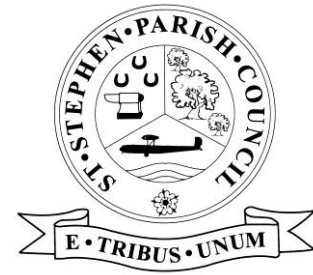


# ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

THE PARISH CENTRE STATION ROAD BRICKET WOOD  
ST ALBANS HERTS AL2 3PJ  
Tel: 01923 681443  
Email: [clerk@ststephenparishcouncil.gov.uk](mailto:clerk@ststephenparishcouncil.gov.uk)  
Web: [www.ststephen-pc.gov.uk](http://www.ststephen-pc.gov.uk)



To: Councillors      Martin Doyle,      David Parry  
                                 Bill Pryce                      Mark Skelton  
                                 Nicholas Tyndale      David Yates

**You are summoned to the Fixed Assets Committee meeting**  
To take place on **Tuesday 12 April 2022 at 7.30pm**  
At St Stephen Suite, Parish Centre, Station Rd, Bricket Wood, AL2 3PJ

Members of the public and press are invited to attend and are requested to contact the Clerk prior to the meeting (contact details above).

Isabel Crozier, Parish Clerk, 05 April 2022

**Please be aware that members of the public may record, film, photograph or broadcast this meeting from the designated area.**

## AGENDA

- 2122/AC/057      To receive and accept apologies for absence
- 2122/AC/058      Declarations of interest and dispensations  
a) To receive declarations of interest from Councillors on items on the agenda  
b) To receive written requests for dispensations for declarable interests; and  
c) To grant any requests for dispensation as appropriate
- 2122/AC/059      To approve the minutes of the Fixed Assets committee meeting held on 3 March 2022
- 2122/AC/060      Public Participation - To invite comment and questions from the public in accordance with the Public Speaking Policy
- 2122/AC/061      Update on previous actions not mentioned later in the agenda  
a) Devolvement of assets  
b) Play equipment works  
c) Plumbing works in all buildings  
d) Fire detection works contract  
e) Application for vehicular access off Smug Oak Lane to Parish Centre car park
- 2122/AC/062      Update on Fixed Assets Strategy and to agree next steps  
a) Application to move the Tippendell Lane Allotments  
b) Next steps to move forward with the plans for Greenwood Park Community Centre and Pavilion improvements
- 2122/AC/063      Greenwood Park Community Centre and Pavilion  
a) Consider options for café's need for kitchen  
b) Request to review the waste collection charges passed onto the café  
c) To consider proposals for an all-weather AstroTurf pitch and football pitch improvements  
d) To consider the siting of a bench at the John Bell Copse  
e) Injury to dog in St Julian's Wood

- 2122/AC/064 Parish Centre  
a) Damage to car park from demolition of QEQMC next-door
- 2122/AC/065 Park Street Pavilion  
a) Update on storm damage repairs  
b) Update on car park lighting  
c) Update on flower bed removal  
d) Update on Cricket nets
- 2122/AC/066 Woodbury Field  
a) Application for vehicular access  
b) Quotes and next steps for drainage works
- 2122/AC/067 To note the annual play area inspection reports
- 2122/AC/068 To consider quotes and agree a contractor to undertake bi-annual Legionella Risk Assessment of Parish Buildings.
- 2122/AC/069 To consider restoration or alternatives to Park Street Sign
- 2122/AC/070 To consider the street furniture audit
- 2122/AC/071 To consider the allocation of the play area rolling replacement
- 2122/AC/072 To agree use of wood and location for a book swap cabinet at the War Memorial and plan for future maintenance