

St STEPHEN PARISH CENTRE

www.ststephen-pc.gov.uk

Fees apply to agreements from 1st April 2023.

These rates apply to groups hiring the centre at least once per month for a minimum of three months.

REGULAR BOOKING RATES

Tennyson Hall		
Group Rate	Peak £13.00 p/h	Off-Peak £10.00 p/h
Business Rate	Peak £14.00 p/h	Off-Peak £10.50 p/h
St Stephen Suite		n/a
Group Rate	Peak £22.00 p/h	Off-Peak £21.00 p/h
Business Rate	Peak £23.00 p/h	Off-Peak £22.00 p/h
Watling Room		
Group Rate	£8.50 p/h (weekends only)	Not Available
Business Rate	£9.00 per hour (weekends only)	Not Available

Off-Peak	Mon to Fri	9.00am – 6.00pm
Peak	Mon to Fri	6.00pm onwards
	Saturday	All day
	Sunday	All day

FACILITIES

- St Stephen Suite (accommodates 35), suitable for seminars, conferences, meetings; air conditioned, with coffee and tea provision
- Tennyson Hall (accommodates 50–80)
- Watling Room, suitable for smaller meetings, activities (weekends only)
- Kitchen
- Outdoor enclosed children's party area (weekends only)
- Private parking (50 spaces)

Clients are responsible for setting up and putting away any furniture/equipment used.
Chargeable hirers' storage is subject to agreement and availability.

Enquiries/bookings please contact the Centres Manager

Tel: **01923 681443, Option 2**

Email: **bookings@ststephen-pc.gov.uk**