of the calculated Likelihood and Severity of each finding. Both Likelihood and Severity are given a number between 1 - 5 as shown on the matrix above and these two numbers are then multiplied together to give the total risk score that is shown against defects on the report. Total risk scores can be divided in both directions, i.e. a total risk score of 12 could be a Likelihood (3) x Severity (4) or Likelihood (4) x Severity (3).</p> <p>Note 2: When we inspect we only see a snapshot of the current condition of the equipment. It is the operators responsibility to ensure that there is a continuing level of maintenance to keep the equipment in good working order and the site fit for use.</p>								

**Equipment has been assessed to the following standards where relevant:**

- BS EN 1176 Parts 1-11 (Playground equipment and surfacing)
- BS EN 14974 (Facilities for users of roller sports equipment)
- BS EN 15312 (Free access multi-sports equipment)
- BS EN 16899 (Parkour Equipment)
- BS EN 16630 (Outdoor Fitness Equipment).

## Park Street Play Area

Inspection Ref: 2340170

Site Ref: 2273

Inspected: 12-April-2024 - 07:24 by Tristian Morrison (RPII Annual Inspector)

Risk Assessment: 10 Low Risk



**Location:**

The site is partially overlooked by properties in the local community

**Disabled Access:**

Some accessible features; an area that presents difficulties to the majority of people with disabilities but in favourable circumstances and certainly in partnership can be accessed.



**i** 5 - Very Low Risk

**Item:** Sign  
**Manufacturer:** Owner/Operator  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A

**Total Findings:** 1



**Finding 1**

BS EN 1176 Part 7 recommends that signage shall include the site name / address - Provide additional information



**i** 8 - Low Risk

**Item:** Site General  
**Manufacturer:** Owner/Operator  
**Surface Type:** N/A  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A

**Total Findings:** 7



**Finding 1**

There are holes in surface that may have been created purposely by users. - Infill to provide a sound reasonably level surface.

**Finding 3**

Signage should be provided for the outdoor fitness equipment in accordance with the requirements of BS EN 16630, key requirements of the sign include, but are not limited to, intended users, medical safety and emergency contact details - Provide appropriate signage

**Finding 5**

The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface

**Finding 7**

Fixing Pins have been installed in the impact areas of the grass mats - Remove pins from impact areas

**Finding 2**

There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing - Monitor for any further deterioration and repair as required

**Finding 4**

It is recommended that Adult Outdoor Fitness equipment is installed a minimum of 25m away from a childrens playground or separated and screened to discourage access by younger children - Monitor use and review risk assessment regularly

**Finding 6**

The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet. - Reinstate as required

**i 8 - Low Risk**

**Item:** Gate - Self Closing  
**Manufacturer:** Owner/Operator  
**Surface Type:** Grass  
**Item Quantity:** 2  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 3

**Finding 1**

There is some minor damage to the surface - Monitor for any further deterioration and repair as required

**Finding 2**

There are trip hazards at the edges of the surface - Reinstate surrounding surface levels to remove the trip points

**Finding 3**

The paint is flaking off the metalwork - Rub down and re-paint

**i 10 - Low Risk**

**Item:** Gate - Maintenance  
**Manufacturer:** Owner/Operator  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 4

**Finding 1**

The area under the gate has eroded leaving uneven areas, or the concrete foundations exposed, resulting in trip hazards at the entrance/exit to the playground - Reinstate to level with surrounding surfaces

**Finding 2**

Parts of the steel on this item have corroded excessively and the metal has perforated in places - Ensure all affected areas are treated and repaired

**Finding 3**

The maintenance gate was correctly padlocked at the time of inspection, however this means that the inspector was unable to fully assess the gate - Ensure that there are 12mm gaps throughout the full range of motion on gate/s and between leaves where relevant

**Finding 4**

The gate has no drop bolt sleeves and/or drop bolts fitted - Provide drop bolt sleeves and/or drop bolts

**i** 10 - Low Risk

**Item:** Fence - Steel Mesh  
**Manufacturer:** Owner/Operator  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 5

**Finding 1**

There are projecting bolt thread(s) present - Remove excess thread length and deburr or provide cap

**Finding 2**

Cable ties have been used on the item and there are sharp projecting ends - Remove if not required or replace with a more appropriate alternative fixing method if used as a fixing

**Finding 3**

Parts of the steel on this item have corroded excessively and the metal has perforated in places - Ensure all affected areas are treated and repaired

**Finding 4**

There are a number of loose posts around the fence - Monitor for any further deterioration and reset as required

**Finding 5**

The fence panel has been cut to allow access to the litter bin from the outside of the play area. The cut sections have projections and sharp edges - Remove projections and sharp edges

**i** 4 - Very Low Risk

**Item:** Fence  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i 8 - Low Risk**

**Item:** Bench  
**Manufacturer:** Owner/Operator  
**Surface Type:** Paving Slabs  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 5

**Finding 1**

There are trip hazards at the edges of the surface - Reinstate surrounding surface levels to remove the trip points

**Finding 2**

There is algae, silt or moss growth on the surface resulting in slippery conditions - Clean and treat appropriately

**Finding 3**

The paint is flaking off the metalwork - Rub down and re-paint

**Finding 4**

There are projecting bolt thread(s) present - Remove excess thread length and deburr or provide cap

