

# ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

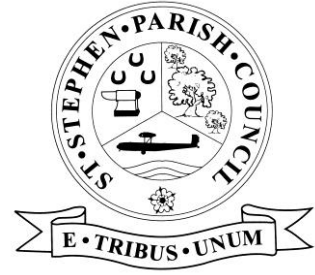
THE PARISH CENTRE STATION ROAD BRICKET WOOD

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To: Councillors

Wendy Berriman

David Brannen

Martin Doyle

Ajanta Hilton

Dorothy Kerry

David Parry

Bill Pryce

Mark Skelton

Daniel Spelman

Nicholas Tyndale

David Yates

Eileen Whittaker

You are summoned to attend the

## Full Council Meeting

To take place on **Thursday 17 February 2022 at 7.30pm at the Parish Centre,  
St Stephen Suite, Bricket Wood AL2 3PJ**

*S Hake*

Sue Hake, Clerk

11 February 2022

Members of the public and press are invited to attend and are requested to contact the Clerk prior to joining the meeting (contact details above).

**Please be aware that members of the public may record, film, photograph or broadcast this meeting.**

## **AGENDA**

**2122/081 To receive and accept apologies for absence**

**2122/082 To receive declarations of interest and dispensations**

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

**2122/083 To note the minutes of the Full Council meeting held on 20 January 2022 to be agreed and signed**

**2122/084 Public Participation – to receive petitions, comments and questions**

To welcome public participation in accordance with the Public Speaking Policy

**2122/085 To receive reports from representatives of St Albans District Council and Hertfordshire County Council**

To invite the St Stephen and Park Street District and County Councillors to briefly update Members on Parish related issues

**2122/086 Update on previous actions not mentioned later in the agenda**

**2122/087 Reports: Finance, Policy and Resources**

- a) To note lists of January C and February A 2022 payments (authorised by two members of the Finance Committee)
- b) To receive the budget report
- c) To consider and agree any grant/discount application
  - i. PSRA discount application

- ii. PSRA grant request for Queen's Platinum Jubilee
- d) To agree the amount to come from reserves to cover the unbudgeted additional spend on the Platinum Jubilee celebration
- e) To agree the increase of the budget to include the GWP Pavilion Fire detection works to come from the Health and Safety budget
- f) To review and adopt the new H&S policy
- g) To agree the ice cream concession for 2022/23

**2122/088 To agree the Calendar of Meeting dates for 2022-23**

**2122/089 To discuss and agree PC response to the Community Governance review**

**2122/090 To note minutes (circulated) from the Council's Committees**

- a) Planning & Environment Committee
- b) Fixed Asset Committee
  - i. Recommendation that the Fixed Assets Strategy be adopted
- c) Community & Leisure Committee update
- d) Annual Events Working Party update
- e) Finance Committee
- f) HR Committee
  - i. Recommendation to agree the salary scale range for the newly created position of Finance & Admin Assistant to be recruited by the HR Committee and Clerk

**2122/091 Clerks Report-**