

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

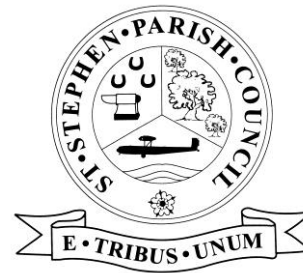
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

Tel: 01923 681443

Email: amanda@ststephen-pc.gov.uk

Web: www.ststephen-pc.gov.uk



To:	Councillors	Ajanta Hilton	Bill Pryce	Mark Skelton
		Nicholas Tyndale	David Yates	David Brannen
		Adrian Ruffhead		

You are summoned to the Fixed Assets Committee meeting

To take place on **Thursday 25 January 2024 at 7.30pm**
at St Stephen Suite, Parish Centre, Station Road, Bricket Wood, AL2 3PJ

Members of the public and press are invited to attend and are requested to contact the Clerk prior to the day of the meeting (contact details above)

A Feron

Amanda Feron, Assistant Clerk, 19 January 2024

Please be aware that members of the public may record, film, photograph or broadcast this meeting from the designated area.

AGENDA

- | | |
|--------------------|---|
| 2324/AC/054 | To receive and accept apologies for absence |
| 2324/AC/055 | Declarations of interest and dispensations
a) To receive declarations of interest from Councillors on items on the agenda
b) To receive written requests for dispensations for declarable interests; and
c) To grant any requests for dispensation as appropriate |
| 2324/AC/056 | To approve the minutes of the Fixed Assets committee meeting held on 23 November 2023 and 25 January 2024. |
| 2324/AC/057 | Public Participation - To invite comment and questions from the public in accordance with the Public Speaking Policy |
| 2324/AC/058 | Follow up on previous action not included in the agenda |
| 2324/AC/059 | To discuss and agree future projects to use remaining S106 funding. Report attached |
| 2324/AC/060 | To discuss and consider installing a lightning protection system (LPS) at Greenwood Park Community Centre. Report attached |
| 2324/AC/061 | Clerks report-
a) Update on Heads of Terms
b) Update on Place Services
c) Drainage at Greenwood Park car park. Report attached. |



Consignment note

Convert Water Limited
Edwards Green Farm
Hertford
SG13 8NT
01992511675
convertwater@gmail.com
www.convertwater.co.uk
VAT Registration No.: 156156605

Ref: 1128903

Job ID 1128903	Appointment Date 12/01/2024 11:00
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First name Andy	Last name Stimson	
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Address Greenwood Park Community Centre Greenwood Park Tippendell Lane St Albans Herts AL2 3HW		
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Mobile 07971676740	Telephone	Email
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Description Tanker to attend to empty a large soakaway/catch pit Andy will meet you onsite. Please call him with an ETA, his contact number is: 07971676740		
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EWC Code 019081	SIC Code	Carriers Reg No: CBDU160074 <input type="checkbox"/>
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Disposal Site Rye Meads STW		
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Date	Signature
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Work done

Work Carried Out Combi tanker supplied to empty soakaway couldn't empty it all as was solid of mud		
Materials Used and Quantity Boom	Disposal 3000litres	Hours on site 2
Further Work Required		

Images



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Item for Submission to:
St Stephen Parish Council
Fixed Assets
Date of Meeting: 25 January 2023

Agenda Item 2324/AC/060	To discuss and consider installing lightning protection system (LPS) at Greenwood Park Community Centre.
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1. Purpose

To discuss and consider installing a lightning protection system (LPS) at Greenwood Park Community Centre.

2. Introduction

St Stephen Parish Council resolved to install solar panels on Greenwood Park Community Centre (Fixed Assets 2 January 2024 item 2324/AC/053). The Chair asked staff to look at the cost of installing lightning protection at the same time and share access to the roof.

3. Next Steps

Installing solar panels does not increase the likelihood of lightning strikes, however installing a LPS as a safety and protection measure should be considered. These systems are designed to safely conduct the electrical current from a lightning strike to the ground, minimizing the potential damage to the solar panels and other electrical components.

