

# ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

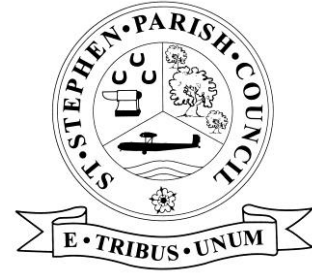
THE PARISH CENTRE STATION ROAD BRICKET WOOD

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## To: Councillors

Wendy Berriman

Bill Pryce

Ajanta Hilton

Eileen Whittaker

Dorothy Kerry

## Co-opted Committee Members:

Chris Matson (PSRA)

Stephen Elkan (BWRA)

Brian Gibbard (CGRA)

Barbara Vernon

You are summoned to a **Community & Leisure Committee meeting**

To take place on **Tuesday 20<sup>th</sup> June at 7.30pm**

Venue: **Parish Centre, Station Road, Bricket Wood AL2 3PJ**

*A Feron*

Amanda Feron

Assistant Clerk, 14 June 2023

Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.

## **AGENDA**

2324/CL/001 To agree a chair of the Community and Leisure Committee for 2023-24

2324/CL/002 To receive and accept apologies for absence

2324/CL/003 Declarations of interest and dispensations

a) To receive declarations of interest from councillors on items on the agenda

b) To receive written requests for dispensations for declarable interests; and

c) To grant any requests for dispensation as appropriate

2324/CL/004 To approve the minutes of the last meeting of the Community and Leisure Committee, held on 7 March 2023.

2324/CL/005 Public Participation- To invite comment and questions from the public in accordance with the Public Speaking Policy.

2324/CL/006 Following her presentation at the Events Working Party meeting on 25 May 2023, to discuss and consider giving permission for Natalia Millman to undertake her art project at Blackgreen Green Wood in 2023/24.

2324/CL/007 To consider Breakthrough Communications for consultation support and social media training. Paper attached.

- 2324/CL/008 Update on previous actions not mentioned in this agenda.  
To discuss potential amendments to Terms of Reference for Community and Leisure Committee and shared responsibility with Fixed Assets Committee for items such as allotments, Woodbury Field and Park Street Recreation Ground.  
Deferred from previous meeting.
- 2324/CL/009 To receive a report from the events working group, to include feedback from the Coronation Event.
- 2324/CL/010 To provide update on planned events
- a) Armed Forces Day
  - b) Community Awards
  - c) Remembrance Sunday
  - d) Car Boot Sale
  - e) Christmas Market
  - f) Spring/summer Festival
- 2324/CL/011 Update on Woodbury Field Consultation. To review the consultation responses and make recommendation to Full Council for implementing Phase 2 Woodbury Field using S106 monies. Paper attached.
- 2323/CL/012 To receive update from Cllr Pryce about the planned memorial to the airman of London Colney Aerodrome, part of which lies with St Stephen Parish Council boundaries.
- 2324/CL/013 To agree guidelines and standards to manage non-cultivation.  
Task and Finish Group. Report and draft guidelines attached.
- 2324/CL/014 To discuss and consider a flag policy for St Stephen Parish Council.  
Guidance attached.
- 2324/CL/015 To review the purposes of the Armed Forces Covenant and establish suitable wording to support the adoption of the Armed Forces Covenant.  
Guidance attached.
- 2324/CL/016 To discuss the Parish in Bloom event.  
Report attached.
- 2324/CL/017 To consider requirements to have working parties reporting to the Community and Leisure Committee.  
Spreadsheet of Council Committees attached.
- 2324/CL/018 Clerks Report
- a) Agreement in principle to the donation of Parish old oak posts to the Community Garden to be used for raised beds.
  - b) Community Awards Policy
  - c) Park Street Recreation Ground Final Phase tender currently in progress
  - d) Oak Processionary Moth has been identified on trees in the nursey, we have reported it and contacted a company to remove.
  - e) Parish notice boards