

ST STEPHEN PARISH COUNCIL

Bricket Wood, Chiswell Green and Park Street

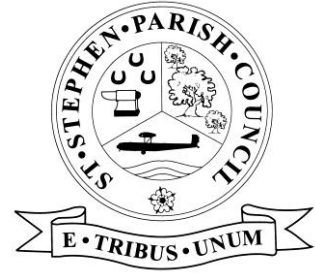
THE PARISH CENTRE STATION ROAD BRICKET WOOD

ST ALBANS HERTS AL2 3PJ

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To: Councillors
Wendy Berriman
David Brannen
Martin Doyle
Karen Hurford
Dorothy Kerry

David Parry
Bill Pryce
Nicholas Tyndale
David Yates
Eileen Whittaker

You are summoned to attend the **Full Council Meeting**
To take place on **Tuesday 28 July 2020 at 6:00pm**
Remote Meeting via

<https://zoom.us/j/96413951838?pwd=eDNqSUhMOGNBWHpsUmIrL0tTVVF6dz09>

Meeting ID: 964 1395 1838

Password: 789583

Please note due to the Covid-19 Coronavirus crisis St Stephen Parish Council will not be holding any face to face meetings until further notice. Instead meetings will be held remotely (s.78 Coronavirus Act 2020) via Zoom (<https://zoom.us/>) at the meeting ID above.

Members of the public and press are invited to attend and are requested to contact the Clerk prior to joining the meeting (contact details above).

S Hake

Sue Hake

Clerk

22 July 2020

Please be aware that members of the public may record, film, photograph or broadcast this meeting
AGENDA

2021/043 To receive and accept apologies for absence

2021/044 To receive declarations of interest and dispensations

- a) To receive declarations of interest from Councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests
- c) To grant any requests for dispensation as appropriate

2021/045 To confirm the minutes of the Full Council meeting held on 16 July 2020

2021/046 Public Participation – to receive petitions, comments and questions

To welcome public participation in accordance with the Public Speaking Policy

2021/047 Reports: Finance, Policy and Resources

- a) To receive and note the Asset register as at 31 March 2020
- b) To consider quotes for electrical connection for the container café at the Community Centre – to be recharged to Café company
 - i. £965 plus VAT
 - ii. £1225 plus VAT
 - iii. £910 plus VAT
- c) To consider providing the venue for the St Albans Parish Conference in September

2021/048 Annual Governance and Accountability Return 2019/20 Part 3 (AGAR)

- a) To receive and note the Internal Audit Report 2019-20 and agree any management actions and recommendations to be reviewed by the Finance Committee
- b) To Agree and Approve individually Items 1-9 of Section 1 of the Annual Governance Statement for 2019-20 (to record the date of approval, minute reference and arrange to be signed by the Chair and Clerk of the meeting where approval was given
- c) To approve Section 2 – Accounting Statements 2019-20 (signed by the RFO prior to being presented to the authority for approval) and to record the date of approval, minute reference and arrange to be signed by the Chair of the meeting where the Accounting Statements were approved
- d) To note the completed Notice and dates of the period for exercise of Public Rights and Publication of Unaudited Annual Governance & Accountability Return 27 July to 4 September 2020 and note the notes to accompany the Notice (Local authority accounts: a summary of your rights).