

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

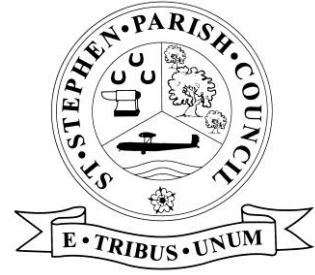
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

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To: Councillors

Wendy Berriman

David Brannen

Martin Doyle

Ajanta Hilton

Dorothy Kerry

David Parry

Mark Skelton

Daniel Spelman

Bill Pryce

Nicholas Tyndale

David Yates

Eileen Whittaker

You are summoned to attend a

Full Council Meeting

To take place on **Thursday 16 March 2023 at 7.30pm**

Venue: Parish Centre, St Stephen Suite, Station Road, Bricket Wood, Herts, **AL2 3PJ**

Sue Hake

Sue Hake, Clerk

10 March 2023

The public are welcome to join this meeting. Whilst the Government has relaxed COVID regulations, all authorities are advised to hold meetings whilst acting cautiously. In order to ensure that we can still hold meetings with due care, if you would like to join us, please email our clerk prior to the day of the meeting to advise of your attendance: clerk@ststephen-pc.gov.uk

Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.

AGENDA

2223/157 To receive and accept apologies for absence

2223/158 To receive declarations of interest and dispensations

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate.

2223/159 To agree the minutes of the Full Council meeting held on 16 February 2023 and the Full Council Extraordinary meeting held on 21 February 2023

2223/160 Public Participation – to receive petitions, comments and questions

To welcome public participation in accordance with the Public Speaking Policy

2223/161 To receive reports from representatives of St Albans District Council and Hertfordshire County Council

To invite the St Stephen and Park Street District and County Councillors to briefly update Members on Parish related issues.

To invite St Stephen Parish Councillors to briefly update on Parish related items.

2223/162 To invite Place Services to provide a presentation

2223/163 Update on previous actions not mentioned later in the agenda

2223/164 Reports: Finance, Policy and Resources

- a) To note list of February (b) and March (a) payments authorised by Finance Committee members

- b) To consider and agree any grant/discount applications.
- c) To note the internal audit report and manager responses
- d) To consider possible dates/times for CCLA zoom meeting presentation
- e) To consider possible dates/times for Breakthrough Communications presentation

2223/165 Clerk's report on request for forwarding copies of Cllr incoming emails to Cllr personal email addresses.

To review a report from the Clerk with supporting information reference to advice received about public emails going to councillor personal email addresses

2223/166 St Stephen Parish Council review of information security policies and procedures.

At the request of Councillor Yates. To agree to appoint a small team to review the Parish Council's information security policies and procedures and advise Council of any actions required.

Part of this review would be to determine Cllr Yates request that this Parish Council agree for all councillors to be able to request the forwarding of incoming emails to councillor personal email addresses is appropriate.

2223/167 To review and confirm any additional meeting dates 2023-24

2223/168 To discuss and agree wording of email to be sent to allotment holders and the community for an update on the Greenwood Park option study as requested by Cllr Pryce at the Community & Leisure meeting.

2223/169 To note minutes and note and agree recommendations from the Council's Committees

- a) Annual Events working group\-
- b) Community & Leisure
- c) Finance Committee
- d) Fixed Assets Committee

2223/170 Election Nomination Packs (circulated)

2223/171 Clerk's Report

2223/172 To review and agree Parish Centre hours to be between 10am-3pm Mon-Fri

2223/173 Future Agenda Items-Reports to be provided to the Clerk by Monday 10 April 2023