

# ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

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## To: Councillors

Wendy Berriman

David Brannen

Martin Doyle

Ajanta Hilton

Dorothy Kerry

David Parry

Mark Skelton

Daniel Spelman

Bill Pryce

Nicholas Tyndale

David Yates

Eileen Whittaker

You are summoned to attend a

### Full Council Meeting

To take place on **Thursday 20 April 2023 at 7.30pm**

Venue: Parish Centre, St Stephen Suite, Station Road, Bricket Wood, Herts, **AL2 3PJ**

*Sue Hake*

Sue Hake, Clerk

14 April 2023

The public are welcome to join this meeting. Whilst the Government has relaxed COVID regulations, all authorities are advised to hold meetings whilst acting cautiously. In order to ensure that we can still hold meetings with due care, if you would like to join us, please email our clerk prior to the day of the meeting to advise of your attendance: [clerk@ststephen-pc.gov.uk](mailto:clerk@ststephen-pc.gov.uk)

**Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.**

## AGENDA

**2223/174 To receive and accept apologies for absence**

**2223/175 To receive declarations of interest and dispensations**

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate.

**2223/176 To agree the minutes of the Full Council meeting held on 16 March 2023**

**2223/177 Public Participation – to receive petitions, comments and questions**

To welcome public participation in accordance with the Public Speaking Policy

**2223/178 To receive reports from representatives of St Albans District Council and Hertfordshire County Council**

i. To invite the St Stephen and Park Street District and County Councillors to briefly update Members on Parish related issues.

ii. To invite St Stephen Parish Councillors to briefly update on Parish related items  
To note 4<sup>th</sup> May 2023 Elections and thank you from the Chair

**2223/179 To invite Breakthrough Communication to provide a presentation (remote)**

**2223/180 Reports: Finance, Policy and Resources**

- a) To note list of March 23 (b) & (c) and April 23 (a) payments authorised by Finance Committee members
- b) To note the March Finance Report

- c) To confirm the subscription to Rural services and receive the grant funding notifications
- d) To confirm list of Suppliers for payment by direct debit
- e) To retrospectively agree the urgent Woodbury Field Play area drainage works
- f) To agree expenditure from reserves for the replacement door shutter at GWP Community Centre up to £2,500 plus VAT and the removal and replacement of the PC Oakwood room ceiling up to £1310 plus VAT and the urgent final drainage works on the Woodbury Field Play area up to £2,300 plus VAT
- g) To consider and agree any grant/discount applications.
  - St Lukes cosy community hub grant request
  - Hearing Dogs discount for GWP hire
- h) To agree to continue with the current Internal auditor IAC
- i) To approve the purchase of a CCTV system for the Parish Centre

**2223/181 Armed Forces Covenant (Cllr Pryce)**

To consider and agree the Council sign up to the Armed Forces Covenant

**2223/182 To note minutes and note and agree recommendations from the Council's Committees**

- a) Annual Events working group-
- b) Planning
- c) HR-to confirm the proposed recruitment for a Part Time Grounds & Maintenance Support person at SCP 10 £12.28ph

**2223/183 Clerk's Report**

- a. Notification of a Creatively Mindful Family Fun Day and Well-being Market 11am to 4pm on 13 May 23 at GWP
- b. CCLA have confirmed attendance to the Finance meeting on 6 June 23

**2223/184 Future Agenda Items-Reports to be provided to the Clerk by Tuesday 9 May 2023**