

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

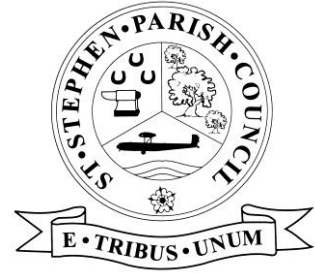
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

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To: Councillors

Wendy Berriman

David Brannen

Richard Curthoys

Ajanta Hilton

Aaron Jacob

Dorothy Kerry

Bill Pryce

Adrian Ruffhead

Mark Skelton

Nicholas Tyndale

David Yates

Eileen Whittaker

You are summoned to attend the

Full Council Meeting

To take place on **Thursday 20 July 2023 at 7.30pm**

Venue: Parish Centre, St Stephen Suite, Station Road, Bricket Wood, Herts, **AL2 3PJ**

Sue Hake

Sue Hake, Clerk

14 July 2023

The public are welcome to join this meeting. Whilst the Government has relaxed COVID regulations, all authorities are advised to hold meetings whilst acting cautiously. In order to ensure that we can still hold meetings with due care, if you would like to join us, please email our clerk prior to the day of the meeting to advise of your attendance: clerk@ststephen-pc.gov.uk

Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.

AGENDA

2324/042 Public Participation – to receive petitions, comments and questions

To welcome public participation in accordance with the Public Speaking Policy

2324/043 To receive reports from representatives of St Albans District Council and Hertfordshire County Council

2324/044 To receive and accept apologies and reason for absence

2324/045 To receive declarations of interest and dispensations

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

2324/046 To confirm minutes of meeting held on 15 June 2023 and 22 June 2023

2324/047 To invite St Stephen Parish Councillors to update Members on Parish related issues

2324/048 Reports: Finance, Policy and Resources

- a) To confirm list, June and July payments authorised by Finance Committee Members
- b) To note Finance Report Summary
- c) To consider and agree any grant/discount applications
 - i. Abfly grant request of £500
 - ii. Bounce (Chiswell Green) £42 discretionary discount request for fund raising event (Open Door)
- d) **Recommendation** from Fixed Asset Committee to confirm appointment of quote b Solicitors for Heads of Terms asset transfer and lease completions
- e) To confirm the allotment charges for 2023/24

- f) To consider clarification and amendment to Allotment Terms of Tenancy and permission required for non- cultivation works on plots, hard landscaping, health and safety requirements and if ponds should be permitted in a public accessible area
- g) To confirm amendment to Grants and Discount policy to request applications are made at least 8 weeks in advance of the any event/activity
- h) To review and agree the social media policy to be adopted by Full Council
- i) To agree the Asset Disposals -as per circulated list

2324/049 To confirm the Park St Recreation Grounds Play area improvements to be completed by Kompan for the combined grant funded works and obtain District Councillors support be made to St Albans District Council for the use of S106 funding

2324/050 To agree the progress from Section 106 funding of Woodbury Field phase 2 from Section 106 funds

- a. To agree suspension of standing orders for the procurement of the Woodbury Field Play area Phase 2 improvements
- b. To confirm acceptance of tenders or quotes for Woodbury Field phase 2 Section 106 funding delegated power to the Fixed Asset Committee members and reported back to Full Council

2324/051 To agree quote for public consultation engagement survey and confirm cllrs to form working party to progress the survey.

2324/052 To note minutes and agree recommendations from the Council's Committees & Working Groups

To receive brief progress reports and recommendations from the:

- a) Finance
- b) Planning- to discuss application to add a Byway Open to All Traffic from Millhouse Lane to Searches Lane and request for user information to HCC Countryside & Rights of Way
- c) Events Working Party

Item for discussion: Participation and involvement of councillors in council events

2324/053 Clerks Report

To confirm the order has been placed for the cutting of the meadow at Greenwood Park