

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

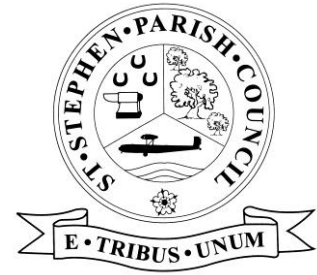
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

Tel: 01923 681443

Email: clerk@ststephenparishcouncil.gov.uk

Web: www.ststephenparishcouncil.gov.uk



To: Councillors

Wendy Berriman

David Brannen

Martin Doyle

Ajanta Hilton

Dorothy Kerry

David Parry

Bill Pryce

Mark Skelton

Nicholas Tyndale

David Yates

Eileen Whittaker

You are summoned to attend the **Full Council Meeting**
To take place on **Thursday 21 January 2021 at 7:30pm**
Remote Meeting via

<https://zoom.us/j/92137188180?pwd=bEhpdXRnTEhVWFFvZTVJYWtwcVVLZz09>

Meeting ID: 921 3718 8180

Passcode: 254314

Please note due to the Covid-19 Coronavirus crisis St Stephen Parish Council will not be holding any face to face meetings until further notice. Instead meetings will be held remotely (s.78 Coronavirus Act 2020) via Zoom (<https://zoom.us/>) at the meeting ID above. Members of the public and press are invited to attend and are requested to contact the Clerk prior to joining the meeting (contact details above).

S Hake

Sue Hake, Clerk

15 January 2021

Please be aware that members of the public may record, film, photograph or broadcast this meeting

AGENDA

2021/097 To receive and accept apologies for absence

2021/098 To receive declarations of interest and dispensations

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

2021/099 To confirm the minutes of the Full Council meeting held on 19 November 2020
to be signed outside of the meeting

2021/100 Public Participation – to receive petitions, comments and questions

To welcome public participation in accordance with the Public Speaking Policy

2021/101 To receive reports from representatives of St Albans District Council and Hertfordshire County Council

To invite the St Stephen and Park Street District and County Councillors to briefly update Members on Parish related issues

2021/102 Budget/Precept Approval 2021-22

- a) To review and approve the Budget for 2021-22
- b) To approve the Precept for 2021-22

2021/103 Reports: Finance, Policy and Resources

- a) To confirm list of December and January payments
- b) To note October- December Direct Debits and card payments
- c) To note Budget report and ongoing revised forecast

2021/104 British Pipeline Agency Valve Site Supplemental Lease –

- a) To note that the term of the Supplemental Lease will expire on 31 December 2963 (to co-terminate with existing lease for pipeline) and to note that there was a typing error on the form of Supplemental Lease approved by the Parish Council on 1 February 2018
- b) To authorise two councillors to initial the manuscript amendment of the expiry date in the Supplemental Lease.

2021/105 To note minutes from the Council's Committees

- a) Finance
- b) Planning
- c) HR committee

2021/106 Reports: General

- a) To receive brief progress reports and recommendations from the:
 - i. Neighbourhood Plan Steering Group Consultation update

2021/107 To agree the appointment of Councillors Hilton and Skelton to committees

2021/108 To agree membership of Working Group for Alternative Funding

Recommendation: for the appointment of between 3-5 councillors and members of the community as appropriate. Terms of reference and Chairmanship of the group to be confirmed at the 18 February meeting.

2021/109 To agree membership of possible Working Group Relocation of Office

Recommendation: for the appointment of between 3-5 councillors and Clerk/Assistant Clerk. Terms of reference to be approved and Chairmanship of the group to be confirmed at the 18 February meeting.

2021/110 To agree membership of possible Working Group Woodbury Field

Recommendation: For the appointment of between 3-5 councillors and members of the community as appropriate. Terms of reference and Chairmanship of the group to be confirmed at the 18 February meeting.

2021/111 To agree membership of possible Working Group Youth Forum

Recommendation: For the appointment of between 3-5 councillors and members of the community as appropriate. Terms of reference and Chairmanship of the group to be a councillor to be confirmed at the 18 February meeting.
to be approved by the Council at the 18 February meeting.

2021/112

Feedback on Draft Business Plan

2021/113

Clerks report

- a) Reminder for consultation: www.hertfordshire.gov.uk/budgetsurvey deadline 1 Feb 21.
- b) St Albans DC Local Plan -Draft Vision and timetable-circulated
- c) Update on copse planting
- d) Cllr attendance / future representation at SADALC Meetings 22 March, 5 July 2021