

# ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

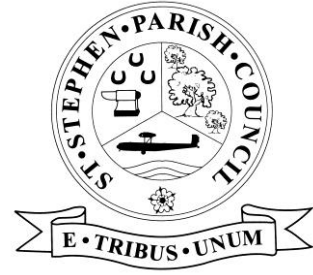
THE PARISH CENTRE STATION ROAD BRICKET WOOD

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Minutes of **Community & Leisure Committee meeting.**  
Held on **Thursday 7 December at 7.30pm**  
Venue: **Parish Centre, Station Road, Bricket Wood AL2 3PJ**

Present Councillors

Wendy Berriman

Bill Pryce

Dorothy Kerry

Eileen Whittaker

Co-opted Committee Members: Chris Matson (PSRA)

Also present:

Amanda Feron, Assistant Clerk

Matthew Huddleston, Senior Grounds Person

2324/CL/032 To receive and accept apologies for absence  
Apologies received from Cllr Hilton.

2324/CL/033 Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda  
Councillor Pryce declared an interest as a trustee of the Bricket Wood Station Heritage Trust.
- b) To receive written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate. None received.

2324/CL/034 To approve the minutes of the last meeting of the Community and Leisure Committee, held on 7 September 2023.

**Resolved: Agreed Unanimous**

2324/CL/035 Public Participation- to invite comment and questions from the public in accordance with the Public Speaking Policy.  
No member of the public attended.

2324/CL/036 To consider and agree draft Armed Forces Covenant and to make a recommendation to Full Council that St Stephen Parish Council adopt the Covenant.  
Draft Covenant attached.

**Resolved:** That the Committee recommend to Full Council that St Stephen Parish Council adopt the Armed Forces Covenant.

**Votes:** For, unanimous

**Motion Carried**

2324/CL/037 Update on previous actions not mentioned in this agenda.

Update on the installation of the Llama Café temporary gazebo from the Senior Grounds Person.

2324/CL/038 To consider options to replace the typhoon carousel at Woodbury Field with a new accessible piece of equipment which will be more cost effective to maintain long term. Report attached.

**Resolved:** That the Committee recommend to Full Council that St Stephen Parish Council replace the typhoon carousel at Woodbury Field in this financial year with funding from reserves.

**Votes:** For, unanimous

**Motion Carried**

2324/CL/039 To consider options to replace the slide at Greenwood Park. Report attached.

**Resolved:** That the Committee recommend to Full Council that St Stephen Parish Council replace the slide at Greenwood Park with slide option 2 and this funded from the play area rolling replacement budget for 2024 to 2025.

**Votes:** For, unanimous

**Motion Carried**

2324/CL/040 To provide update on planned events

a) Armed Forces Day.

Date set for Sunday 30<sup>th</sup> June 2024

Action: Cllr Pryce to contact Henry Holland-Hibbert to make a request for event parking at Smug Oak Green.

Action: Cllr Pryce to contact Kate Holland- Hibbert DL to invite her to attend event.

b) Community Awards/ Parish in Bloom nominations attached.

Community Awards, and Parish in Bloom awards to be presented at the Parish AGM in May 2024

c) Remembrance Sunday final costs attached.

d) Car Boot Sale

Action: Senior Grounds Person to check available dates in May

e) Christmas Market

Action: Assistant Clerk to check available dates in December.

f) Spring/summer Festival, to discuss suggestions and ideas and agree next steps to progress event.

Action: Cllrs Pryce and Hilton to meet with potential sponsor

2324/CL/041 Clerks Report

Complaints about dogs at Greenwood Park

The meeting closed at 20.55pm

Chair

Date