

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

Tel: 01923 681443

Email: clerk@ststephenparishcouncil.gov.uk

Web: www.ststephen-pc.gov.uk



To: Councillors
Wendy Berriman
David Brannen
Martin Doyle
Ajanta Hilton

Dorothy Kerry
David Parry
Bill Pryce
Mark Skelton

Daniel Spelman
Nicholas Tyndale
David Yates
Eileen Whittaker

You are summoned to attend the

Full Council Meeting

To take place on **Thursday 16 December 2021 at 7.30pm via zoom**

<https://us06web.zoom.us/j/89770621562?pwd=OWVUR2drZm5lZ0oxdkNYMVZvUlhCdz09>

Meeting ID: 897 7062 1562

Passcode: 112995

S Hake

Sue Hake, Clerk
10 December 2021

Members of the public and press are invited to attend and are requested to contact the Clerk prior to joining the meeting (contact details above).

Please be aware that members of the public may record, film, photograph or broadcast this meeting.

AGENDA

2122/070 To receive and accept apologies for absence

2122/071 To receive declarations of interest and dispensations

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

2122/072 To note the minutes of the Full Council meeting held on 18 November 2021 to be agreed and signed at the next meeting held in person

2122/073 Exclusion of the press and public:

To agree any items to be dealt with after the public, including press have been excluded (A resolution to be passed by Councillors) **2122/079 Items of commercial sensitivity & HR personnel from the Action Plan**

2122/074 Public Participation – to receive petitions, comments and questions

To welcome public participation in accordance with the Public Speaking Policy

2122/075 To receive reports from representatives of St Albans District Council and Hertfordshire County Council

To invite the St Stephen and Park Street District and County Councillors to briefly update Members on Parish related issues

2122/076 Reports: Finance, Policy and Resources

- a) To confirm lists of December 21 payments (circulated)
- b) To consider and agree any grant/discount applications
 - i. CRP grant application

2122/077 To consider and agree virement of additional funds from reserves up to £5k in excess of the budget for urgent playground equipment repairs and replacements

2122/078 To discuss and agree the Action Plan for inclusion in the Strategic Plan

2122/079 To discuss in Camera any items of commercial sensitivity and or HR personnel items from the Action Plan

2122/080 To agree amounts for inclusion into the draft budget from the Strategic Plan

2122/081 To note minutes (circulated) from the Council's Committees

- a) Planning & Environment Committee
- b) Fixed Asset Committee
- c) Annual Events Working Group
 - i. Christmas Market
- d) Finance Committee

2122/082 Clerks Report

- a) Staffing cover over the Christmas holiday period
- b) To consider and agree holding future Council meetings on zoom