**Finding 5**

A number of fixing(s) have worked loose - Secure all loose fixings

**i 6 - Low Risk**

**Item:** Bench  
**Manufacturer:** Owner/Operator  
**Surface Type:** Grass  
**Item Quantity:** 2  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 4

**Finding 1**

There is some evidence of rot in the timber - Monitor for any further deterioration and replace as required

**Finding 2**

There is algae or moss on the surface of the equipment - Clean and treat appropriately

**Finding 3**

The item is slightly loose in its foundations - Monitor for any further deterioration and repair as required

**Finding 4**

The paint is flaking off the metalwork - Rub down and re-paint



**i 6 - Low Risk**

**Item:** Bench  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A

**Total Findings:** 4



- |  |   |
|--|---|
| <b>Finding 1</b><br>The surface has eroded in some areas and may be slippery in wet conditions - Reinstate the surface | <b>Finding 2</b><br>There is some evidence of rot in the timber - Monitor for any further deterioration and replace as required |
| <b>Finding 3</b><br>Parts of the timber are rough or splintered - Remove all rough or sharp edges                      | <b>Finding 4</b><br>The paint is flaking off the metalwork - Rub down and re-paint  |

**i 4 - Very Low Risk**

**Item:** Bench  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A

**Total Findings:** 1



- |  |
|--|
| <b>Finding 1</b><br>This item is satisfactory - no work required - |
|--|

**i** 4 - Very Low Risk

**Item:** Litter Bin  
**Manufacturer:** Not Identified  
**Surface Type:** Concrete  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 6 - Low Risk

**Item:** See Saw  
**Manufacturer:** Wicksteed Playgrounds  
**Surface Type:** Wet Pour  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 2



**Finding 1**

A number of fixing(s) have worked loose - Secure all loose fixings

**Finding 2**

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

**i 8 - Low Risk**

**Item:** Skate Unit  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes



**Total Findings:** 3

**Finding 1**

Fixing Pins have been installed in the impact areas of the grass mats - Remove pins from impact areas

**Finding 2**

The surface has subsided in some areas - Monitor for any further deterioration and repair as required

**Finding 3**

The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet. - Reinstate as required

**i 4 - Very Low Risk**

**Item:** Roundabout  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Life Expectancy:** >10 Years  
**Total Findings:** 1



**Finding 1**

This item is satisfactory - no work required -

**i 8 - Low Risk**

**Item:** Multi Play (Junior)  
**Manufacturer:** Wicksteed Playgrounds  
**Surface Type:** Wet Pour  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 11



**Finding 1**

There is an opening in the barriers exceeding the width allowed (500mm) in BS EN 1176, this is a low risk failure and no remedial action is required - Monitor - No remedial work recommended

**Finding 2**

There are a number of dents in the slide surface - Monitor for any further deterioration and repair as required

**Finding 3**

The side of the slide is damaged - Monitor for any further deterioration and repair as required

**Finding 4**

There are areas or parts of the timber on the structure that have rotted - Replace all affected timbers

**Finding 5**

There is/are finger entrapment/s in the slide platform and the item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.6 Entrapment of fingers - Monitor - No remedial work recommended

**Finding 6**

A number of fixing(s) have worked loose - Secure all loose fixings

**Finding 7**

There are post / end caps damaged from the item - Replace damaged post caps

**Finding 8**

Fixings are damaged and/or have sharp edges - Repair or replace as required

**Finding 9**

There is or are fixings missing on the item - Replace all missing fixings

**Finding 10**

The paint is flaking off the metalwork - Rub down and re-paint

**Finding 11**

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

**i** 8 - Low Risk

**Item:** 2 Bay 2 Flat 1 Basket Seat  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Wet Pour  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 8 - Low Risk

**Item:** Spring Bike  
**Manufacturer:** Proludic  
**Surface Type:** Wet Pour  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** No  
**Life Expectancy:** 3 - 5 Years  
**Total Findings:** 6



**Finding 1**

The surfacing dimensions are short and do not meet with the requirements of the current applicable standard - Monitor - no remedial action recommended

**Finding 2**

The end of handgrips and/or footrests have a cross section of less than 15cm<sup>2</sup> and fail to meet the requirements of BS EN 1176 Part 6 - Monitor - No remedial work recommended

**Finding 3**

The spring rotates on the base - Secure spring to prevent rotation

**Finding 4**

The spring clamps are loose - Tighten all loose fixings

**Finding 5**

The safety surface around the area is beginning to wear - Monitor for any further deterioration and repair as required

**Finding 6**

There are trip hazards at the edges of the surface - Reinstate surrounding surface levels to remove the trip points

**i** 8 - Low Risk

**Item:** Inclusive Roundabout  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Wet Pour  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes



**Total Findings:** 3

**Finding 1**

There is/are bolt cap covers missing or damaged on the item - Replace missing or damaged bolt cap covers

**Finding 2**

Roundabout is snagging against outer edge causing difficulty in rotating - Repair for rotation

**Finding 3**

There are trip hazards at the edges of the surface - Reinstate surrounding surface levels to remove the trip points

**i** 8 - Low Risk

**Item:** 1 Bay 2 Seat (Cradle)  
**Manufacturer:** Kompan Ltd  
**Surface Type:** Wet Pour  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 4 - Very Low Risk

**Item:** Picnic Table  
**Manufacturer:** Not Identified  
**Surface Type:** Grass  
**Item Quantity:** 1  
**Equipment Compliance:** N/A  
**Surface Area Compliance:** N/A



