

# ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

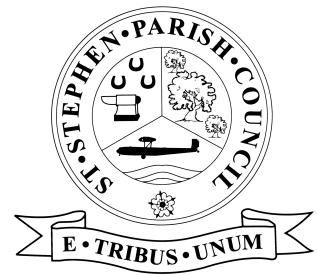
THE PARISH CENTRE STATION ROAD BRICKET WOOD

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## Minutes of Finance Committee Meeting

held on 5 December 2023 at 7.30pm,  
St Stephen Suite, Parish Centre, Station, Bricket Wood

**Present** Councillors: Wendy Berriman Bill Pryce  
Dorothy Kerry Eileen Whittaker

Also present, Sue Hake, Clerk and Matthew Huddleston, Senior Groundsperson

**2324/FC/052** Public Participation – to receive petitions, comments and questions  
To welcome public participation in accordance with the Public Speaking Policy  
None

**2324/FC/053** To receive and accept apologies for absence  
Apologies received and accepted from Cllrs Skelton

**2324/FC/054** To receive declarations of interest and dispensations  
a) To receive declarations of interest from Councillors on items on the agenda  
b) To receive written requests for dispensations for declarable interests  
c) To grant any requests for dispensation as appropriate  
None received

**2324/FC/055** To confirm the minutes of the meeting held on 26 October 2023  
**Resolved:** Confirmed and signed

**2324/FC/056** To confirm schedule of reserves  
**Resolved:** Schedule of Reserves confirmed

**2324/FC/057** Update on actions from previous minutes not covered later in agenda  
None

**2324/FC/058** To consider and agree grant or discount requests  
i.-St Lukes Christmas Light project Grant request  
**Resolved:** Unanimously agreed £200 for St Lukes, Bricket Wood Christmas Light  
Project  
ii. St Lukes Day Care Centre- Christmas meal – Grant request  
**Resolved:** Unanimously agreed £200 to St Lukes Day Care Centre Christmas Meal

**2324/FC/059** To confirm acceptance of the reduced grant net offer of £35K for the Park St Play equipment subject to payment of the third party contribution of £3,894.12  
**Resolved:** Unanimously agreed to accept the £35k reduced grant & payment of £3894.12 for the third party contribution

**2324/FC/060** To agree next action for solar panel tenders  
**Action:** Tenders to be reviewed

**2324/FC/061** To discuss items for consideration for inclusion to the 2024-25 Budget and Precept  
**Action:** Rolling replacement to be included in the draft budget at the next Finance meeting  
**Action:** Community and Leisure committee to feed in budget requirements to the Clerk for the next Finance meeting to be held Tuesday 9<sup>th</sup> January 2024 at 7.30pm

**2324/FC/062** Clerks report - Verbal update on car park damage and repairs

**Action:** Clerk was requested to add Pro-Active Community Grant funding to next meeting

Meeting Closed at 9.40pm

Signed:

Date: