

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

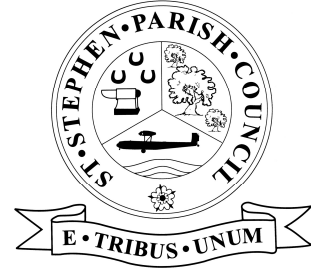
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

Tel: 01923 681443

Email: clerk@ststephen-pc.gov.uk

Web: www.ststephen-pc.gov.uk



Minutes of **Community & Leisure Committee** meeting
Held on **Tuesday 3 November** at **7.30pm**
Venue: **Parish Centre, Station Road, Bricket Wood AL2 3PJ**

Present: Councillors:

Ajanta Hilton Bill Pryce (Chair) Daniel Spelman

Co-opted Committee Members:

Chris Matson (PSRA) Brian Gibbard (CGRA)

Also present:

Sue Hake, Clerk, Amanda Feron, Assistant Clerk

One member of the public attended

Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.

AGENDA

2223/CL/012 To receive and accept apologies for absence

Apologies received and accepted from Cllrs Wendy Berriman, Dorothy Kerry, Eileen Whittaker and Linda Crocker (BWRA)

2223/CL/013 Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda
None
- b) To receive written requests for dispensations for declarable interests; and
None
- c) To grant any requests for dispensation as appropriate
None

2223/CL/014 To approve the minutes of the last meeting of the Community and Leisure Committee, held on 7 July 2022.

Resolved: Proposed Cllr Hilton, seconded Cllr Pryce that the minutes from the meeting held on 7 July be agreed and signed as a true record.

Votes: For 2, abstained 1 due to not being present

Motion Carried

2223/CL/015 Public Participation- To invite comment and questions from the public in accordance with the Public Speaking Policy.

Questions submitted member of the public:

Q: How many plots are vacant on Tippendell lane allotment site?

A: 5 vacant plots (3 large and 2 small), although not all plot holders have paid their fees and/or returned their signed agreements.

Q: How many are on the waiting list and have they all been contacted and offered a plot?

A: Nine Parish residents are on the waiting list. Of these:

- One has deferred due to medical issues but has asked to remain on the list
- One is only interested in the neighbouring plot if it becomes vacant
- Six are also on the waiting list for Watford Road and/or Park Street Lane

Of the six non-residents on the waiting list:

- One has previously been offered a plot at Watford Road but did not respond
- Five are also on the waiting list for Watford Road and/or Park Street Lane. The grounds staff are now on reduced winter hours and will be looking to clear vacant plots for new plot holders when time allows.

2223/CI/016 Update on previous actions not mentioned in this agenda.

- a) 2223/CL/011 Update on signage in reference to dog fouling.
Three quotes received for the signs

2223/CI/017 Grow Chiswell Green Community Garden Project update.

Discussion about possibility of Grow Chiswell Green being given spare allotments.

Resolved: Cllr Hilton proposed that the Parish Council support initiating a community garden project in the Parish and as a starting point consider using a vacant allotment as a temporary measure, seconded Cllr Spelman.

Votes for: unanimous

Action: To forward to Full Council to discuss the proposal for offering a vacant allotment to Grow Chiswell Green. Clerks to forward report to Full Council.

2223/CL/018 Midway Surgery collaborative well-being projects meeting request update.

Meeting 10am 25th November 2022 with Cllrs Skelton, Pryce and two representatives from the surgery.

2223/CL/019 To provide an update on projects:

- a) Parish Survey update
Deferred
- b) Community orchard update
On hold, awaiting options study outcome and subsequent consultation.
- c) Update on tree donation at Greenwood Park
Trees and tree guards ordered.

2223/CL/020 Consider events going forward

- a) Coronation Day May 6th 2023
Date of event 6th May 2023
- b) Armed Forces Day
25th June 2023. Scouts and guides want to start at Oakwood shops.
Action: Cllr Pryce is going to forward letter to request flypast from RAF Northolt
- c) Memorial benches and plaques update
Two of three benches installed and three plaques on order.
- d) Community Awards
No awards this year. Information to be sent to residents' associations in June 2023, returned by end July 2023 for presentation of awards at the Christmas Market in December 2023.

2223/CL/021 Budget items for April 2023 to March 2024

- a) Events
For discussion at Annual Events Working Party to include Coronation Day.

- b) Community Grant Funding (Local events, schoolbooks, ABFLY)
Committee would like to continue with £75 grants for schoolbooks and £500 grant for ABFLY which is submitted annually and taken to Full Council.
- c) Income funding suggestions
Car boot sales, local businesses
Clerk suggested subscribing to Rural Funding Digest.
Action: Clerk to share options for grants with committee.
Action: Clerk to find out prices of open air cinema from other councils who have held open air cinema events.

2223/CL/022 To discuss potential amendments to Terms of Reference for Community and Leisure Committee and shared responsibility with Fixed Assets Committee for items such as allotments and Woodbury Field and Park Street Recreation Ground.
Action: Cllr Pryce to look at the terms of reference for Fixed Assets and Community and Leisure committees and produce and submit report to Full Council.

2223/CL/023 To consider options for a hearing loop at Greenwood Park Community Centre to be taken to Fixed Assets Committee.
Action: Clerk to request the contact who obtained the quotes in 2020 to seek updated quotes.

2223/CL/024 Project suggestions for HCC Locality Budget use 2023 to 2024
Suggestions: Greenwood Park Hearing Loop.
Action: Residents Association representatives to seek suggestions for Locality Budget funding although it is not certain at the moment if the funding will be available.

2223/CL/025 Clerks Report
a) Defibrillator update
Defibrillator now installed at How Wood Shops
Action: Office to update website with warm spaces for the area after 21st November.

Park Street Resident Association update: Christmas Lights Switch on 1st December at How Wood shops.

The meeting closed at 8.57pm

Chair

Date: