

# ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

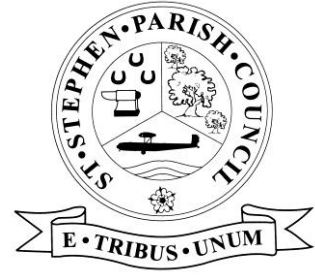
THE PARISH CENTRE STATION ROAD BRICKET WOOD

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To: Councillors

Wendy Berriman

David Brannen

Martin Doyle

Ajanta Hilton

Dorothy Kerry

David Parry

Bill Pryce

Mark Skelton

Daniel Spelman

Nicholas Tyndale

David Yates

Eileen Whittaker

You are summoned to attend the

## Full Council Meeting

To take place on **Thursday 21 October 2021 at 7.30pm**

Venue: St Stephen Suite, Parish Centre, Station Rd, Bricket Wood

*S Hake*

Sue Hake, Clerk

15 October 2021

**Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.**

### **AGENDA**

**2122/048 To receive and accept apologies for absence**

**2122/049 To receive declarations of interest and dispensations**

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

**2122/050 To confirm the minutes of the Full Council meeting held on 16 September 2021 to be signed**

**2122/051 Public Participation – to receive petitions, comments and questions**

To welcome public participation in accordance with the Public Speaking Policy

**2122/052 To receive reports from representatives of St Albans District Council and Hertfordshire County Council**

To invite the St Stephen and Park Street District and County Councillors to briefly update Members on Parish related issues

**2122/053 Reports: Finance, Policy and Resources**

- a) To confirm lists of September and October payments (circulated)
- b) To note card payments Jul-Sep 2021
- c) To receive September six month actuals-budget report
- d) To agree an amount of £500 to include the purchase of 21 wreaths and donation for 2021 Remembrance Day
- e) To review the Grants and Discounts Policy and agree budget for 2022/23
- f) To consider and agree any grant/discount applications
- g) To review and Agree the Business Risk Assessments 2021-22
- h) To consider & agree insurance renewal quote to commence from 18 November 21

**2122/054 To receive a report from Cllr Pryce on Community Involvement**

**2122/055 To receive a report from Cllr Pryce on renaming the Parish Council to Community Council**

**2122/056 To agree hire rates for 2022**

**2122/057 To note minutes (circulated) and agree recommendations from the Council's Committees**

- a) Planning & Environment Committee
  
- b) Annual Events Working Group
  - i. Remembrance Day
  - ii. Christmas Market
  - iii. Queens Platinum Jubilee Celebration June 2022
  - iv. Armed Forces Day June 2022
  
- c) Fixed Asset Committee-postponed, to be rescheduled

**2122/058 Clerks Report**

- a) Correspondence received

**2122/059 To discuss feasibility of informal committee Zoom meeting decisions to be ratified by Full Council- Cllr Parry**

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**Due to the risk of spreading Covid -19 the following measure will be applied**

**Covid symptoms** – If you have any Covid symptoms or had contact with someone with symptoms, please do not attend the meeting.

**Hand Sanitisation** – To be used on entering the building

**Face masks** – Face masks are advised to continue to be worn indoors

**Track and Trace** – All visitors to The Parish Centre are requested to complete the QR code.

**Social Distancing** –Retain social distancing where possible.

**Ventilation** – To aid ventilation in St Stephen Suite, the doors/windows will remain open.