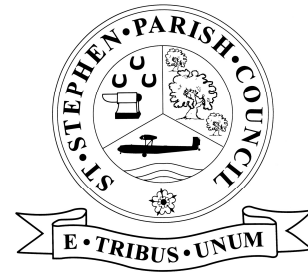


ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

THE PARISH CENTRE STATION ROAD BRICKET WOOD
ST ALBANS HERTS AL2 3PJ
Tel: 01923 681443
Email: clerk@ststephen-pc.gov.uk
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To: Councillors Martin Doyle, David Parry
 Bill Pryce Mark Skelton
 Nicholas Tyndale David Yates

You are summoned to the Fixed Assets Committee meeting
To take place on **Thursday 24 November 2022 at 7.30pm**
at St Stephen Suite, Parish Centre, Station Rd, Bricket Wood, AL2 3PJ

Members of the public and press are invited to attend and are requested to contact the Clerk prior to the meeting (contact details above)

A Feron

Amanda Feron, Assistant Clerk, 17 November 2022

Please be aware that members of the public may record, film, photograph or broadcast this meeting from the designated area.

AGENDA

- 2223/AC/061 To receive and accept apologies for absence**
- 2223/AC/062 Declarations of interest and dispensations**
a) To receive declarations of interest from Councillors on items on the agenda
b) To receive written requests for dispensations for declarable interests; and
c) To grant any requests for dispensation as appropriate
- 2223/AC/063 To approve the minutes of the Fixed Assets committee meeting held on 11 October 2022**
- 2223/AC/064 Public Participation - To invite comment and questions from the public in accordance with the Public Speaking Policy**
- 2223/AC/065 Follow up on previous action not included in the agenda**
a) **Item carried forward from previous meetings 2223/AC/057 and 37**
Update from Cllr Parry about preparation for a proposal for the Woodbury Field project stating the amount to be requested from the Leisure Facilities S106 funding, Senior Grounds person to liaise with Cllr Parry in reference to increased prices.
- 2223/AC/066 Update on Hanstead Wood transfer and log cabin S106 fund allocation transfer**
- 2223/AC/067 To review/amend the Strategic plan and agree Budget needs from 2023-26 deferred from previous meeting.**
- 2223/AC/068 Parish Centre**
a) **To consider and agree quotes for completion of Parish Centre Building Survey**
Update on quotes for building survey.
Quote a: £800 plus VAT
Quote b: £2,000 plus VAT
Recommend quote a.
Report attached.

- b) Update on Cllr parry to assist Clerk with the completion of the planning application for alternative access to the car park at the Parish Centre**

- 2223/AC/069** To consider and agree S106 priorities and allocation of projects linked to the Strategic Plan deferred from previous meeting.
- 2223/AC/070** Update on Woodbury Field works
- 2223/AC/071** Discuss and agree actions for tenders for option study and agree recommendation to Full Council
- 223/AC/072** To discuss feedback from Building and Site Inspections
Report attached
- 2223/AC/073** To review options for drainage for the gardening club.
- 2223/AC/074** Clerks report-
 - a) Update on Chiswell Green Clock repair and maintenance**
 - b) Update on new recycled plastic bench installations.**
 - c) Update on Heads of Terms**
 - d) Hearing Loop at Greenwood Park Quotes.**
 - e) Sports and Social Club lease**
 - f) Update on grant funding from Tarmac landfill Communities for Park St Play Area.**