

# ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

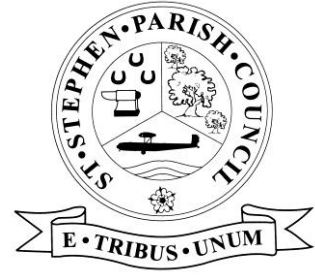
THE PARISH CENTRE STATION ROAD BRICKET WOOD

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To: Councillors

Wendy Berriman

David Brannen

Martin Doyle

Ajanta Hilton

Dorothy Kerry

David Parry

Bill Pryce

Mark Skelton

Nicholas Tyndale

David Yates

Eileen Whittaker

You are summons to attend the **Full Council Meeting Minutes**  
held on **Thursday 18 March 2021 at 7:30pm**

**Remote Meeting via**

<https://zoom.us/j/96569057981?pwd=bzZsS215cTAwdnYwOUd3K2hKMUJtQT09>

**Meeting ID: 915 5876 2397**

**Passcode: 631880**

Please note due to the Covid-19 Coronavirus crisis St Stephen Parish Council will not be holding any face to face meetings until further notice. Instead meetings will be held remotely (s.78 Coronavirus Act 2020) via Zoom (<https://zoom.us/>) at the meeting ID above. Members of the public and press are invited to attend and are requested to contact the Clerk prior to joining the meeting (contact details above).

*S Hake*

Sue Hake

Clerk

12 March 2021

**Please be aware that members of the public may record, film, photograph or broadcast this meeting**

**2021/125 To receive and accept apologies for absence**

**2021/126 To receive declarations of interest and dispensations**

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

**2021/127 To confirm the minutes of the Full Council meeting held on 18 February 2021 to be signed outside of the meeting**

**2021/128 Public Participation – to receive petitions, comments and questions**

To welcome public participation in accordance with the Public Speaking Policy

**2021/129 To receive reports from representatives of St Albans District Council and Hertfordshire County Council**

To invite the St Stephen and Park Street District and County Councillors to briefly update Members on Parish related issues

**2021/130 Reports: Finance, Policy and Resources**

- a) To confirm list of March payments (circulated)
- b) To note budget report
- c) To agree the purchase of a replacement laptop for the Clerk up to £864 inc VAT
- d) To agree extending the Internal Audit contract

**2021/131 To discuss and re-confirm dates of the Annual Council and Parish meetings**

**2021/132 To discuss future community events and how they could be managed post summer 2021**

**2021/133 To note the outstanding requirements for the action plan and list of projects for Parish Strategic Plan.**

**2021/134 To note minutes and agree recommendations from the Council's Committees**

- a) Planning
- b) Leisure
- c) HR Update and Recommendation to agree revisions to the Health and Safety Policy and continued reviews to be made

**2021/135 To agree representation on outside bodies**

- a) Hertfordshire Association of Parish and Town Councils

**2021/136 Clerks Report**

Park Street Complaint-Pools of Muddy water surround play equipment at Park Street Rec Play Area

**2021/137 Exclusion of the press and public (In Camera):**

To resolve to consider item 2021/136 after the public, including press, have been excluded for reasons of commercial sensitivity.

**2021/138 HR Staffing update**