

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

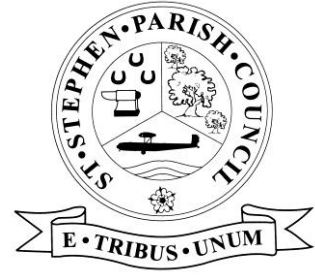
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

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To: Councillors

Wendy Berriman

David Brannen

Richard Curthoys

Ajanta Hilton

Aaron Jacob

Dorothy Kerry

Bill Pryce

Adrian Ruffhead

Mark Skelton

Nicholas Tyndale

David Yates

Eileen Whittaker

You are summoned to attend a

Full Council Meeting

To take place on **Thursday 15 June 2023 at 7.30pm**

Venue: Parish Centre, St Stephen Suite, Station Road, Bricket Wood, Herts, **AL2 3PJ**

Sue Hake

Sue Hake, Clerk

9 June 2023

The public are welcome to join this meeting. Whilst the Government has relaxed COVID regulations, all authorities are advised to hold meetings whilst acting cautiously. In order to ensure that we can still hold meetings with due care, if you would like to join us, please email our clerk prior to the day of the meeting to advise of your attendance: clerk@ststephen-pc.gov.uk

Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.

AGENDA

2324/022 Public Participation – to receive petitions, comments and questions

To welcome public participation in accordance with the Public Speaking Policy

2324/023 To receive reports from representatives of St Albans District Council and Hertfordshire County Council

2324/024 To receive and accept apologies for absence

2324/025 To receive declarations of interest and dispensations

a) To receive declarations of interest from Councillors on items on the agenda

b) To receive written requests for dispensations for declarable interests

c) To grant any requests for dispensation as appropriate

2324/026 To confirm the minutes of the Annual meeting held on 18 May 2023

2324/027 Update on previous meeting actions not mentioned later in the agenda

2324/028 To invite the St Stephen and Park Street District and County Councillors to briefly update Members on Parish related issues

2324/029 Reports: Finance, Policy and Resources

a) To confirm list, May B payments authorised by Finance Committee Members

b) To consider and agree any grant/discount applications Hanstead Wood Volunteers grant for £300

c) To consider and agree H&S support contract

2324/030 Annual Governance and Accountability Return 2022/23 Part 3 (AGAR)

- a) To receive and note the Internal Audit Report 2021-22 and agree any management actions and recommendations to be reviewed by the Finance Committee
- b) To Agree and Approve individually Items 1-9 of Section 1 of the Annual Governance Statement for 2022-23 (to record the date of approval, minute reference and arrange to be signed by the Chair and Clerk of the meeting where approval was given
- c) To approve Section 2 – Accounting Statements 2022-23 (signed by the RFO prior to being presented to the authority for approval) and to record the date of approval, minute reference and arrange to be signed by the Chair of the meeting where the Accounting Statements were approved
- d) To note the completed Notice and dates of the period for exercise of Public Rights and Publication of Unaudited Annual Governance & Accountability Return 19 June to 28 July 2023 and note the notes to accompany the Notice (Local authority accounts: a summary of your rights).

2324/031 To note minutes and agree recommendations from the Council's Committees & Working Groups

To receive brief progress reports and recommendations from the:

- a) Planning
- b) Finance
- c) Events Working Party

2324/032 To agree additional June 23 meeting date

2324/033 Clerks Report