

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

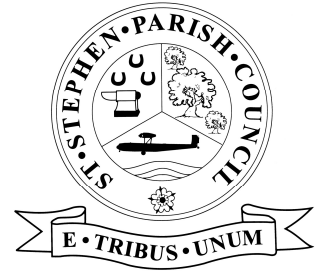
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

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To: Councillors

Wendy Berriman

David Brannen

Richard Curthoys

Ajanta Hilton

Aaron Jacob

Dorothy Kerry

Bill Pryce

Adrian Ruffhead

Mark Skelton

Nicholas Tyndale

David Yates

Eileen Whittaker

You are summoned to attend the

Full Council Meeting

To take place on **Thursday 18 January 2024 at 7.30pm**

Venue: Parish Centre, St Stephen Suite, Station Road, Bricket Wood, Herts, **AL2 3PJ**

Sue Hake

Sue Hake, Clerk

12 January 2024

The public are welcome to join this meeting. Whilst the Government has relaxed COVID regulations, all authorities are advised to hold meetings whilst acting cautiously. In order to ensure that we can still hold meetings with due care, if you would like to join us, please email our clerk prior to the day of the meeting to advise of your attendance: clerk@ststephen-pc.gov.uk

Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.

AGENDA

2324/089 Public Participation – to receive petitions, comments and questions

To welcome public participation in accordance with the Public Speaking Policy

2324/090 To receive reports from representatives of St Albans District Council and Hertfordshire County Council

2324/091 To receive and accept apologies and reason for absence

2324/092 To receive declarations of interest and dispensations

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

2324/093 To confirm minutes of meeting held on 16 November 2023

2324/094 Recommendation: To confirm amendment to the minutes of the August 2022 Full Council extraordinary meeting item 2223/062 to state the agreement for the allocation of the contract to Kompan to install the S106 funded Woodbury Field Play equipment

2324/095 To invite St Stephen Parish Councillors to update Members on Parish related issues

2324/096 Update on previous actions not mentioned later in the agenda

2324/097 Reports: Finance, Policy and Resources

- a) To confirm list of November and December 23 payments authorised by Finance Committee Members
- b) To confirm the list of Direct Debit and card payments to December 2023

- c) To confirm councillors allowance amounts for 2024/25
- d) **Recommendation** To approve the 2024-25 budget requiring a Precept of £748,850
This will equate to an 11% increase based on the Annual band D Council tax from £97.59 to £108.32 with a total annual increase of £10.73 or 20 pence per week
- e) To confirm meeting dates for 2024-25
- f) To agree to suspend standing orders and approve delegated authorisation for the Fixed Asset Committee to agree decisions for schemes to utilise the remaining Green Infrastructure Section 106 funding and installation of Lightning conductor if required
- g) To discuss and consider the issue of a brief information leaflet to be circulated to the Parish residents providing details for the 2024-25 Budget and Precept data, completed projects and future aims of the council
- h) To urgently consider and suggest future project options for Section 106 funding to be submitted to the District Council and forward to the next Fixed Asset Committee meeting

2324/098 To note minutes and agree recommendations from the Council's Committees & Working Groups

To receive brief progress reports and recommendations from the:

- a) Community and Leisure
 - i. **Recommendation:** To agree to sign and adopt the Armed Forces Covenant- to be circulated
 - ii. **Recommendation:** To suspend standing orders for the replacement of the Typhoon carousel at Woodbury Field for an accessible Carousel from HAGS to be funded from Reserves for an amount up to £12,730 plus VAT
- b) Fixed Assets-Minutes circulated
- c) Finance -Minutes circulated
- d) Planning – Minutes to be circulated
- e) Events Working Party

2324/099 Clerks Report

Updates - Greenwood Park Resident Survey

Agenda items for the next meeting to be sent to the Clerk by Monday 5 February 2024