**Total Findings:** 1

**Finding 1**

This item is satisfactory - no work required -

**i** 4 - Very Low Risk

**Item:** Pull Up Station  
**Manufacturer:** Fresh Air Fitness  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 1



**Finding 1**

This item is satisfactory - no work required -

**i 6 - Low Risk**

**Item:** Leg Press  
**Manufacturer:** Fresh Air Fitness  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 1



**Finding 1**

The surface has subsided in some areas - Monitor for any further deterioration and repair as required

**i 8 - Low Risk**

**Item:** Hip Twister  
**Manufacturer:** Fresh Air Fitness  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 3 - 5 Years  
**Total Findings:** 2



**Finding 1**

The deflection of the rotating user station exceeds the maximum 105 degrees required by BS EN 16630 - Monitor - No remedial work recommended

**Finding 2**

The rotating user station is not appropriately marked with a guideline of user direction and/or the original position as required by BS EN 16630 - Monitor - No remedial work recommended



**i 8 - Low Risk**

**Item:** Pull Down Challenger  
**Manufacturer:** Fresh Air Fitness  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** No  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 3



**Finding 1**

The distance between the underside of the item and the ground is less than the 60mm required by BS EN 16630 - Monitor - No remedial work recommended

**Finding 2**

One or more handgrip(s) are damaged or missing. - Replace missing or damaged handgrips

**Finding 3**

There is/are bolt cap covers missing or damaged on the item - Replace missing or damaged bolt cap covers

**i 8 - Low Risk**

**Item:** Chest Press  
**Manufacturer:** Fresh Air Fitness  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 2



**Finding 1**

One or more handgrip(s) are damaged or missing. - Replace missing or damaged handgrips

**Finding 2**

The seat has been damaged - Monitor for any further deterioration and replace as required

**i** 4 - Very Low Risk

**Item:** Shoulder Flex  
**Manufacturer:** Fresh Air Fitness  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 1



**Finding 1**

This item is satisfactory - no work required -

**i** 6 - Low Risk

**Item:** Rider  
**Manufacturer:** Fresh Air Fitness  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 2



**Finding 1**

There are post / end caps missing from the item - Replace missing post caps

**Finding 2**

The paint is flaking off the metalwork - Rub down and re-paint

**i 6 - Low Risk**

**Item:** Air Skier  
**Manufacturer:** Fresh Air Fitness  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 1



**Finding 1**

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

**i 8 - Low Risk**

**Item:** Rower  
**Manufacturer:** Fresh Air Fitness  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 2



**Finding 1**

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

**Finding 2**

One or more handgrip(s) are damaged or missing. - Replace missing or damaged handgrips



**i** 6 - Low Risk

**Item:** Dip Station  
**Manufacturer:** Fresh Air Fitness  
**Surface Type:** Grass Matrix Tiles  
**Item Quantity:** 1  
**Equipment Compliance:** Yes  
**Surface Area Compliance:** Yes  
**Life Expectancy:** 5 -10 Years  
**Total Findings:** 1



**Finding 1**

The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding - Treat affected areas and repaint

## Findings information

### 5 - Very Low Risk (Finding 1)

**Item:** Ancillary Items - Sign  
**Manufacturer:** Owner/Operator

**Risk Level:** V - Very Low Risk  
**Surface:** Grass



**Finding:** BS EN 1176 Part 7 recommends that signage shall include the site name / address **Action:** Provide additional information

**i** 8 - Low Risk (Finding 1)

**Item:** Ancillary Items - Site General  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** N/A



**Finding:** There are holes in surface that may have been created purposely by users.

**Action:** Infill to provide a sound reasonably level surface.

**i** 6 - Low Risk (Finding 2)

**Item:** Ancillary Items - Site General  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** N/A



**Finding:** There are gaps opening between the surfacing and the edging surround or between the joints in the surfacing  
**Action:** Monitor for any further deterioration and repair as required

**i** 4 - Very Low Risk (Finding 3)

**Item:** Ancillary Items - Site General  
**Manufacturer:** Owner/Operator

**Risk Level:** V - Very Low Risk  
**Surface:** N/A



**Finding:** Signage should be provided for the outdoor fitness equipment in accordance with the requirements of BS EN 16630, key requirements of the sign include, but are not limited to, intended users, medical safety and emergency contact details

**Action:** Provide appropriate signage



**i** 8 - Low Risk (Finding 4)

**Item:** Ancillary Items - Site General  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** N/A



**Finding:** It is recommended that Adult Outdoor Fitness equipment is installed a minimum of 25m away from a childrens playground or separated and screened to discourage access by younger children

**Action:** Monitor use and review risk assessment regularly

**i** 6 - Low Risk (Finding 5)

**Item:** Ancillary Items - Site General  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** N/A



**Finding:** The surface has eroded in some areas and may be slippery in wet conditions  
**Action:** Reinststate the surface

**i** 8 - Low Risk (Finding 6)

**Item:** Ancillary Items - Site General  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** N/A



**Finding:** The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet. **Action:** Reinstate as required

**i** 5 - Very Low Risk (Finding 7)

**Item:** Ancillary Items - Site General  
**Manufacturer:** Owner/Operator

**Risk Level:** V - Very Low Risk  
**Surface:** N/A



**Finding:** Fixing Pins have been installed in the impact areas of the grass mats  
**Action:** Remove pins from impact areas

