

# St STEPHEN PARISH CENTRE

[www.ststephen-pc.gov.uk](http://www.ststephen-pc.gov.uk)

Fees apply to agreements from 1st January 2021.  
These rates apply to groups hiring the centre at least once per month for a minimum of three months.

## REGULAR BOOKING RATES

<b>Tennyson Hall</b>		
Group Rate	Peak £11.50 p/h	Off-Peak £9.00 p/h
Business Rate	Peak £12.50 p/h	Off-Peak £9.50 p/h
<b>St Stephen Suite</b>		n/a
Group Rate	Peak £20.00 p/h	Off-Peak £19.00 p/h
Business Rate	Peak £21.00 p/h	Off-Peak £20.00 p/h
<b>Watling Room</b>		
Group Rate	£7.50 p/h (weekends only)	Not Available
Business Rate	£8.00 per hour (weekends only)	Not Available

Off-Peak	Mon to Fri	9.00am – 6.00pm
Peak	Mon to Fri	6.00pm onwards
	Saturday	All day
	Sunday	All day

## FACILITIES

- St Stephen Suite (accommodates 35), suitable for seminars, conferences, meetings; air conditioned, with coffee and tea provision
- Tennyson Hall (accommodates 50–80)
- Watling Room, suitable for smaller meetings, activities (weekends only)
- Kitchen
- Outdoor enclosed children's party area (weekends only)
- Private parking (50 spaces)

Clients are responsible for setting up and putting away any furniture/equipment used

Enquiries/bookings please contact the Centres Manager

Tel: **01923 681443**

Email: [bookings@ststephenparishcouncil.gov.uk](mailto:bookings@ststephenparishcouncil.gov.uk)