

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

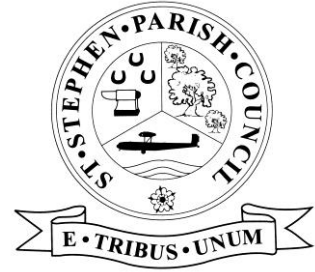
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

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To Councillors: Martin Doyle Ajanta Hilton Dorothy Kerry David Parry
Bill Pryce Mark Skelton Eileen Whittaker David Yates

You are requested to attend the **Finance Committee Meeting** on **Thursday 24 June 2021** at **6.45pm**
Venue: St Stephen Suite, Parish Centre, Station Rd, Bricket Wood

S Hake

Sue Hake, Clerk
18 June 2021

Please be aware that Members of the public may record, film, photograph or broadcast this meeting from the designated area.

Due to Covid restrictions members of the public wishing to attend the meeting should email Clerk@ststephenparishcouncil.gov.uk as seats will be allocated

AGENDA

2122/FC/001 To elect a Chair for the Finance Committee for 2021-22

2122/FC/002 To receive and accept apologies for absence

2122/FC/003 To receive declarations of interest and dispensations

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

2122/FC/004 To confirm the minutes of the meeting held on 1 April 2021 &
To confirm the minutes of the meeting held on 28 April 2021

2122/FC/005 Public Participation – to receive petitions, comments and questions
To welcome public participation in accordance with the Public Speaking Policy

2122/FC/006 To consider grant & discount/grants
a) Hanstead Wood grant application
b) To discuss the School books grants (previously agreed 22 April Full Council)

2122/FC/007 To consider and agree hire rates
Start a process to review hire rates for centres, storage grounds and sports pitches

2122/FC/008 To consider and agree actions from the Internal Audit Report

2122/FC/009 To Agree the End of Year Management Accounts for 2020-21 and ii Annual Return figures for the AGAR

2122/FC/010 To consider the revised budget forecast for 2021-22 and agree on any actions

2122/FC/011 To consider lease agreement reviews
GWP LTA, Prk St Sports & Social Club, SSGardening Club, Café-ongoing

2122/FC/012 To consider CCLA a deposit account and investment for reserves not protected by FSCS

2122/FC/013 Clerks Report

Due to Covid restrictions the following measure will be applied

Covid symptoms – If you have any Covid symptoms or had contact with someone with symptoms, please do not attend the meeting.

Hand Sanitisation – To be used on entering the building

Face masks – Face masks should be worn at all time in The Parish Centre building, other than when seated at the allocated location.

Track and Trace – All visitors to The Parish Centre are requested to complete the paper or QR code.

Use of the toilets – There are toilet facilities available

Social Distancing – Seating will be 2m apart, Councillors are requested to sit at the seat allocated.

Desks / Tables – Desks will be limited to the Chair and Clerk; Councillors are requested to attend with a suitable electronic device or pre-printed paper copies.

Meeting papers – No meeting papers will be supplied at the meeting.

Ventilation – To aid ventilation in Tennyson Hall, the doors will remain open, please dress appropriately as it may be colder than normal.

Drinks – No drinks will be available on the evening, those attending are requested to bring their own in a suitable container if required.