**i** 4 - Very Low Risk (Finding 1)

**Item:** Gates - Gate - Self Closing  
**Manufacturer:** Owner/Operator

**Risk Level:** V - Very Low Risk  
**Surface:** Grass



**Finding:** There is some minor damage to the surface

**Action:** Monitor for any further deterioration and repair as required

**i** 8 - Low Risk (Finding 2)

**Item:** Gates - Gate - Self Closing  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There are trip hazards at the edges of the surface

**Action:** Reinstate surrounding surface levels to remove the trip points

**i** 6 - Low Risk (Finding 3)

**Item:** Gates - Gate - Self Closing  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The paint is flaking off the metalwork

**Action:** Rub down and re-paint

**i** 8 - Low Risk (Finding 1)

**Item:** Gates - Gate - Maintenance  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The area under the gate has eroded leaving uneven areas, or the concrete foundations exposed, resulting in trip hazards at the entrance/exit to the playground

**Action:** Reinstate to level with surrounding surfaces

**i** 10 - Low Risk (Finding 2)

**Item:** Gates - Gate - Maintenance  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** Parts of the steel on this item have corroded excessively and the metal has perforated in places

**Action:** Ensure all affected areas are treated and repaired

**i** 0 - Risk Assessment not Undertaken (Finding 3)

**Item:** Gates - Gate - Maintenance  
**Manufacturer:** Owner/Operator

**Risk Level:** N - Risk Assessment not Undertaken  
**Surface:** Grass



**Finding:** The maintenance gate was correctly padlocked at the time of inspection, however this means that the inspector was unable to fully assess the gate

**Action:** Ensure that there are 12mm gaps throughout the full range of motion on gate/s and between leaves where relevant

**i** 6 - Low Risk (Finding 4)

**Item:** Gates - Gate - Maintenance  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The gate has no drop bolt sleeves and/or drop bolts fitted

**Action:** Provide drop bolt sleeves and/or drop bolts



**i** 8 - Low Risk (Finding 1)

**Item:** Fences - Fence - Steel Mesh  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There are projecting bolt thread(s) present

**Action:** Remove excess thread length and deburr or provide cap

**i** 6 - Low Risk (Finding 2)

**Item:** Fences - Fence - Steel Mesh  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** Cable ties have been used on the item and there are sharp projecting ends

**Action:** Remove if not required or replace with a more appropriate alternative fixing method if used as a fixing

**i** 10 - Low Risk (Finding 3)

**Item:** Fences - Fence - Steel Mesh  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** Parts of the steel on this item have corroded excessively and the metal has perforated in places

**Action:** Ensure all affected areas are treated and repaired

**i** 6 - Low Risk (Finding 4)

**Item:** Fences - Fence - Steel Mesh  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There are a number of loose posts around the fence

**Action:** Monitor for any further deterioration and reset as required

**i** 6 - Low Risk (Finding 5)

**Item:** Fences - Fence - Steel Mesh  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The fence panel has been cut to allow access to the litter bin from the outside of the play area. The cut sections have projections and sharp edges

**Action:** Remove projections and sharp edges

**i** 8 - Low Risk (Finding 1)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Paving Slabs



**Finding:** There are trip hazards at the edges of the surface

**Action:** Reinstate surrounding surface levels to remove the trip points

**i** 6 - Low Risk (Finding 2)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Paving Slabs



**Finding:** There is algae, silt or moss growth on the surface resulting in slippery conditions

**Action:** Clean and treat appropriately

**i** 6 - Low Risk (Finding 3)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Paving Slabs



**Finding:** The paint is flaking off the metalwork

**Action:** Rub down and re-paint

**i** 8 - Low Risk (Finding 4)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Paving Slabs



**Finding:** There are projecting bolt thread(s) present

**Action:** Remove excess thread length and deburr or provide cap

**i** 6 - Low Risk (Finding 5)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Paving Slabs



**Finding:** A number of fixing(s) have worked loose

**Action:** Secure all loose fixings

**i** 6 - Low Risk (Finding 1)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There is some evidence of rot in the timber

**Action:** Monitor for any further deterioration and replace as required



**i** 6 - Low Risk (Finding 2)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There is algae or moss on the surface of the equipment

**Action:** Clean and treat appropriately

**i** 6 - Low Risk (Finding 3)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The item is slightly loose in its foundations

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 4)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Owner/Operator

**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The paint is flaking off the metalwork

**Action:** Rub down and re-paint

**i** 6 - Low Risk (Finding 1)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified  
**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The surface has eroded in some areas and may be slippery in wet conditions  
**Action:** Reinstate the surface

**i** 6 - Low Risk (Finding 2)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified  
**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** There is some evidence of rot in the timber  
**Action:** Monitor for any further deterioration and replace as required

**i** 6 - Low Risk (Finding 3)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified  
**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** Parts of the timber are rough or splintered

**Action:** Remove all rough or sharp edges

**i** 6 - Low Risk (Finding 4)

**Item:** Ancillary Items - Bench  
**Manufacturer:** Not Identified  
**Risk Level:** L - Low Risk  
**Surface:** Grass



**Finding:** The paint is flaking off the metalwork

**Action:** Rub down and re-paint

**i** 6 - Low Risk (Finding 1)

**Item:** Rocking Equipment - See Saw  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Wet Pour



**Finding:** A number of fixing(s) have worked loose

**Action:** Secure all loose fixings

**i** 6 - Low Risk (Finding 2)

**Item:** Rocking Equipment - See Saw  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Wet Pour



**Finding:** The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

**Action:** Treat affected areas and repaint

**i** 5 - Very Low Risk (Finding 1)

**Item:** Activity Equipment - Skate Unit  
**Manufacturer:** Kompan Ltd

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** Fixing Pins have been installed in the impact areas of the grass mats  
**Action:** Remove pins from impact areas

