

# ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

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## To: Councillors

Wendy Berriman

David Brannen

Martin Doyle

Ajanta Hilton

Dorothy Kerry

David Parry

Mark Skelton

Daniel Spelman

Bill Pryce

Nicholas Tyndale

David Yates

Eileen Whittaker

You are summoned to attend a

### Full Council Meeting

To take place on **Thursday 16 February 2023 at 7.30pm**

Venue: Parish Centre, St Stephen Suite, Station Road, Bricket Wood, Herts, **AL2 3PJ**

*Sue Hake*

Sue Hake, Clerk

10 February 2023

The public are welcome to join this meeting. Whilst the Government has relaxed COVID regulations, all authorities are advised to hold meetings whilst acting cautiously. In order to ensure that we can still hold meetings with due care, if you would like to join us, please email our clerk prior to the day of the meeting to advise of your attendance: [clerk@ststephen-pc.gov.uk](mailto:clerk@ststephen-pc.gov.uk)

**Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.**

## AGENDA

**2223/132 To receive and accept apologies for absence**

**2223/133 To receive declarations of interest and dispensations**

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate.

**2223/134 To agree the minutes of the Full Council meeting held on 19 January 2023**

**2223/135 Public Participation – to receive petitions, comments and questions**

To welcome public participation in accordance with the Public Speaking Policy

**2223/136 To receive reports from representatives of St Albans District Council and Hertfordshire County Council**

To invite the St Stephen and Park Street District and County Councillors to briefly update Members on Parish related issues.

To invite St Stephen Parish Councillors to briefly update on Parish related items.

**2223/137 To invite Grow Chiswell Green to make a presentation for the proposed Community Garden.**

**2223/138 Update on previous actions not mentioned later in the agenda**

**2223/139 Reports: Finance, Policy and Resources**

- a) To note list of January (b) and February (a) payments authorised by Finance Committee

members

- b) To consider and agree any grant/discount applications.
  - i. Abfly grant
- c) To note the internal audit report and manager responses
- d) To agree the payment of £75 books for Schools to be made in April 2023
- e) To Agree virement of £2,342.47 From Greenwood Park Pavilion maintenance to Greenwood Park maintenance for the purchase of bollards agreed at the Fixed Asset Committee meeting.

**2223/140 To review and agree the Ice-cream Concession tenders for 2023-24**

**2223/141 To agree in principle to extend the Greenwood Park Café agreement for a further year and confirm actions required**

**2223/142 To review and confirm the meeting dates 2023-24**

**2223/143 To discuss and agree wording of email to be sent to allotment holders and the community for an update on the Greenwood Park option study as requested by Cllr Pryce at the Community & Leisure meeting.**

**2223/144 To note minutes and note and agree recommendations from the Council's Committees**

- a) Annual Events working group- Christmas lights, Coronation Celebrations update and Risk Assessment template (circulated) and agreement of Armed Forces Day banner.
- b) Community & Leisure
- c) Finance Committee
- d) Fixed Assets Committee

**2223/145 Election Process**

**2223/146 Clerk's Report**

- a) To receive update on Woodbury Field

**2223/147 Future Agenda Items-Reports to be provided to the Clerk by Monday 6 March 2023**