

# ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

THE PARISH CENTRE

STATION ROAD

BRICKET WOOD

ST ALBANS

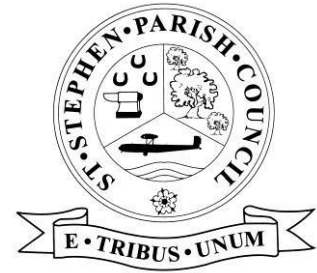
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## Minutes of Extraordinary Full Council Meeting

Held on Tuesday 9<sup>th</sup> August 2022 at 7.30pm

At the Parish Centre, St Stephen Suite, Station Road, Bricket Wood, Herts, AL2 3PJ

### Present: Councillors

Wendy Berriman

Martin Doyle

Ajanta Hilton

David Parry

Bill Pryce

Nicholas Tyndale

### Also present

Sue Hake, Clerk

Isabel Crozier, Assistant Clerk

Matt Huddleston, Senior Groundsperson

District Councillor Cllr Giles Fry

One member of public

### 2223/057 To receive and accept apologies for absence

Apologies received from Cllrs Kerry, Yates, Skelton, Spelman, Brannan and Whittaker

District Councillors Abidi and Webb

### 2223/058 To receive declarations of interest and dispensations

a) To receive declarations of interest from Councillors on items on the agenda

b) To receive written requests for dispensations for declarable interests

c) To grant any requests for dispensation as appropriate

None received

### 2223/059 Public Participation – to receive petitions, comments and questions

To welcome public participation in accordance with the Public Speaking Policy

None

### 2223/060 To receive reports from representatives of St Albans District Council and Hertfordshire County Council

To invite the St Stephen and Park Street District and County Councillors to briefly update Members on Parish related issues

To invite St Stephen Parish Councillors to briefly update on Parish related items  
Cllr Fry provided and update

**2223/061 To confirm support from District Councillors for the agreement of the use of Section 106 monies to be used for Woodbury Park Play equipment and installation**

Cllrs Giles Fry, Syed Abidi, Nuala Webb, Vladimir Jirasek, Ajanta Hilton have confirmed support for this.

**2223/062 To consider and agree the contract for the purchase and installation of the play equipment at Woodbury Field, Bricket Wood.**

**Contractor A £130,200**

**Contractor B £100,000**

**Contractor C awaiting updated cost**

The updated cost received for contractor C is £138,062

The S106 for the log cabin is hoped to be approved for the transfer of funds to Woodbury Field

Cllr Parry suggested an emergency meeting for Community and Leisure in the next two weeks to ensure there is further consultation for the play equipment.

Cllrs believed the community are already aware of the plan for new equipment as this was shared before Covid.

**Resolved:** Cllr Berriman proposed a banner be made to display 1<sup>st</sup> phase to be installed at Woodbury Field with the preferred design to put on website, facebook and in the Voice, seconded NT Unanimous

**Votes:** For 5, Against 1

**Motion Carried**

**Action:** Cllr Pryce to write to DC

Graham requested costs to be sent for submission into the article

**2223/063 To consider and agree allocating an amount up to £55,000 from Reserves towards the Woodbury Field play equipment and installation.**

NB: Clerk to reconfirm the VAT can be claimed back as a one off cost as the Field is not registered for VAT.

NB The Reserve allocation to be added to the current Section 106 monies that are in the region of £75,000 including the value of the log cabin

The Clerk informed councillors the offer from the owners of Hanstead Park to issue a letter stating they were happy for the £46k S106 funding allocated to a log cabin in Blackgreen Wood to be re-allocated to the Woodbury Field play area and would not claim against the variation was not accepted by the District Council who had stated an application to modify/vary the Section 106 Agreement would need to be submitted to spend any contribution outside the terms of agreement.

It was noted that the £46000 allocated to the Log cabin has been requested by the DC to obtain the variation from Bovis Homes

**Resolved:** Cllr Pryce proposed allocation up to £55K from reserves towards the Woodbury Field play equipment and installation and a further amount up to £46K from reserves or a budget virement to cover the full cost if required. Seconded Cllr Berriman

**Votes:** For 5, against 1,

**Motion Carried**

**2223/064 Reports: Finance, Policy and Resources**

- a. To consider the Grant and Discount application from Grow Chiswell Green for an Autumn Wildlife Festival at Greenwood Park on 2 October (application to be circulated on receipt)  
£550

**Resolved:** Cllr Parry proposed agreement for the grant amount of £550, seconded Cllr Hilton

**Votes:** Unanimous

**Motion Carried**

**2223/065 Clerks Report**

Link circulated for District Council link

Phase 2 boundary review consultations are live, also consulting on validation check list for planning applications.

Meeting closed 8.30pm

Signed:

Date: