

# ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

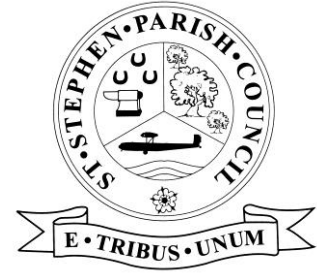
THE PARISH CENTRE STATION ROAD BRICKET WOOD

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To: Councillors

Wendy Berriman

David Brannen

Richard Curthoys

Ajanta Hilton

Aaron Jacob

Dorothy Kerry

Bill Pryce

Adrian Ruffhead

Mark Skelton

Nicholas Tyndale

David Yates

Eileen Whittaker

You are summoned to attend the

## Full Council Meeting

To take place on **Thursday 16 November 2023 at 7.30pm**

Venue: Parish Centre, St Stephen Suite, Station Road, Bricket Wood, Herts, **AL2 3PJ**

*Sue Hake*

Sue Hake, Clerk

10 November 2023

The public are welcome to join this meeting. Whilst the Government has relaxed COVID regulations, all authorities are advised to hold meetings whilst acting cautiously. In order to ensure that we can still hold meetings with due care, if you would like to join us, please email our clerk prior to the day of the meeting to advise of your attendance: [clerk@ststephen-pc.gov.uk](mailto:clerk@ststephen-pc.gov.uk)

**Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.**

## **AGENDA**

### **2324/078 Public Participation – to receive petitions, comments and questions**

To welcome public participation in accordance with the Public Speaking Policy

### **2324/079 To receive reports from representatives of St Albans District Council and Hertfordshire County Council**

### **2324/080 To receive and accept apologies and reason for absence**

### **2324/081 To receive declarations of interest and dispensations**

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

### **2324/082 To confirm minutes of meeting held on 19 October 2023**

### **2324/083 To invite St Stephen Parish Councillors to update Members on Parish related issues**

### **2324/084 Update on previous actions not mentioned later in the agenda**

### **2324/085 Reports: Finance, Policy and Resources**

- a) To confirm list of September and October 23 payments authorised by Finance Committee Members
- b) To note the quarterly direct debit payments for July – Sept 2023
- c) To note the half year finance summary report
- d) To note the salary increase confirmation received for April 2023
- e) To consider and agree grant request from St Lukes.
- f) To reconsider Terms of Reference for Fixed Assets and Community and Leisure Committees to avoid confusion between the two committees – report with

**2324/086 Update on Greenwood Park Resident Survey**

**2324/087 To note minutes and agree recommendations from the Council's Committees & Working Groups**

To receive brief progress reports and recommendations from the:

- a) Community and Leisure
  - i. To agree to sign the Armed Forces Covenant- to be circulated
  - ii. To consider applying for the Green Flag Award 2024 - Greenwood Park and Park Street Recreation Ground
  - iii. To consider holding a Spring/Summer Festival, agree date(s) and budget requirements for Community and Leisure to commence preparations
- b) Fixed Assets
- c) Finance
- d) Planning - Update
- e) HR
- f) Events Working Party
  - i. Feedback on Remembrance Day
  - ii. To recommend the date for Armed Forces Day Celebrations 2024 and to consider budget required

**2324/088 Clerks Report**

Updates

Park Street and Woodbury Field Play Areas

**Agenda items for the next meeting to be sent to the Clerk by Monday 15 January 2024**