

# ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

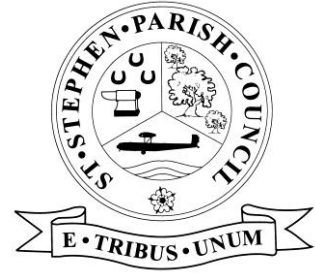
THE PARISH CENTRE STATION ROAD BRICKET WOOD

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To: Councillors  
Wendy Berriman  
David Brannen  
Martin Doyle  
Ajanta Hilton

Dorothy Kerry  
David Parry  
Mark Skelton  
Daniel Spelman

Bill Pryce  
Nicholas Tyndale  
David Yates  
Eileen Whittaker

You are summoned to attend the  
**Annual Parish Council Meeting**

To take place on **Thursday 19<sup>th</sup> May 2022 at 7.30pm**

Venue: Parish Centre, St Stephen Suite, Station Road, Bricket Wood, Herts, **AL2 3PJ**

*S Hake*

Sue Hake, Clerk

13 May 2022

**Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.**

## **AGENDA**

**2223/001 To elect a Chairman for the year 2022/23 and sign Declaration of Acceptance of Office**

**2223/002 To elect a Vice-Chairman for the year 2022/23 and sign Declaration of Acceptance of Office**

**2223/003 To receive and accept apologies for absence**

**2223/004 To receive declarations of interest and dispensations**

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

**2223/005 To confirm the minutes of the Full Council meeting held on 21 April 2022 to be signed**

**2223/006 To reconfirm date and venues for meetings 2022/23**

**2223/007 To review and agree Finance Committee Terms of Reference**

**2223/008 To appoint representatives to serve on Committees, working parties and outside bodies (current lists of Committees, Working Parties and outside bodies circulated)**

**2223/009 Public Participation – to receive petitions, comments and questions**

To welcome public participation in accordance with the Public Speaking Policy

**2223/010 To receive reports from representatives of St Albans District Council and Hertfordshire County Council**

To invite the St Stephen and Park Street District and County Councillors to briefly update Members on Parish related issues

**2223/011 To Adopt the Code of Conduct**

**2223/012 To review and adopt the Standing Orders**

**2223/013 To review and adopt the Financial Regulations**

**2223/014 To Adopt the Scheme of Delegation**

**2223/015 Reports: Finance, Policy and Resources**

- a) To confirm lists of April/May payments (circulated)
- b) To review and adopt the Sponsorship and Donations Policy
- c) To consider and agree any grant/discount applications
  - i) Hanstead Wood volunteers grant application
  - ii) Grant application from SADC for grazing
  - iii) Natalia Millman discount app for Ukraine fundraiser

**2223/016 This Parish Council has received by way of a bequest from the late Edward Dilwyn Chambers a number of items of china, most of which bear the St. Albans City Crest and the words Bricket Wood.**

**Recommendation:** These items are passed to the Bricket Wood Station Heritage Trust, where they can be displayed for the benefit of local people and visitors.

**2223/017 To consider this Council requests to St. Albans City and District Council to change its policy related to representation from the Parish Council at St Albans District Council Planning meetings:**

**This is particularly important now that this council has an approved Neighbourhood Plan.**

**Recommendation a)** Increase the time limits for speakers from Parish Councils, at planning meetings, from three to five minutes.

**Recommendation b)** speakers from Parish Councils to be separate, in terms of the number of speakers, from members of the public.

If these motions succeed, Cllr Pryce will then encourage other Parish Councils in the District to follow the same route and support our request.

**2223/018 To note minutes and note and agree recommendations from the Council's Committees**

- a) Planning Committee
- b) Fixed Assets Committee
- c) Annual Events Working Group
- d) Communication Task and Finish Group

**2223/019 Clerks Report**