ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

THE PARISH CENTRE STATION ROAD BRICKET WOOD ST ALBANS HERTS AL2 3PJ Tel: 01923 681443 Email: amanda@ststephen-pc-gov.uk Web: <u>www.ststephen-pc.gov.uk</u>



Minutes of Fixed Assets Committee meeting held on Thursday 23 November 2023 at 7.30pm at St Stephen Suite, Parish Centre, Station Road, Bricket Wood, AL2 3PJ

Present Councillors:

Mark Skelton
Bill Pryce
Nicholas Tyndale
David Brannen
Adrian Ruffhead
Also present:
Amanda Feron. Assistant Clerk
Sue Hake, Clerk
Two members of the public
2324/AC/038
To receive and accept apologies for absence Apologies received from Cllrs Yates and Hilton.
2324/AC/039
Declarations of interest and dispensations

a) To receive declarations of interest from Counteb To receive written requests for dispensations
c) To grant any requests for dispensations received declarations of interest or dispensations received from the public of the public for the public

2324/AC/044	To discuss and agree next steps to progress recommendation for St Julian's Woo Report attached	d
	Votes: For, four Motion carried Abstain, one Motion carried	
	Resolved: Cllr Skelton proposed, seconded Cllr Tyndale that the contract for the Woodland Management plan be agreed.	
2324/AC/043	To discuss and agree next steps to progress the woodland management plan. Report attached.	
2324/AC/042	Follow up on previous action not included in the agenda Update on progress with the new access at St Stephen Parish Centre.	
2324/AC/041	Public Participation - To invite comment and questions from the public in accordance with the Public Speaking Policy A Member of the public commented on the woodland path at St Julian's Wood.	
2324/AC/040	To approve the minutes of the Fixed Assets committee meeting held on 23 September 2023 Resolved: Minutes approved by attending councillor.	
	 a) To receive declarations of interest from Councillors on items on the agenda b) To receive written requests for dispensations for declarable interests; and c) To grant any requests for dispensation as appropriate No declarations of interest or dispensations received 	

Resolved: Proposed Cllr Skelton, seconded Cllr Tyndale that St Stephen Parish Council use any remaining S106 Green infrastructure funds in order of priority on: solar lights along Greenwood Park driveway, pathway maintenance, interpretation boards, woodland trail, rubbing boards and bench at St Julian's Wood.

- 2324/AC/045 To clarify the role of Place Services in relation to the St Stephen Parish Council strategic plan. Deferred from previous meeting. Strategic Plan see page 9 attached.
- 2324/AC/046 To review building inspection report for Greenwood Park and Pavilion and to agree next steps. Report attached Resolved: Cllr Tyndale proposed, seconded Cllr Pryce that the annual building inspection report and agreed associated works for Greenwood Park Community Centre and Pavilion be accepted. Votes: For, unanimous

Motion carried

2324/AC/047 To discuss and agree budget requirements for 2024/2025 to recommend to the next Finance Committee meeting on 5 December.

Action: Clerk to explore options for resurfacing of Parish centre car park

2324/AC/048 To discuss possible future projects to use S106 funding. Options discussed: Teenage play provision at Park Street Recreation Ground Update play equipment in North close Solar toilet at Watford Road allotment site. Greenwood Park fitness area Mayflower Road play area update and consultation Greenwood Park slide Greenwood Park goal ends and basketball hoop Cherry Hill fence play area.

2324/AC/049 Clerks report-

- a) Update on Heads of Terms
- b) Update on development of land adjacent to the Parish Centre. The committee noted the significant deterioration of the car park surface since the start of the work.
- c) Tools and equipment rolling replacement budget will be an item for consideration at the next Finance committee for consideration.
- d) Place Services update
- e) Two councillors are required to score and make a shortlist of bids for the solar tender **Action:** Assistant Clerk to contact all councillors to ask for availability.

Meeting closed at 21.02 pm

Signed

Date