ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

THE PARISH CENTRE STATION ROAD BRICKET WOOD
ST ALBANS HERTS AL2 3PJ
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Minutes of Finance Committee Meeting
held on Thursday 5 January 2023 at 7.30pm
At St Stephen Suite, Parish Centre, Station Rd, Bricket Wood

Present: Councillors, Dorothy Kerry, Mark Skelton, David Parry, Eileen Whittaker, Bill Pryce, David Yates
Also present, Sue Hake, Clerk

2223/FC/027 To receive and accept apologies for absence
Apologies received from Cllrs, Berriman & Hilton

2223/FC/028 To receive declarations of interest and dispensations
a) To receive declarations of interest from Councillors on items on the agenda
b) To receive written requests for dispensations for declarable interests
c) To grant any requests for dispensation as appropriate
No declarations received

2223/FC/029 To confirm the minutes of the meeting held on 27 October 2022
Resolved: Cllr Parry proposed confirmation of the minutes for the meeting held on 27 October to be signed, seconded Cllr Pryce
Votes: For, Unanimous **Motion Carried**

2223/FC/030 Public Participation – to receive petitions, comments and questions
To welcome public participation in accordance with the Public Speaking Policy
No members of public attended the meeting

2223/FC/031 To consider grant & discount/grants
None received

2223/FC/032 To review the Financial Risk Assessment and Statement of Internal Control
Action: to be reviewed at next meeting

2223/FC/033 To review and agree bank reconciliations to date
Action: to be reviewed at next meeting

2223/FC/034 To review Actual to Budget figures and consider items for 2023/24 budget and Precept
All income and expenditure item lines for 2023/24 were reviewed in addition with the circulated budget items for consideration. Some minor amendments for additions and removals were requested.
Action: Clerk to complete amendments and circulate revised budget and Precept calculation to Finance Committee members for a further meeting to review the revised budget at an additional Finance Meeting to be set.
Action: Clerk to circulate agenda for a further Finance Meeting to be held on Thursday 12 January at 7pm and contact the Assistant Clerk to put back the scheduled Planning meeting by 15 minutes to 7.45pm

2223/FC/035 Clerks Report
The Clerk provided updates on the Astroturf proposal from St Albans City Youth, Solicitor quotes for Heads of Terms and leases, and the donkey field fence

The meeting closed at 10.15pm

DRAFT