



**Present:** Councillors

Wendy Berriman            Dorothy Kerry            David Parry  
Bill Pryce (Chair)        Eileen Whittaker

Co-opted Committee Members:

Chris Matson (PSRA)            Barbara Vernon (PS Village Hall)

Also present:

Isabel Crozier - Assistant Clerk  
One member of the public

Minutes of the **Community & Leisure Committee meeting** held on  
**Thursday 8 March 2022 at 7.30am**  
Venue: **Parish Centre, Station Road, Bricket Wood, AL2 3PJ**

- 2122/CL/053 To receive and accept apologies for absence  
Apologies received from Cllrs Hilton and Parry and from Linda Crocker (BWRA)
- 2122/CL/054 Declarations of interest and dispensations
- To receive declarations of interest from councillors on items on the agenda
  - To receive written requests for dispensations for declarable interests; and
  - To grant any requests for dispensation as appropriate
- None received
- 2122/CL/055 To approve the minutes of the last meeting held in person of the Community and Leisure Committee, held on 4 November 2021, to be signed. To also note the minutes of the last virtual meeting held on 11 January 2022.  
**Resolved:** Cllr Berriman proposed, Cllr Kerry seconded, unanimous, that the minutes be signed as a true record. **Motion Carried**
- 2122/CL/056 Public Participation- To invite comment and questions from the public in accordance with the Public Speaking Policy
- 2122/CL/057 To provide an update on previous agenda items and actions not mentioned later in the agenda:
- Woodbury Field vehicle access application  
An application has been made to Highways for a vehicular access to the field for maintenance.
  - Communications strategy task & finish group  
No progress has been made on convening a meeting of this group  
**Action:** Assistant Clerk to set up a meeting **IC**
  - Community orchard project task & finish Group  
This group has not yet met as the location of a new Community Orchard is undecided due to the potential for it to be on land that currently has allotments at Tippendell Lane end of Greenwood Park.
- 2122/CL/058 To progress plans for a Parish Survey  
A draft survey has been compiled and shared with the subset of Committee members agreed previously but it was felt that this should be something the whole Council should have input into.

**Action:** Clerk to include the draft Parish Survey on the agenda of the next Full Council meeting. **SH**

- 2122/CL/059 To discuss the draft Memorial Trees and Benches Policy  
A draft policy was circulated in advance of the meeting. It was agreed that this should go to Full Council for adoption with the choice of bench designs being the Hyde Park or Highlands models from Revive Recycled Plastics.
- 2122/CL/060 To consider plans for the Queen's Platinum Jubilee  
Plans are progressing. Thursday 2<sup>nd</sup> June the Council are organising a music in the park event with a stage and bands, food stalls, the lighting of the beacon and a fireworks finale at Greenwood Park. The Senior Groundsperson had recommended that the height of the beacon pole be significantly reduced for H&S reasons. The Committee felt that it could be reduced slightly but not significantly as they wanted the beacon to be clearly visible for all in attendance.  
Friday 3<sup>rd</sup> June the PSRA are organising a Picnic in the Park with Vintage Gala at Park Street Rec. The PSRA thanked the Council for the grant of £1000 towards costs.  
Saturday 4<sup>th</sup> June BWRA are organising a Treasure Hunt and Afternoon Tea based from St Luke's Church Hall
- 2122/CL/061 To consider recommendations for the allocation of Highways Locality Budget for 2022/23  
Draft proposals for the Highways Locality Budget for 22/23 were shared with committee members in advance of the meeting. The Committee felt that the proposed 4 cycle stand hoops proposed to be installed as a barrier between the parking bays and pavement at How Wood shops were not sufficient to protect the whole area in front of the shops. In addition, a request was made to try to influence the planning authority to enforce the planning conditions not to park or use the grass verges in the Parish to store materials for building works.  
**Action:** Assistant Clerk to feedback to Highways Area Manager **IC**
- 2122/CL/062 Update from Residents Associations  
PSRA have their AGM on 1 April with a presentation from Phil Escrit of the Ramblers Association. The meeting will be in person with refreshments, so booking is essential. They are running an Easter Egg Hunt on 17 April and Jubilee Picnic in the Park & Vintage Gala on 3 June, which will feature competitions for the Best Crown, Best Decorated Cake, Best Vintage Costume and Best Posy fit for a Queen.  
The PSRA have been successful in securing a grant from SADC of £300 for a new defibrillator to be sited at the How Wood Shops. The rest of the funding is being contributed from Cllr Stella Nash's HCC Locality Grant fund.
- 2122/CL/063 Clerks Report  
Nothing to update

The meeting closed at 8.25pm

Chair:

Date: