**To**: Councillors

Wendy Berriman Dorothy Kerry Nicholas Tyndale

David Brannen David Parry David Yates

Martin Doyle Bill Pryce Eileen Whittaker

Ajanta Hilton Mark Skelton

 You are summoned to attend the

**Full Council Meeting**

To take place on **Thursday 22 July 2021** at **7.30pm**

Venue: St Stephen Suite, Parish Centre, Station Rd, Bricket Wood

*S Hake*

Sue Hake, Clerk

16 July 2021

**Please be aware that Members of the public may record, film, photograph or**

**broadcast this meeting from the designated area.**

**AGENDA**

**2122/029** **To receive and accept apologies for absence**

**2122/030 To receive declarations of interest and dispensations**  
a) To receive declarations of interest from Councillors on items on the agenda  
b) To receive written requests for dispensations for declarable interests  
c) To grant any requests for dispensation as appropriate

**2122/031** **To confirm the minutes of the Annual Full Council meeting held on 24 June 2021** to be signed

**2122/032 Public Participation – to receive petitions, comments and questions**

To welcome public participation in accordance with the Public Speaking Policy

**2122/033 To receive reports from representatives of St Albans District Council and**

**Hertfordshire County Council**

To invite the St Stephen and Park Street District and County Councillors to briefly update Members on Parish related issues

**2122/034** **Reports: Finance, Policy and Resources**

1. To confirm lists of July payments (circulated)
2. To note Apr-Jun Direct Debit and card payments
3. To note budget to actuals report
4. To review quotes and confirm £1380 for replacement barn doors
5. To confirm £3744 quote for improved path access to GWP tennis courts
6. To agree the purchase of a Utility Vehicle at £16,733 + VAT
7. To review and agree Publication Scheme
8. To discuss and agree bin emptying contract options and budget virement
9. To discuss and confirm finance committee membership
10. To Agree to ask developer to change the wording of S106 for wood-clad cabin to

improvements to facilities on woodbury field

1. To consider and agree any grant/discount applications
2. Hearing dogs for deaf people fund raising event

**2122/35To note minutes (circulated) and agree recommendations from the Council’s**

**Committees**

1. Planning & Environment Committee
2. Finance Committee
3. Community and Leisure Committee – to consider silent fireworks/beacon lighting event for Queens Platinum Jubilee 2-5th June 2022
4. Annual Events Working Group

**2122/036 Clerks Report**

1. Correspondence received
2. External Audit update
3. Staff annual leave notification
4. Update on co-option of a councillor for Park Street Ward

**Due to the risk of spreading Covid -19 the following measure will be applied**

**Covid symptoms** – If you have any Covid symptoms or had contact with someone with symptoms, please do not attend the meeting.

**Hand Sanitisation** – To be used on entering the building

**Face masks** – Face masks are advised to continue to be worn indoors

**Track and Trace** – All visitors to The Parish Centre are requested to complete the paper or QR code.

**Social Distancing** –Retain social distancing where possible.

**Meeting papers** – No meeting papers will be supplied at the meeting.

**Ventilation** – To aid ventilation in St Stephen Suite, the windows/doors will remain open.