

2324/FC/012 To agree the End of Year Accounts for 2022-23 & Annual Return figures for the AGAR

The draft Section 2 has been circulated and currently awaiting the Internal Audit report
Deferred to Full Council

2324/FC/013 To discuss and agree Earmarked funds allocations

Resolved: To agree allocation of reserves for future projects the Clerk to liaise with Fixed Asset and confirm the allocation of Reserves to planned projects and ensure 50% of the Precept total remain in the Contingency Reserves Funds

2324/FC/014 To consider grant & discount/grants

a) Grow Chiswell Green grant application – Community Garden Shed £650

Resolved: To approve the grant of £650 to Grow Chiswell Green for the Community Garden shed

Actions: Clerk to check website to ensure Community grant payments are publicised
Senior Groundsperson agreed to look into suitable plaque to state funded by St Stephen Parish Council

2324/FC/015 To Consider and agree using S106 monies to fund items a-g

- a. St Julian's Wood- accessible wood land path £60,000 approx
- b. Black Green Wood- accessible wood land path £43,000 approx
- c. Woodbury Field Phase 2-£100,000 approx
- d. Park Street Recreation Ground Phase 3 and 4-£100,00 approx
- e. Solar panels for Greenwood Park Community Centre roof-£100,000 approx
- f. To consider Stay Fit equipment at Phase 2 meadow at Greenwood Park-£60,000 approx as an alternative for permeable carparking as use of S106 monies is not permissible for this
- g. To consider additional Bike parking facilities-to be costed if suitable for S106

The Senior Groundsperson explained the urgent need to identify and confirm projects for both the Green and Leisure Section 106 monies from the BRE development that still need to be allocated and used by March 24. The staff are obtaining quotes to obtain a guidance of costs and will be required to obtain tenders for works exceeding £25k and approval of District Councillors

Resolved: To agree use of Section 106 monies to fund projects a-g to commence the tender process where appropriate and for alternative projects to be agreed via Fixed Assets Committee/ Full Council

2324/FC/016 To consider request to extend Café agreement from August 2023 and agree actions

Resolved: To agree extending the agreement to Lazy Llama café at the current agreement rate for a further period of 12 months

2324/FC/017 To discuss and agree rosta system for approval of all bank payments

Actions: Cllrs Yates, Berriman and Whittaker to activate the authorisation access with Unity Trust and a rosta system for approvals to be established

2324/FC/018 Clerks Report

No items to report

The Clerk was asked to note the discussion for the possibility of flowers to be presented by the Chair to the resident celebrating their centenary at the Parish Centre in July

Meeting closed at 9.35pm

Signed:

Date: