

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

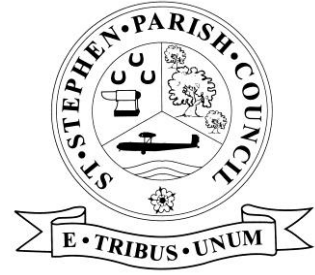
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

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To: Councillors
Wendy Berriman
David Brannen
Martin Doyle
Ajanta Hilton

Dorothy Kerry
David Parry
Bill Pryce
Mark Skelton

Nicholas Tyndale
David Yates
Eileen Whittaker

You are summoned to attend the

Full Council Meeting

To take place on **Thursday 16 September 2021 at 7.30pm**
Venue: St Stephen Suite, Parish Centre, Station Rd, Bricket Wood

S Hake

Sue Hake, Clerk
10 September 2021

Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.

AGENDA

2122/037 To receive and accept apologies for absence

2122/038 To receive declarations of interest and dispensations

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

2122/039 To confirm the minutes of the Full Council meeting held on 22 July 2021 to be signed

2122/040 Public Participation – to receive petitions, comments and questions

To welcome public participation in accordance with the Public Speaking Policy

2122/041 To receive reports from representatives of St Albans District Council and Hertfordshire County Council

To invite the St Stephen and Park Street District and County Councillors to briefly update Members on Parish related issues

2122/042 Reports: Finance, Policy and Resources

- a) To confirm lists of August and September payments (circulated)
- b) To note budget report
- c) To agree Councillor allowance rate for 2022-23 to inform the District Council.
- d) Review fidelity insurance cover
- e) To extend agreement for Internal Auditor
- f) To agree a quote for the revaluation/rebuild costs of parish buildings for insurance purposes.

- Recommend** quote £1850 plus VAT from professional fees
- g) To agree the purchase of replacement chairs and tables for the GWP CC lounge, up to £1800 from reserves
 - h) To consider and agree any grant/discount applications
 - i. Hearing dogs for deaf people Annual AGM

2122/043 To vote to co-opt a candidate for Park Street Ward Councillor vacancy

2122/44 To note minutes (circulated) and agree recommendations from the Council's Committees

- a) Planning & Environment Committee
 - b) Finance Committee
 - c) Community and Leisure Committee
 - d) Fixed Asset Committee
- Recommendation** to Register all Parish Council sites for VAT
- e) Annual Events Working Group

2122/045 Clerks Report

- a) Correspondence received
- b) Parish Conference feedback
- c) Code of conduct training

2122/046 Exclusion of the press and public (In camera):

To resolve to consider item 2122/047 after the public, including press, have been excluded for reasons of personal sensitivity

2122/047 Consideration of the implementation of the District Council Codes of Conduct and statutory Declaration of Interests in relation to Planning'

Due to the risk of spreading Covid -19 the following measure will be applied

Covid symptoms – If you have any Covid symptoms or had contact with someone with symptoms, please do not attend the meeting.

Hand Sanitisation – To be used on entering the building

Face masks – Face masks are advised to continue to be worn indoors

Track and Trace – All visitors to The Parish Centre are requested to complete the paper or QR code.

Social Distancing – Retain social distancing where possible.

Ventilation – To aid ventilation in St Stephen Suite, the windows/doors will remain open.