

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

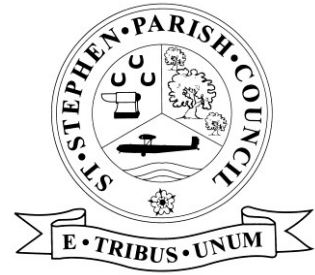
THE PARISH CENTRE STATION ROAD BRICKET WOOD

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To: Councillors

Wendy Berriman
David Parry

Dorothy Kerry
Bill Pryce

Martin Doyle
Eileen Whitaker

You are summoned to attend the **Finance Committee Meeting**
To take place on **Tuesday 7 July 2020 at 7.30pm**
Venue: **Remote meeting via www.zoom.us**

S Hake

Sue Hake, Clerk, 2 July 2020

Please note due to the Covid-19 Coronavirus crisis St Stephen Parish Council will not be holding any face to face meetings until further notice. Instead meetings will be held remotely (s.78 Coronavirus Act 2020) via Zoom (<https://zoom.us/>) meeting id 949 2409 0078.

Members of the public and press are invited to attend and are requested to contact the Clerk prior to joining the meeting (contact details above).

Please be aware that members of the public may record, film, photograph or broadcast this meeting.

2021/FC/001 To elect a chair of the Finance Committee for the year 2020-21

2021/FC/002 To receive and accept apologies for absence

2021/FC/003 To receive declarations of interest and dispensations

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

2021/FC/004 To confirm the minutes of the meeting held on 8 January 2020

2021/FC/005 Public Participation – to receive petitions, comments and questions

To welcome public participation in accordance with the Public Speaking Policy

2021/FC/006 To Approve new requests for expenditure

- a) To consider three Electrical testing quotes for all buildings & confirm preferred contractor
 - i. £3690 plus VAT +£25 per additional circuit
 - ii.£3250 plus VAT
 - iii.£2560 plus VAT + £16 per additional circuit

- b) To agree to suspend Standing Orders for three quotes due to the nature of the specialist work to proceed with Barn condition survey quote up to £1350

2021/FC/007 To consider grant & discount/payment holiday requests

- a) Hanstead Wood grant
- b) General licence/rent

2021/FC/008 To consider and agree hire rates

- a) Allotment rent review, due for Oct 20
- b) Start a process to review hire rates for centres, storage grounds and sports pitches

2021/FC/009 To approve the bank to use for Electronic Banking and agree signatories

2021/FC/010 To Approve the list of suppliers paid by Direct Debit or Standing Order for 2020/1

2021/FC/011 I To Agree the End of Year Management Accounts for 2019-20 and ii AGAR

2021/FC/012 To agree Internal Audit Report

2021/FC/013 To confirm Actual to Budget Report Apr-Jun20

2021/FC/014 To consider the revised budget forecast for 2020-21 and agree on any actions

2021/FC/015 To discuss Section 106 Project proposals

Date of Next Meeting