- 1) Response from Solar Voltaics Ltd -see email below.
- 2) We obtained two quotes to install lightning protection using shared access:
 - a) External System £4,131.00
 - b) External system £7,485.00

Note: Type 1 and type 2 surge protection is included in the Solar Voltaic proposal.

RECOMMENDED that the Committee:

Bearing in mind the solar installation is a priority, to consider installing a LPS at the same time as the solar installation if it can be arranged and if it is cost effective to do so, otherwise to consider installing an LPS afterwards.

Report of	Amanda Feron	Date 16 January 2024
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From: Heather
Sent: Thursday, January 11, 2024 8:32 AM
To: Sue Hake <clerk@ststephen-pc.gov.uk>
Subject: RE: Lightning conductor

Good morning Sue,

I have attached the quotation for LPS. There is quite a lot of additional preparation/groundwork they require before installing which they have not priced for. This would require quotations from a 3rd contractor.

On our last project with Portsmouth City Council, the issue of LPS was raised for the buildings they wanted us to install upon and their building team shared a document they had regarding confirmation that solar panels do not increase the risk of lightning strikes to buildings which, if they are happy, I will send to you. This may take a few days to receive, they may not want to share it.

With the timescale for installing the PV in mind, the addition of LPS may be a project you would rather consider after the installation. We have already costed for Type 1 and Type 2 surge protection on the PV system as part of our proposal.

I will leave this with you to discuss and consider.

Kind regards

Heather Boodle
Office Manager

Item for Submission to:
St Stephen Parish Council
Fixed Asset Committee
Date of Meeting: 25 January 2024

Agenda Item 2324/AC/059	To discuss and agree future projects to use S106 funding.
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1. Purpose

To discuss and agree options for using remaining S106 Green Infrastructure funding.

2. Introduction

The Council resolved in January to request S106 Green Infrastructure funds to install solar panels at Greenwood Park Community Centre. The total remaining fund is £59,900.64.

3. Proposals

- Solar lights along Greenwood Park driveway and solar lighting or bollards the pathway to the park entrance. See quotes below
- Solar lights along Park Street Rec pathway. See quotes below
- Woodland management: to transplant trees from Watling Chase to John Bell's Copse. See plan and quote below
- Bench/benches in St Julian's Wood
- Bluebell Plan: As erosion of the paths is considerable and has led to widening of the pathways and harm to the bluebell, we would like to consider using a post and rope system and re-routing sections of the footpath during the wetter months. See approx. costing below.

4. Financial and Legal Comments

Quote 1 Solar lights will incur an ongoing annual maintenance charge of approx. £1700 after the first year.

RECOMMENDED that the Committee:

Consider the options available and resolve to submit project proposals to use the remaining S106 Green Infrastructure funds by end of March 2024.

Report of	Assistant Clerk	Date 19 January 2024
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Lighting Options for Greenwood Park



Lighting Option for Park Street Recreation Ground



Woodland management: location of Watling Chase trees



Quotes for solar lighting at Greenwood Park:

- | | |
|---------------------------------------|------------|
| 1) 6 x Astral Lights inc installation | £20,512.00 |
| 2) 6x Kirium lights, 9xbollards | £15,987.55 |
| 3) 10x AE3 lights | £20,095.00 |

Quotes for solar lighting at Park Street Recreation Ground:

- | | |
|---------------------------------------|------------|
| 1) 6 x Astral Lights inc installation | £20,512.00 |
| 2) 5x Kirium | £6,858.00 |
| 2) 6x AE3 lights | £12,394.20 |

Wood management: transplanting trees from Watling Chase to John Bell's Copse

- | | |
|---------------------------|------------|
| 1) Approx cost for 3 days | £14,893.00 |
|---------------------------|------------|

Bespoke bench at St Julian's Wood

- | | |
|----------------|---------------------|
| 1) Approx cost | £3,000.00-£5,000.00 |
|----------------|---------------------|

Bluebell plan: post and rope system

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|-------------------------|-----------|
| 1) Including contractor | £2,400.00 |
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Quote 1



Quote 2



Quote 3