**i** 6 - Low Risk (Finding 2)

**Item:** Activity Equipment - Skate Unit  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The surface has subsided in some areas  
**Action:** Monitor for any further deterioration and repair as required

**i** 8 - Low Risk (Finding 3)

**Item:** Activity Equipment - Skate Unit  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The grass mats are silted up, the soil is compacted and the area will become very slippery when the soil is wet. **Action:** Reinstate as required

**i** 6 - Low Risk (Finding 1)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Wet Pour



**Finding:** There is an opening in the barriers exceeding the width allowed (500mm) in BS EN 1176, this is a low risk failure and no remedial action is required **Action:** Monitor - No remedial work recommended

**i** 4 - Very Low Risk (Finding 2)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** V - Very Low Risk  
**Surface:** Wet Pour



**Finding:** There are a number of dents in the slide surface

**Action:** Monitor for any further deterioration and repair as required

**i** 6 - Low Risk (Finding 3)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Wet Pour



**Finding:** The side of the slide is damaged

**Action:** Monitor for any further deterioration and repair as required



**i** 8 - Low Risk (Finding 4)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Wet Pour



**Finding:** There are areas or parts of the timber on the structure that have rotted

**Action:** Replace all affected timbers

**i** 5 - Very Low Risk (Finding 5)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** V - Very Low Risk  
**Surface:** Wet Pour



**Finding:** There is/are finger entrapment/s in the slide platform and the item fails to meet the requirements of BS EN 1176 Part 1 4.2.7.6 Entrapment of fingers

**Action:** Monitor - No remedial work recommended

**i** 6 - Low Risk (Finding 6)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Wet Pour



**Finding:** A number of fixing(s) have worked loose

**Action:** Secure all loose fixings

**i** 6 - Low Risk (Finding 7)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Wet Pour



**Finding:** There are post / end caps damaged from the item **Action:** Replace damaged post caps

**i** 6 - Low Risk (Finding 8)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Wet Pour



**Finding:** Fixings are damaged and/or have sharp edges

**Action:** Repair or replace as required

**i** 8 - Low Risk (Finding 9)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Wet Pour



**Finding:** There is or are fixings missing on the item

**Action:** Replace all missing fixings

**i** 6 - Low Risk (Finding 10)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Wet Pour



**Finding:** The paint is flaking off the metalwork

**Action:** Rub down and re-paint

**i** 6 - Low Risk (Finding 11)

**Item:** Activity Equipment - Multi Play (Junior)  
**Manufacturer:** Wicksteed Playgrounds

**Risk Level:** L - Low Risk  
**Surface:** Wet Pour



**Finding:** The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

**Action:** Treat affected areas and repaint

**i** 5 - Very Low Risk (Finding 1)

**Item:** Rocking Equipment - Spring Bike  
**Manufacturer:** Proludic

**Risk Level:** V - Very Low Risk  
**Surface:** Wet Pour



**Finding:** The surfacing dimensions are short and do not meet with the requirements of the current applicable standard

**Action:** Monitor - no remedial action recommended

**i** 6 - Low Risk (Finding 2)

**Item:** Rocking Equipment - Spring Bike  
**Manufacturer:** Proludic

**Risk Level:** L - Low Risk  
**Surface:** Wet Pour



**Finding:** The end of handgrips and/or footrests have a cross section of less than 15cm<sup>2</sup> and fail to meet the requirements of BS EN 1176 Part 6

