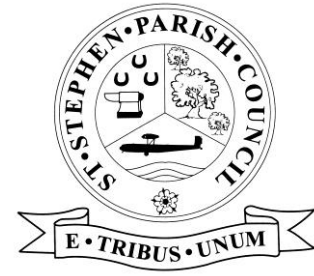


ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

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Minutes of the Fixed Assets Committee meeting

Held on **Thursday 25 January 2024** at **7.30pm**

at St Stephen Suite, Parish Centre, Station Road, Bricket Wood, AL2 3PJ

Present Councillors:

Mark Skelton
David Yates
Nicholas Tyndale
Adrian Ruffhead

Also present:

Amanda Feron, Assistant Clerk
Matthew Huddleston, Senior Grounds Person

One member of the public.

2324/AC/054 To receive and accept apologies for absence

Apologies received from Cllr Pryce.

2324/AC/055 Declarations of interest and dispensations

- a) To receive declarations of interest from Councillors on items on the agenda
 - b) To receive written requests for dispensations for declarable interests; and
 - c) To grant any requests for dispensation as appropriate
- No declarations of interest or dispensations received

2324/AC/056 To approve the minutes of the Fixed Assets committee meeting held on 23 November 2023 and 2 January 2024.

Resolved: Cllr Skelton proposed, seconded Cllr Tyndale approval of the Fixed Assets minutes from 23 November.

Cllr Skelton proposed, seconded Cllr Yates approval of the Fixed Assets minutes from 2 January

Votes: For, unanimous

Motion Carried

2324/AC/057 Public Participation - To invite comment and questions from the public in accordance with the Public Speaking Policy.

2324/AC/058 Follow up on previous action not included in the agenda

None

2324/AC/059 To discuss and agree future projects to use remaining S106 funding. Report attached

Resolved: Subject to including the preferred contractor in the report, Cllr Skelton proposed, seconded Cllr Yates that the Council submit project proposals to use remaining S106 monies to fund the following in priority order:

Solar lights along Greenwood Park Driveway and path,
Solar lights along Park Street Rec footpath,
Woodland management of trees in Watling Chase
Bench for St Julian's Wood
SADC project in Broadacre Wood.

Votes: For, unanimous

Motion Carried

Action: Clerk to include bluebell plan report for next Full Council meeting.

2324/AC/060 To discuss and consider installing a lightning protection system (LPS) at Greenwood Park Community Centre. Report attached

Resolved: Cllr Skelton proposed, seconded Cllr Yates not to install a lightning protection system at the same time as the solar installation and to consider again if building work is undertaken at the community centre in the future.

Votes: For, unanimous

Motion Carried

2324/AC/061 Clerks report-

- a) Update on Heads of Terms
Transfer in progress.
- b) Update on Place Services
Councillors and staff to meet with Lewis Reynolds in February.
- c) Drainage at Greenwood Park car park. Report attached.
- d) Parish Centre Car Park
Discussions ongoing

Meeting closed at 20.35

Signed

Date