

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

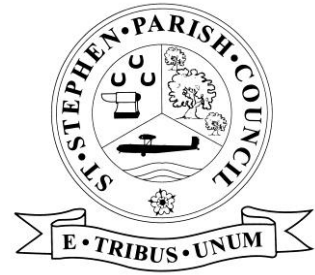
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

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To: Councillors

Wendy Berriman

David Brannen

Martin Doyle

Ajanta Hilton

Dorothy Kerry

David Parry

Mark Skelton

Daniel Spelman

Bill Pryce

Nicholas Tyndale

David Yates

Eileen Whittaker

You are summoned to attend a

Full Council Meeting

To take place on **Thursday 19 January at 7.30pm**

Venue: Parish Centre, St Stephen Suite, Station Road, Bricket Wood, Herts, **AL2 3PJ**

Sue Hake

Sue Hake, Clerk

13 January 2022

The public are welcome to join this meeting. Whilst the Government has relaxed COVID regulations, all authorities are advised to hold meetings whilst acting cautiously. In order to ensure that we can still hold meetings with due care, if you would like to join us, please email our clerk prior to the day of the meeting to advise of your attendance: clerk@ststephen-pc.gov.uk

Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.

AGENDA

2223/118 To receive and accept apologies for absence

2223/119 To receive declarations of interest and dispensations

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

2223/120 To agree the minutes of the Full Council meeting held on 15 December 2022

2223/121 Public Participation – to receive petitions, comments and questions

To welcome public participation in accordance with the Public Speaking Policy

2223/122 To receive reports from representatives of St Albans District Council and Hertfordshire County Council

To invite the St Stephen and Park Street District and County Councillors to briefly update Members on Parish related issues

To invite St Stephen Parish Councillors to briefly update on Parish related items

2223/123 To discuss the proposal for offering a vacant allotment to Grow Chiswell Green.

Assistant Clerks Allotment Waiting List Report attached.

2223/124 Update on previous actions not mentioned later in the agenda

- a. 2223/112 Cllrs to discuss identifying a suitable location for Community Garden with the Senior Groundsperson
- b. 2223/113 b Rail Freight
Action, Clerk to contact London Colney, Aldenham and Sopwell
Action Meeting held on 8 January at Greenwood Park Community Centre
- c. 2223/116 **Action**: AEWP to circulate report to Full Council

2223/125 Reports: Finance, Policy and Resources

- a) To note list December (b) and January (a) payments authorised by Finance Committee Members
- b) To note Direct Debit payments to 31 December 22
- c) To consider and agree any grant/discount applications
 - i. Abfly grant
- d) **Recommendation** to approve Financial Risk Assessment and Statement of Internal Control

2223/126 Recommendation To approve the 2023-24 budget requiring a Precept of £666,070 with £15,000 to be used for community funding from reserves. This will equate to a 5% increase based on the annual band D Council tax to £97.59 that equates to an annual increase of £4.65 or 9pence per week

2223/127 To agree the Parish Centre survey report schedule of works

2223/128 To consider and agree report options for the Tree at Greenwood Park Community Centre

2223/129 To receive an update on the consultation of the contractor for Greenwood Park.

2223/130 To note minutes and note and agree recommendations from the Council's Committees

- a) Planning & Environment Committee
To consider the planning application appeal and agree actions
- b) Annual Events working group
- c) Community & Leisure
- d) Finance Committee

2223/131 Clerk's Report

- a) To receive update on Woodbury Field and Park Street Play Area
- b) Internal Audit visit feedback
- c) Civility and Respect Statement
- d) SADALC feedback