

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

THE PARISH CENTRE STATION ROAD BRICKET WOOD

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Minutes of **Community & Leisure Committee** meeting
Held on **Tuesday 17 January at 7.30pm**
Venue: **Parish Centre, Station Road, Bricket Wood AL2 3PJ**

Present: Councillors

Wendy Berriman

Ajanta Hilton

Bill Pryce

Daniel Spelman

Eileen Whittaker

Co-opted Committee Members:

Linda Crocker (BWRA)

Brian Gibbard (CGRA)

Also present: Amanda Feron, Assistant Clerk

2223/CL/026 To receive and accept apologies for absence

Apologies received and accepted from Cllr Dorothy Kerry and Chris Matson (PSRA)

2223/CL/027 Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda
 - b) To receive written requests for dispensations for declarable interests; and
 - c) To grant any requests for dispensation as appropriate
- None

2223/CL/028 To approve the minutes of the last meeting of the Community and Leisure Committee, held on 3 November 2022.

Resolved: Proposed Cllr Spelman, seconded Cllr Berriman that the minutes from the meeting held on 3 November 2022 be agreed and signed as a true record.

Motion Carried

2223/CL/029 Public Participation- To invite comment and questions from the public in accordance with the Public Speaking Policy.

None

2223/CI/030 Update on previous actions not mentioned in this agenda.

- a) 2223/CL/011 and 16 Update on signage in reference to dog fouling.
Signs all printed and received. Awaiting grounds staff to erect in position.

2223/CI/031 Grow Chiswell Green Community Garden Project update.

Senior Grounds Person suggested suitable area near Butterfly Bank. Discussion of agreement and conditions to be drawn up with Grow Chiswell Green.

Resolved: Proposed Cllr Berriman, seconded Cllr Hilton that the Committee recommend to Full Council that Grow Chiswell Green use an area in Greenwood Park near to the Butterfly Bank subject to signing an agreement with Council, the agreement to include what they are permitted to grow, signage, storage of tools, access and maintenance of area. Grow Chiswell Green to be invited send their

proposals for the area for the agenda of the Full Council meeting in February for further discussion.

Motion Carried

2223/CL/032 Midway Surgery collaborative well-being projects meeting request update.
Waiting to hear from Midway Surgery about a new meeting date.

2223/CL/033 To provide an update on projects:

a) Parish Survey update

The Committee requested that this item be put in abeyance.

Brian Gibbard asked the committee if he could use information from the website for Chis Chat. It was confirmed that the council would be happy for him to share information from the website.

Cllr Berriman asked about emails to allotment holders to let them know our plans and requested emails to be sent to allotment holders to update them. Cllr Pryce requested that this be included as an item at the next Full Council meeting in February.

b) Community orchard update.

No update.

b) Update on tree donation at Greenwood Park

Trees purchased, guards on order. Trees will be planted in February when the guards are delivered.

2223/CL/034 Consider events going forward

a) Coronation Day May 6th 2023

Resolved: Proposed Cllr Berriman, seconded Cllr Pryce that the council hold an event in Greenwood Park to celebrate the King's Coronation on May 6th 2023

Motion Carried

b) Armed Forces Day

In progress.

c) Community Awards

To be awarded at the Christmas Market subject to confirmation.

d) Remembrance Sunday

In progress.

e) Car Boot Sale

To be held on Sunday 10th September subject to confirmation.

f) Christmas Market

g) To be held on Saturday 26th November subject to confirmation.

2223/CL/035 Budget items for April 2023 to March 2024

a) Events

Deferred

b) Community Grant Funding (Local events, schoolbooks, ABFLY)

Deferred

c) Income funding suggestions

Car Boot sale, 4G football pitch and netball courts project.

2223/CL/036 To discuss potential amendments to Terms of Reference for Community and Leisure Committee and shared responsibility with Fixed Assets Committee for items such as allotments and Woodbury Field and Park Street Recreation Ground.

Cllr Pryce to review Terms of Reference and to report back at the next meeting.

2223/CL/037 Project suggestions for HCC Locality Budget use 2023 to 2024

Cllr Pryce has applied for:
Armed Forces Day £800
Coronation £1,000
Remembrance Sunday £1,000

2223/CL/038 Clerks Report

- a) Commemorative benches and plaques policy update

Resolved: Cllr Berriman proposed, seconded Cllr Hilton that the committee amend the Commemorative Benches policy to include two new bench designs.

Motion Carried

- b) Inquiry from Richard Avery, Watford Road scout group about volunteer opportunities in St Julian's Wood.

Action: Cllr Pryce to speak to Senior Grounds Person about potential volunteer opportunities in St Julian's Wood.

The meeting closed at 8.34pm

Chair