**Action:** Monitor - No remedial work recommended



**i** 8 - Low Risk (Finding 3)

**Item:** Rocking Equipment - Spring Bike  
**Manufacturer:** Proludic

**Risk Level:** L - Low Risk  
**Surface:** Wet Pour



**Finding:** The spring rotates on the base

**Action:** Secure spring to prevent rotation

**i** 6 - Low Risk (Finding 4)

**Item:** Rocking Equipment - Spring Bike  
**Manufacturer:** Proludic

**Risk Level:** L - Low Risk  
**Surface:** Wet Pour



**Finding:** The spring clamps are loose

**Action:** Tighten all loose fixings

**i** 6 - Low Risk (Finding 5)

**Item:** Rocking Equipment - Spring Bike  
**Manufacturer:** Proludic

**Risk Level:** L - Low Risk  
**Surface:** Wet Pour



**Finding:** The safety surface around the area is beginning to wear

**Action:** Monitor for any further deterioration and repair as required

**i** 8 - Low Risk (Finding 6)

**Item:** Rocking Equipment - Spring Bike  
**Manufacturer:** Proludic

**Risk Level:** L - Low Risk  
**Surface:** Wet Pour



**Finding:** There are trip hazards at the edges of the surface

**Action:** Reinststate surrounding surface levels to remove the trip points

**i** 4 - Very Low Risk (Finding 1)

**Item:** Rotor Play - Inclusive Roundabout  
**Manufacturer:** Kompan Ltd

**Risk Level:** V - Very Low Risk  
**Surface:** Wet Pour



**Finding:** There is/are bolt cap covers missing or damaged on the item

**Action:** Replace missing or damaged bolt cap covers

**i** 5 - Very Low Risk (Finding 2)

**Item:** Rotor Play - Inclusive Roundabout  
**Manufacturer:** Kompan Ltd

**Risk Level:** V - Very Low Risk  
**Surface:** Wet Pour



**Finding:** Roundabout is snagging against outer edge causing difficulty in rotating

**Action:** Repair for rotation

**i** 8 - Low Risk (Finding 3)

**Item:** Rotor Play - Inclusive Roundabout  
**Manufacturer:** Kompan Ltd

**Risk Level:** L - Low Risk  
**Surface:** Wet Pour



**Finding:** There are trip hazards at the edges of the surface

**Action:** Reinstate surrounding surface levels to remove the trip points

**i** 6 - Low Risk (Finding 1)

**Item:** Outdoor Fitness Equipment - Leg Press  
**Manufacturer:** Fresh Air Fitness

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The surface has subsided in some areas

**Action:** Monitor for any further deterioration and repair as required

**i** 8 - Low Risk (Finding 1)

**Item:** Outdoor Fitness Equipment - Hip Twister  
**Manufacturer:** Fresh Air Fitness

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The deflection of the rotating user station exceeds the maximum 105 degrees required by BS EN 16630  
**Action:** Monitor - No remedial work recommended

**i** 6 - Low Risk (Finding 2)

**Item:** Outdoor Fitness Equipment - Hip Twister  
**Manufacturer:** Fresh Air Fitness

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The rotating user station is not appropriately marked with a guideline of user direction and/or the original position as required by BS EN 16630  
**Action:** Monitor - No remedial work recommended

**i** 8 - Low Risk (Finding 1)

**Item:** Outdoor Fitness Equipment - Pull Down Challenger  
**Manufacturer:** Fresh Air Fitness

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The distance between the underside of the item and the ground is less than the 60mm required by BS EN 16630

**Action:** Monitor - No remedial work recommended

**i** 8 - Low Risk (Finding 2)

**Item:** Outdoor Fitness Equipment - Pull Down Challenger  
**Manufacturer:** Fresh Air Fitness

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** One or more handgrip(s) are damaged or missing. **Action:** Replace missing or damaged handgrips

**i** 4 - Very Low Risk (Finding 3)

**Item:** Outdoor Fitness Equipment - Pull Down Challenger  
**Manufacturer:** Fresh Air Fitness

**Risk Level:** V - Very Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There is/are bolt cap covers missing or damaged on the item **Action:** Replace missing or damaged bolt cap covers



**i** 8 - Low Risk (Finding 1)

**Item:** Outdoor Fitness Equipment - Chest Press  
**Manufacturer:** Fresh Air Fitness

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** One or more handgrip(s) are damaged or missing. **Action:** Replace missing or damaged handgrips

**i** 6 - Low Risk (Finding 2)

**Item:** Outdoor Fitness Equipment - Chest Press  
**Manufacturer:** Fresh Air Fitness

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The seat has been damaged

**Action:** Monitor for any further deterioration and replace as required

**i** 6 - Low Risk (Finding 1)

**Item:** Outdoor Fitness Equipment - Rider  
**Manufacturer:** Fresh Air Fitness

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** There are post / end caps missing from the item

**Action:** Replace missing post caps

**i** 6 - Low Risk (Finding 2)

**Item:** Outdoor Fitness Equipment - Rider  
**Manufacturer:** Fresh Air Fitness

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The paint is flaking off the metalwork

**Action:** Rub down and re-paint

**i** 6 - Low Risk (Finding 1)

**Item:** Outdoor Fitness Equipment - Air Skier  
**Manufacturer:** Fresh Air Fitness

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

**Action:** Treat affected areas and repaint

**i** 6 - Low Risk (Finding 1)

**Item:** Outdoor Fitness Equipment - Rower  
**Manufacturer:** Fresh Air Fitness

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding

**Action:** Treat affected areas and repaint

**i** 8 - Low Risk (Finding 2)

**Item:** Outdoor Fitness Equipment - Rower  
**Manufacturer:** Fresh Air Fitness

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** One or more handgrip(s) are damaged or missing. **Action:** Replace missing or damaged handgrips

**i** 6 - Low Risk (Finding 1)

**Item:** Outdoor Fitness Equipment - Dip Station  
**Manufacturer:** Fresh Air Fitness

**Risk Level:** L - Low Risk  
**Surface:** Grass Matrix Tiles



**Finding:** The paintwork on this item has been damaged or worn exposing the metal underneath which is rusting / corroding **Action:** Treat affected areas and repaint

**ST STEPHEN PARISH COUNCIL**  
**COMMITTEE TERMS OF REFERENCE**

Delegated actions of the committees shall be in accordance with Standing Orders, Financial Regulations and the Scheme of Delegation and with directions given by the Full Council from time to time.

**(a) FINANCE**

**Purpose**

To oversee the work of the Parish Clerk / Responsible Financial Officer in matters relating to Finance and Audit. To provide guidance and assistance to the Clerk / RFO and make decisions on financial matters, save those that are the responsibility of the Full Council.

**Membership**

Committee shall consist of Nine Parish Councillors, including the Chair. Vice Chair is ex-officio and Chairs of Committees. All Councillors may attend and speak at a Finance meeting. The Committee will elect the Chair, and a temporary chair for the meeting in the absence of the Chair. Membership shall be reviewed at the Annual Full Council Meeting in May. The committee quorum is Three Councillors with voting powers. The committee shall meet quarterly or as required.

