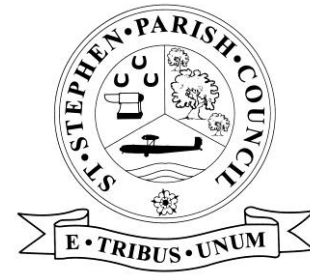


ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

THE PARISH CENTRE STATION ROAD BRICKET WOOD
ST ALBANS HERTS AL2 3PJ
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To: Councillors Martin Doyle, David Parry
Bill Pryce Mark Skelton
Nicholas Tyndale David Yates

You are summoned to the Fixed Assets Committee meeting
To take place on **Tuesday 11 October 2022 at 7.30pm**
At Watling Room, Parish Centre, Station Rd, Bricket Wood, AL2 3PJ

Members of the public and press are invited to attend and are requested to contact the Clerk prior to the meeting (contact details above)

Sue Hake

Sue Hake Clerk, 5 October 2022

Please be aware that members of the public may record, film, photograph or broadcast this meeting from the designated area.

AGENDA

- 2223/AC/043 To receive and accept apologies for absence**
- 2223/AC/044 Declarations of interest and dispensations**
- a) To receive declarations of interest from Councillors on items on the agenda
 - b) To receive written requests for dispensations for declarable interests; and
 - c) To grant any requests for dispensation as appropriate
- 2223/AC/045 To approve the minutes of the Fixed Assets committee meeting held on 6 September 2022**
- 2223/AC/046 Public Participation - To invite comment and questions from the public in accordance with the Public Speaking Policy**
- 2223/AC/047 Follow up on previous actions not included in the Agenda**
- a) **Action: 2223/AC/032** Following the request to have a café at Park St Recreation ground a meeting is to be arranged for the Community and Leisure Committee, Park St Councillors and any councillors linked with establishing Greenwood Park cafe
 - b) **Action: 223/AC/036** Project funding /grant applications to be discussed at the next Finance Committee meeting
 - c) **Action: 2223/AC/037** Cllr Parry prepare a proposal for the Woodbury Field project stating the amount to be requested from the Leisure Facilities S106 funding,
- 2223/AC/048 Update on Hanstead Wood transfer and log cabin S106 fund allocation transfer**
- 2223/AC/049 Allotment report :**
- a) To discuss and agree actions relating to the management of allotment plots and concerns about non cultivation on all three sites.
 - b) To consider if any discount of allotment charges should be offered to new plot holders at Tippendell Lane for 2022/3

- 2223/AC/050** To review circulated lease for Gardening Club and agree future actions
- 2223/AC/051** To review circulated lease for Sports and Social Club and agree future actions
- 2223/AC/052** Parish Centre
a) To agree actions for the completion of a Parish Centre Structural survey
b) To consider and agree if a planning application should be made for alternative access to the Parish Car Park prior to commencement of building works on the adjacent site owned by Dimensions
- 2223/AC/053** Update on Tarmac application for Park St Play Area
- 2223/AC/054** To review/amend the Strategic plan and agree Budget needs from 2023-26
- 2223/AC/055** To consider and agree S106 priorities and allocation of projects linked to the Strategic Plan
- 2223/AC/056** Update on Woodbury Field works
- 2223/AC/057** Update on Action: **2223/AC/037** Cllr Parry - proposal (to be circulated) for the Woodbury Field project stating the amount to be requested from the Leisure Facilities S106 funding
- 2223/AC/058** Feedback on meeting held between Cllrs Pryce & Skelton with Midway surgery to discuss and agree actions for possible Heads of Terms
- 2223/AC/059** Discuss and agree actions for tenders for option study and agree recommendation to Full Council
- 2223/AC/060** Clerks report-
a) Update on Chiswell Green Clock repair and maintenance
b) Update on new recycled plastic bench installations and ongoing repairs
c) Greenwood Park bollard update
d) Update on Heads of Terms