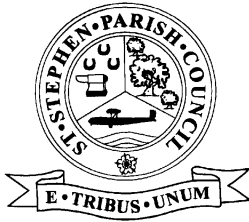


ST STEPHEN PARISH COUNCIL



GRANT APPLICATION FORM

Please read the Grants and Discounts Policy
before completing an application form

St Stephen Parish Council covers the areas of
Bricket Wood, Chiswell Green and Park Street.

THE PARISH CENTRE STATION ROAD BRICKET WOOD ST ALBANS AL2 3PJ
TEL: 01923 681443 EMAIL: clerk@ststephen-pc.gov.uk

ST STEPHEN PARISH COUNCIL

GRANT APPLICATION FORM

1.	Name of organisation and your registered charity number (if applicable) The Parish Church of St Luke, Bricket Wood Charity No: 1137630
2.	Name and address of responsible person to be contact regarding this application. Name: The Revd Kylie Hodgins Address: St Luke's Church, The Crescent, Bricket Wood, St Albans, AL2 3NF Tel: 01923 971406 Mob: 07443 600510 Email: kh2@gumnut.me.uk
3.	Address where activities are based. St Luke's Church & Halls The Crescent, Bricket Wood, St Albans, AL2 3NF
4.	What area (community) is served? The local community of Bricket Wood and surrounding area.
5.	Details of the project/initiative and purpose of the grant funding Community Christmas Tree The project began in lockdown as a means of providing a community focal point and Christmas decorations for all to enjoy in a Christmas of restrictions. It has now become a tradition in the village, with many businesses and individuals contributing to install and decorate the tree, and hundreds attending the carols around the tree when the lights are switched on for the first time each Christmas. The purpose of the grant is primarily to support the heavy costs of the electricity used for the tree following the recent increase in energy prices. We are extremely concerned about how to face these charges and need support to run this project as the lights for the tree will be on from 4.00 to 11.00 pm daily. Aside from the costs of electricity there are normally costs associated with the tree project and this year we will require new lights at a cost of around £60, that in the past have been paid by the church as part of our service to the community. Unfortunately with the cost of gas and electricity tripling our finances are very stretched and we would be very grateful for some support.
6.	Estimate how many people in the Parish will benefit. The whole parish will be able to benefit from this project.
7.	How does your organisation/activity benefit the residents of St Stephen Parish? St Luke's is an integral part of Bricket Wood and surrounding area. As such we offer support, outreach and pastoral care to those who work and live within it.

ST STEPHEN PARISH COUNCIL

8.	<p>Will any income be generated? If Yes, please specify proposed charges/subscription/fees (please attach schedule if available)</p> <p>As with previous years, there will be carols around the tree plus we will be holding a craft fair in the church. This will be a fundraising event, with any proceeds to St Luke's, we face huge financial difficulties with the increases in our energy bills whilst serving our local community.</p>	
9.	a) Proposed starting date of project:	Saturday 2nd December 2023
	b) Estimated completion date:	Friday 6th January 2024
10.	<p>Please give details of the cost of the project. (Payment receipts to be provided)</p> <p>Electricity to run event and for lighting the Christmas Tree at: Day rate: 75.413 p/kWh Night rate: 46.683 p/kWh Standing Charge: 0.73186 p/day</p> <p>Lights will be on a timer to come on around 4.00 pm until 11.00 pm daily during the project dates above.</p> <p>Please note that the contract is up for renewal and is due to end on 13th December. Therefore, the actual figures from then on are anticipated to be higher due to the increase in fuel prices. Attached is our most recent bill for October 2023.</p> <p>The tree lights have yet to be purchased and we do not have a receipt yet.</p>	
11.	<p>Please give details of other grants awarded or applied for.</p> <p>None</p>	
12.	<p>Amount of grant requested from St Stephen Parish Council (max £1,000)</p> <p>We would be grateful for any amount up to the maximum £1,000, according to your discretion.</p>	
13.	<p>Details of bank account for BACS transfer if successful (please enclose proof of bank details, letter on headed paper, copy of paying in slip or bank statement)</p> <p>Account: 94206011 Sort Code: 09-01-28</p>	
14.	<p>Any other relevant information.</p> <p>Our total annual gas and electricity costs are approximately £30,000 PA, having risen in the past 12 months by almost £8,000, we are not sure how we can sustain this project without seeking the assistance provided by a grant. We had hoped in the future to be able to return to funding it ourselves, but are grateful for your support in considering this application. We will include the Parish Council in the list of those who have contributed to the project, so that the local community will know that their Parish Council is a part of it.</p>	

ST STEPHEN PARISH COUNCIL

15.	Please sign to confirm that all the information in this application is correct and that you are authorised to act for the organisation in making this application for a grant.	The Revd Kylie Hodgins 9 th November 2023
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St Stephen Parish Council will hold and handle this information in accordance with the General Data Protection Regulations 2018. To view the full Privacy Policy visit the public documents pages at www.ststephen-pc.gov.uk or contact us on 01923 681443 or email clerk@ststephen-pc.gov.uk

Remember to attach a copy of your accounts to this application