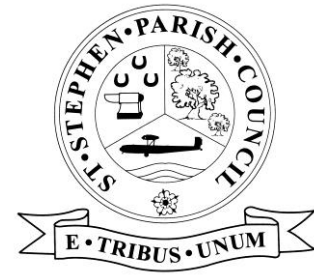


# ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

THE PARISH CENTRE STATION ROAD BRICKET WOOD  
ST ALBANS HERTS AL2 3PJ  
Tel: 01923 681443 Fax: 01923 681338  
Email: [clerk@ststephenparishcouncil.gov.uk](mailto:clerk@ststephenparishcouncil.gov.uk)  
Web: [www.ststephen-pc.gov.uk](http://www.ststephen-pc.gov.uk)



To: Councillors      Martin Doyle,      David Parry  
                                 Bill Pryce                      Mark Skelton  
                                 Nicholas Tyndale      David Yates

**You are summoned to the Fixed Assets Committee meeting**  
To take place on **Thursday 30 September 2021 at 7.30pm**  
At St Stephen Suite, Parish Centre, Station Rd, Bricket Wood, AL2 2SF

Members of the public and press are invited to attend and are requested to contact the Clerk prior to the meeting (contact details above).

*Sue Hake*

Sue Hake, Parish Clerk, 24 September 2021

**Please be aware that members of the public may record, film, photograph or broadcast this meeting from the designated area.**

## AGENDA

- 2122/AC/015 To receive and accept apologies for absence
- 2122/AC/016 Declarations of interest and dispensations
  - a) To receive declarations of interest from Councillors on items on the agenda
  - b) To receive written requests for dispensations for declarable interests; and
  - c) To grant any requests for dispensation as appropriate
- 2122/AC/017 To approve the minutes of the Fixed Assets committee meeting held on 29 July 2021
- 2122/AC/018 Public Participation - To invite comment and questions from the public in accordance with the Public Speaking Policy
- 2122/AC/019 Update on Fixed Asset Strategy
- 2122/AC/020 To receive update on the Chiswell Green Clock, agree actions and budget
- 2122/AC/021 Park Street Sign restoration, agree actions and budget
- 2122/AC/022 Update on devolvement of assets: Park Street Rec/Pavilion and Woodbury Field
- 2122/AC/023 Update on planned upgrades to Play Equipment
- 2122/AC/024 Update on Legionella Risk Assessment works
- 2122/AC/025 Greenwood Park Community Centre and Pavilion
  - a) Plan to address issue of cricket balls entering café area
  - b) Update to drainage plan for driveway footpath, agree actions and budget
  - c) Fencing replacement at North Close and GWP play area
  - d) Consider budget for Sports Hall floor, decoration, ceiling, heating and lighting
  - e) Cricket patio subsidence plan and budget for works in 22/23
  - f) Update on LED lights in car park
  - g) Plan for new public disabled toilet at GWP

- 2122/AC/026 Parish Centre
- a) Update on LED lights in car park
  - b) Fire exit steps
  - c) Render on building
  - d) Replacement of smoke detectors at PC and GWP CC
- 2122/AC/027 Park Street Pavilion
- a) Update on barrier
  - b) Budget for window shutters
  - c) Plan for replacement of flower beds between field and car park
- 2122/AC/028 Woodbury Field
- a) Application for vehicular access
  - b) Topographical survey
- 2122/AC/029 Agree actions and budget for paving at War Memorial
- 2122/AC/030 To consider additional items to put forward for the Council's 2022/23 budget