**Functions**

- To oversee and monitor the Council's Income and Expenditure.
- To review the estimates and budgets put forward by staff and committees and propose a budget and precept to Full Council based on the figures provided and other financial commitments of the Council for the next financial year.
- To review the Council's Standing Orders, Financial Regulations, Internal Controls and the Financial Risk Management annually.
- To consider and determine expenditure under Section 137, and applications for financial assistance in accordance with the Council Grants and Discounts Policy.
- To review any subscriptions, honorariums, contracts with suppliers and providers with a view to their continued necessity, suitability, and value for money.
- To consider and approve hire rates for Council Centres, sports, grounds and allotment rents.
- To renew, monitor and oversee the creation of current and new leases, agreements and licences.
- To review and approve the Councils quarterly bank reconciliation and budget reports and ensure compliance of regulations.

- To be responsible for ensuring the asset register is updated annually. To ensure that no tangible moveable property shall be purchased, acquired, sold, leased or otherwise disposed of without the authority of the committee/Full Council, save where the estimated value of any one item of tangible moveable property does not exceed £500.
- To oversee, where appropriate, alternative and external funding to deliver Council projects, on request by a committee or Council.
- Establish and manage the Council's Investment Strategy for approval by Full Council.
- Any other matters delegated to the Committee or deemed relevant to these terms of reference.

## **Responsibilities**

- The RFO will provide detailed estimates of all income and expenditure on base activities for the year. These figures will form the basis of preparing the draft Budget.
- The payments schedule will be presented with supporting invoices to the Committee members. Two members of the committee will be responsible for checking these and electronically authorising payments /signing cheques.

## **(b) HUMAN RESOURCES**

### **Purpose**

The purpose of the HR Committee is to oversee the organisation, employment, management and terms and conditions of employment of the Council and to make appropriate recommendations to the Council for ratification.

### **Membership**

The Committee shall comprise six Councillors including the Chair and Vice Chair. The Committee will elect the Chair, and a temporary chair for the meeting in the absence of the Chair. Membership shall be reviewed at the Annual Full Council Meeting in May. The committee quorum is Three Councillors with voting powers. The committee shall meet quarterly or as required.

### **Functions**

The Committee will be responsible, in conjunction with the Clerk to the Council or other professional advisers, for:-

- developing HR strategy
- developing and reviewing of HR policies and procedures
- staffing levels and structure

- job descriptions/person specifications
- overseeing staff recruitment, selection and appointment
- staff vetting
- staff retention
- determining or reviewing staff conditions of service and general terms of employment
- salary grading and pay including annual staff review and other remuneration matters
- leave entitlements including annual holiday, sickness, statutory entitlements and special leave
- special conditions relating to a specific post or individual
- allowances, expenses and subsistence
- working hours
- pension arrangements
- sickness absence management
- trade union membership recognition
- staff performance review/appraisals
- operation of the Council disciplinary, grievance, capability, grading and appeal procedures and equal opportunities policy
- health, safety and welfare of staff
- any other matters delegated to the Committee or deemed relevant to these terms of reference.

### **Specific Sub-committees or Panels**

Smaller and specifically focussed Sub-committees should be set up to deal with confidential personnel matters such as capability, discipline or grievances as provided for in the relevant Council procedures.

A Recruitment and Selection Panel should also be set up for example to appoint a Clerk comprising of the interview panel (of perhaps three Councillors and a professional adviser if required) who are involved throughout the recruitment and then the selection process.

### **Confidentiality**

The meetings of this Committee will be confidential to the members of the HR Committee and exclude the press and the public.

## **(c) COMMUNITY & LEISURE**

Reviewed Full Council 19 May 22

## **Purpose**

The purpose of the Community and Leisure Committee is to work to better understand, engage with and involve members of the Parish community in Parish Council business and deliver projects to promote wellbeing, sustainability, and inclusivity.

## **Membership**

The committee shall comprise five Councillors, Chair or Vice Chair are ex-officio. Up to four Co-opted members of the public may join during the year if authorised by the Committee/Council. These persons may have voting rights on non-financial decisions. All Councillors may attend and speak at a Community & Leisure meeting. The Committee will elect the Chair, and a temporary chair for the meeting in the absence of the Chair. Membership shall be reviewed at the Annual Full Council Meeting. Meetings are held bi-monthly

## **Functions**

- To oversee the Council's commitment to support the community within its area of benefit and influence.
- To facilitate effective community engagement that encourage and enable local residents to contribute to the development of the Parish, including residents surveys etc.
- To be responsible for the deployment of the Committees' delegated budget and demonstrate best value.
- To help guide the development, accessibility and improvement of the leisure and sports facilities within the Parish and make recommendations to Council regarding future investment in facilities.
- To promote the usage of the Parish community facilities.
- To develop projects to improve, replace or provide additional facilities
- Identify and specify projects within the remit of the Committee suitable for funding by Section 106 or other grants.
- To work in partnership with local groups and organisations, encourage the running of community events and provide help and resources from the Facilitation Budget where appropriate.
- Through delegation to the Annual Events Working Party, organise the Parish Annual Remembrance Day Service and any other community events the Full Council has agreed to directly organise. Including appointing Task and Finish Groups to take on the detailed organisation if required.
- Support projects and events for young people and Community groups.
- Any other matters delegated to the Committee or deemed relevant to these terms of reference.

