

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

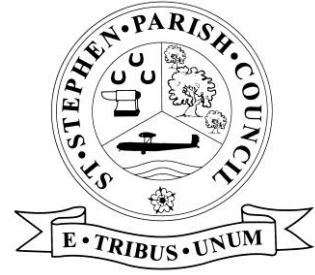
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

Tel: 01923 681443

Email: clerk@ststephen-pc.gov.uk

Web: www.ststephen-pc.gov.uk



To: Councillors
Wendy Berriman
David Brannen
Martin Doyle
Ajanta Hilton

Dorothy Kerry
David Parry
Mark Skelton
Daniel Spelman

Bill Pryce
Nicholas Tyndale
David Yates
Eileen Whittaker

You are summoned to attend a

Full Council Meeting

To take place on **Thursday 17** at **7.30pm**

Venue: Parish Centre, St Stephen Suite, Station Road, Bricket Wood, Herts, **AL2 3PJ**

Sue Hake

Sue Hake, Clerk
11 November 2022

The public are welcome to join this meeting. Whilst the Government has relaxed COVID regulations, all authorities are advised to hold meetings whilst acting cautiously. In order to ensure that we can still hold meetings with due care, if you would like to join us, please email our clerk to advise of your attendance: clerk@ststephen-pc.gov.uk

Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.

AGENDA

2223/096 To receive and accept apologies for absence

2223/097 To receive declarations of interest and dispensations

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

2223/098 To agree the minutes of the Full Council meeting held on 20 October 2022

2223/099 Public Participation – to receive petitions, comments and questions

To welcome public participation in accordance with the Public Speaking Policy

2223/100 To receive reports from representatives of St Albans District Council and Hertfordshire County Council

To invite the St Stephen and Park Street District and County Councillors to briefly update Members on Parish related issues

To invite St Stephen Parish Councillors to briefly update on Parish related items

2223/101 To discuss the proposal for offering a vacant allotment to Grow Chiswell Green.

Assistant Clerks Allotment Waiting List Report attached.

2223/102 Update on previous actions not mentioned later in the agenda

- a. 2223/082g Senior Groundsperson to request image of Woodbury Field Phase one play equipment for a banner to be created to inform the community

b. 2223/092 Rail Freight Interchange

Action Cllr Pryce to write a strong letter of support for HCC not to sell the land

c. 2223/093 To consider and agree actions for the request to install a hearing loop at Greenwood Park Community Centre

Action: Clerk to request updated costs and obtain confirmation relocation of hearing loop would be possible if required

2223/103 Reports: Finance, Policy and Resources

- a) To note list October (b) and November (a) payments authorised by Finance Committee Members
- b) To receive and note 6 month summary finance report
- c) To note bank reconciliations
- d) To consider and agree any grant/discount applications
 - i. St Lukes Church Christmas Lights
 - ii. Abfly grant
- e) To note External Audit Report & Certificate
- f) To confirm Option Study Contractor
- g) To confirm councillors allowance amounts for 2023/24
- h) To consider agreement for trial subscription to Rural Services Network
- i) To consider and agree amendment to Scheme of Delegation

2223/104 To approve recommendation of the Fixed Asset Committee's group to appoint Vendor C, subject to detailed project scoping and cost finalisation, and to delegate authority to the Fixed Assets Committee to proceed with that work.

2223/105 To note minutes and note and agree recommendations from the Council's Committees

- a) Planning & Environment Committee
- b) Annual Events working group
 - i. To discuss and agree actions for Community Awards
 - ii. To consider suggestions for Coronation Celebration 6 May 2023
- c) Community & Leisure Committee
- d) Finance Committee

2223/106 Clerk's Report

- a) Parking Enforcement report (circulated)
- b)
- b) Budget items from all Committees requested for 2023-24