

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

THE PARISH CENTRE STATION ROAD BRICKET WOOD

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To: Councillors

Wendy Berriman

David Brannen

Martin Doyle

Ajanta Hilton

Dorothy Kerry

David Parry

Bill Pryce

Mark Skelton

Nicholas Tyndale

David Yates

Eileen Whittaker

You are summons to attend the **Full Council Meeting Minutes**

held on **Thursday 18 February 2021** at **7:30pm**

Remote Meeting via

<https://zoom.us/j/96569057981?pwd=bzZsS215cTAWdnYwOUd3K2hKMUJtQT09>

Meeting ID: 965 6905 7981

Passcode: 204292

Please note due to the Covid-19 Coronavirus crisis St Stephen Parish Council will not be holding any face to face meetings until further notice. Instead meetings will be held remotely (s.78 Coronavirus Act 2020) via Zoom (<https://zoom.us/>) at the meeting ID above. Members of the public and press are invited to attend and are requested to contact the Clerk prior to joining the meeting (contact details above).

S Hake

Sue Hake

Clerk

12 February 2021

Please be aware that members of the public may record, film, photograph or broadcast this meeting

2021/114 To receive and accept apologies for absence

2021/115 To receive declarations of interest and dispensations

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

2021/116 To confirm the minutes of the Full Council meeting held on 21 January 2021 to be signed outside of the meeting

2021/117 Public Participation – to receive petitions, comments and questions

To welcome public participation in accordance with the Public Speaking Policy

2021/118 To receive reports from representatives of St Albans District Council and Hertfordshire County Council

To invite the St Stephen and Park Street District and County Councillors to briefly update Members on Parish related issues

2021/119 Reports: Finance, Policy and Resources

- a) To confirm list of February payments (circulated)
- b) To note Budget report (circulated)
- c) To agree the virement, if required, of an amount up to £10,000 from reserves to cover works at the Parish Centre and Barn.
- d) To agree the Financial Management Risk Assessment (to be circulated)
- e) To agree the Statement of Internal Controls (to be circulated)
- f) To agree the Ice Cream Concession for 2021/22 (circulated)
- g) To agree the updated Health and Safety Policy (circulated)

2021/120 To agree the St Stephen Parish Submission Version Neighbourhood Plan, to be submitted to SADC (circulated)

2021/121 To agree the Corporate Plan 2021-26 (draft circulated)

2021/122 To note minutes and agree recommendations from the Council's Committees

- a) Planning
- b) Buildings

2021/123 Exclusion of the press and public (In Camera):

To resolve to consider item 2021/124 after the public, including press, have been excluded for reasons of commercial sensitivity.

2021/124 To discuss and agree a response to District Local Plan call for sites