## **(d) FIXED ASSETS**

### **Purpose**

Reviewed Full Council 19 May 22



To oversee the management of the Council's fixed assets, providing value for money and improving sustainability.

### **Membership**

The Committee shall comprise six Councillors. The Chair and Vice Chair are ex-officio. The Committee quorum is three and the Committee shall meet bi-monthly or as required. The Committee will elect the Chair, and a temporary chair for the meeting in the absence of the Chair. Membership shall be reviewed at the Annual Full Council Meeting in May. All Councillors may attend and speak at a Fixed Assets committee meeting

### **Functions:**

- Arrange and monitor ongoing maintenance schedules for the following:
  - a. All Buildings and land in Parish ownership or responsibility
  - b. Parish Play Areas – with reference to the Annual Independent Inspection Reports
  - c. Woodland and Open Spaces
  - d. Bus Shelters
  - e. Benches and any other structures that are the responsibility of the Parish
  - f. Parish allotment sites
  
- Manage the maintenance, suitability and replacement provision of equipment, with the exclusion of routine maintenance
- Assess assets in respect of all Health and Safety Legislation and ensure regular inspections in accordance with current requirements. (Inc Elec, water & Gas)
- Assess compliance with DDA requirements and implement works if within budgets or make recommendations to Full Council for enabling works as required.
- Monitor Energy Usage and make recommendations to Full Council for improvements.
- Develop a strategy for the Parish's fixed assets and make recommendations to Full Council regarding viability and future of assets based on
  - a. Long & short-term maintenance costs
  - b. Running costs
  - c. Community benefit and accessibility
- Oversee and monitor work contracts on any assets
- Identify and specify projects suitable for funding from S106 or other Grant Funding.
- Any other matters delegated to the Committee or deemed relevant to these terms of reference.

## **(e) PLANNING & ENVIRONMENT**

### **Purpose**

Reviewed Full Council 19 May 22

To make recommendations to the Planning Authority (St Albans District Council) on planning applications, appeals etc that relate to the Parish area. Commenting on emerging planning policies. To work to improve biodiversity throughout the Parish area.

## **Membership**

The Committee shall comprise six Councillors. The Chair and Vice Chair are ex-officio. The Committee quorum is three and the Committee shall meet bi-monthly or as required. The Committee will elect the Chair, and a temporary chair for the meeting in the absence of the Chair. Membership shall be reviewed at the Annual Full Council Meeting in May. All Councillors may attend and speak at a Planning and Environment meeting

## **Functions**

- To make comment to the relevant Planning authority (usually District Council) on any Planning Application, appeal within or potentially affecting the Parish, that has been referred to the Committee by any Councillor or member of the public. All councillors to be circulated with weekly list of applications and members of the committee will be expected to have looked at the list of applications in their area and decided if any warrant discussion at committee.
- To make request to any District Councillor to call in any application that the Parish believes would benefit from a hearing at Committee.
- On request, to take representations from members of the public or applicants regarding any application. Where multiple applications are received supporters/objectors will be asked to appoint a single spokesperson. 3 minutes will be allowed to present a case.
- Upon request, consider any request by a prospective developer to put a case to the Council prior to the start of any meeting. Such meetings are at the discretion of the Committee and will not make any judgement on the merits of the proposal.
- Consider and respond to any Planning processes and legislation it considers appropriate (New Planning Policies, Local Plans, district & County consultations etc.)
- Facilitate a Neighbourhood Plan Steering and Monitoring Group, consisting of Councillors and Residents, receive reports and present to Full Council.
- To develop management plans for all Parish Council open spaces and facilitate environmental improvements, including tree planting, woodland management, wild flower meadow, wetland areas and make recommendations to Fixed Assets committee regarding maintenance programmes.

- Support environmental improvements and management of other areas in the Parish (eg. Bricket wood Common, Park Street Pits etc).
- Identify and specify environmental enhancement projects suitable for funding from S106 or other Grant Funding.

## **Play area 2024 Annual Inspection Report Resulting works.**

### **Greenwood Park**

- Remove wooden bench from Blox.
- Purchase a shade sail.
- Sand rough edges on blox.
- Buy x4 sleeper for the side of the toddler slide.
- Replace cradle seats.
- Fit new rollers on green toddler item.
- Replace nut/nut caps on Sandworks x1 nut, x2 nut caps.
- Re plank picnic bench by supernova.
- Remove grounds matting in toddler area with heat.
- Repair/ replace red board on the triple rope trail by bin.
- Check Big slide in sand pit for damage.
- Replace missing bolt and nut plus caps on seesaw.

### **Mayflower**

- Look at bar on the mower climber and try and remove graffiti.
- Replace missing nut/caps from seesaw (blue seat).
- Replace seat flats on swing and clean/ grease top bar.
- Replace missing caps on roundabout x2.

### **Cherry hill**

- Sand rough post.
- Replace nut cap on digger.
- Replace nut cap on Net post.
- Fix broken slat on seat.

### **North close**

- Cut tread on top gate fence.
- Reclad seat by fence backing onto meadow.

### **Park street**

- Make new corner post.
- Red paint red gate.
- Replace straining post near front gate.
- Reclad seat in corner by the parish sign.
- Replace nut cap on roundabout x1.