

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

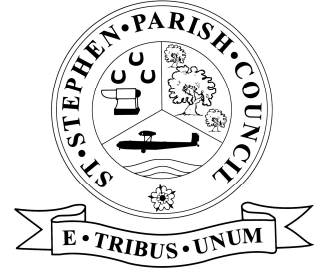
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

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To: Councillors

Wendy Berriman

David Brannen

Richard Curthoys

Ajanta Hilton

Aaron Jacob

Dorothy Kerry

Bill Pryce

Adrian Ruffhead

Mark Skelton

Nicholas Tyndale

David Yates

Eileen Whittaker

You are summoned to attend the

Full Council Meeting

To take place on **Thursday 15 February 2024 at 7.30pm**

Venue: Parish Centre, St Stephen Suite, Station Road, Bricket Wood, Herts, **AL2 3PJ**

Sue Hake

Sue Hake, Clerk

9 February 2024

The public are welcome to join this meeting. Whilst the Government has relaxed COVID regulations, all authorities are advised to hold meetings whilst acting cautiously. In order to ensure that we can still hold meetings with due care, if you would like to join us, please email our clerk prior to the day of the meeting to advise of your attendance: clerk@ststephen-pc.gov.uk

Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.

AGENDA

2324/100 Public Participation – to receive petitions, comments and questions

To welcome public participation in accordance with the Public Speaking Policy

2324/101 To receive reports from representatives of St Albans District Council and Hertfordshire County Council

2324/102 To receive and accept apologies and reason for absence

2324/103 To receive declarations of interest and dispensations

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

2324/104 To confirm minutes of meeting held on 18 January 2024

2324/105 To invite St Stephen Parish Councillors to update Members on Parish related issues

2324/106 Update on previous actions not mentioned later in the agenda

2324/107 Reports: Finance, Policy and Resources

- a) To confirm list of January 24 payments authorised by Finance Committee Members
- b) To confirm bank reconciliations to Dec 23
- c) To confirm meeting dates for 2024-25
- d) To review Business Risk Assessment and Internal Controls
- e) To consider and approve grant funding requests
- f) To request a review and update of the Strategic Plan by Committee
- g) To consider and agree quote of £2490.20 plus VAT to Park St carpark maintenance/repairs
- h) To receive update on Information leaflet and agree next actions

- i) To review and agree the Ice-cream Concession tenders for 2024-25

2324/108 To note minutes and agree recommendations from the Council's Committees & Working Groups

To receive brief progress reports and recommendations from the:

- a) Community and Leisure -Events Working Party
Recommendation-To confirm Summer/Autumn event date and agree next actions
- b) Fixed Assets-
 - i. To confirm S106 projects agreed to date
 - ii. **Recommendation** To confirm additional projects for current and future
 - iii. S106 funding subject to DC approval
- c) Planning – Feedback

2324/109 Clerks Report

Agenda items for the next meeting to be sent to the Clerk by Monday 11 March 2024